

Mt. Zion Baptist Church
Job Description
Revised June 2, 2013

Job Title: Senior Pastor
Department: Ministerial Staff
Position Status: Full-Time

SUMMARY

The Senior Pastor at Mt. Zion Baptist Church serves as the primary teacher and leader of the church. The Senior Pastor is to proclaim the Word of God with the goal of reaching people for Christ. The Senior Pastor conducts/oversees the corporate worship of the congregation, serves as the leader/supervisor of the staff, and ensures the day-to-day function and ministries of the church are conducted well. The Senior Pastor is responsible for articulating the vision and mission of the church and leading the Staff and Congregation to fulfill this vision and mission. The Senior Pastor should lead by example and represent Christ and His Church well in the community.

LEADERSHIP

1. Study and proclaim Word of God and serve as the primary leader/teacher of scripture for the congregation.
2. Serve as the Spiritual leader of the church. Being an under shepherd of Jesus Christ, guiding and protecting the congregation.
3. Oversee and direct the corporate worship of the congregation.
4. Oversee and direct the support to the bereaved, the sick, and the elderly. To maintain contact with the congregation as a whole.
5. To be an encourager of persons, programs, and ministries of the church family.
6. Serve and provide oversight to the church office, supervising the staff and representing the church to visitors and others who might come in contact with the church.
7. Think creatively and strategically to address needs within the church and find ways to meet them within cooperation with the staff.
8. To be committed to support The Cooperative Program, The Southern Baptist Convention, The Baptist State Convention of NC, and Caldwell Baptist Association.

ADMINISTRATION

1. Oversee and supervise the church staff and the operations of the church office per the parameters outlined in the Personnel Policies/Procedures.
2. Maintain/build systems, processes, and supporting organizational structures that allow the church to be effective in its vision and mission and in caring for its members.
3. Assess the effectiveness of all strategies and activities with regard to implementing and achieving the vision and mission of Mt. Zion Baptist Church.

RELATIONSHIPS

1. Successfully develop and nurture relationships with the Church Staff, Deacons, and Members of the Congregation at large.
2. Mentor current and future leaders for ministries within the church.
3. Provide for the pastoral care of church members including the conducting of weddings and funerals.

GENERAL JOB REQUIREMENTS

To perform this job successfully an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required.

1. Must be diligent and well organized with the ability to multi-task and pay attention to details.
2. A commitment to good interpersonal relationships, teamwork, and a pleasant personality. Must be able to deal in a healthy and constructive way with conflict.
3. A commitment to confidentiality regarding all records, both of the church and staff, and the members.
4. To love and affirm people and families within the fellowship without bias and/or prejudice.
5. Model the qualifications of an elder. (1Tim. 3,1-7 1 Peter 5, 1-4 Titus 1, 6-9)
6. Model biblical family life (if married) or faithful celibacy (if single) before the body.
7. Model biblical integrity in all things.
8. Model biblical humility and putting the needs of others above one's own.
9. Alignment with vision mission and doctrinal statement of Mount Zion Baptist Church.

EDUCATIONAL REQUIREMENTS

Minimum: Bachelor's Degree with education in a Southern Baptist Seminary and 5-10 years pastoral ministry experience

Preferred: Master's Degree with 5+ years pastoral ministry experience

DISCLAIMER

The above information has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this position.

I understand and acknowledge receipt of this job description:

Employee Signature _____ Date _____