## HUNT GARDEN CLUB REQUEST FOR FINANCIAL COMMITMENT

TO BE PROCESSED AND APPROVED **BEFORE** A COMMITMENT TO PURCHASE IS MADE

<b>TYPE OF REQU</b>	JEST			
Check by clicking	in the appropriate box.			
	Quote from a vendor			
	Description from a vendor catalog	or website (Include details below)		
	Reimbursement for purchase	,		
П	In Kind Donation Notification			
	Other (Explain fully under "Purpos	e of Reguest ")		
	Other (Explain raily under 1 dipos	or request.		
YOUR NAME &	CONTACT INFORMATION			
Name:		Today's Date:		
Phone:		Date Required to Commit:		
eMail:		•		
Address:		(if you want it r	mailed to you)	
/ (ddi ooo.		(ii you want it i	nanca to you,	
VENDOR NAME	<b>&amp; CONTACT INFORMATION</b>			
Company:				
Address:			•	
	(Mailing address, city, state, zip co	ode)		
Contact Name:		,		
Contact eMail:		•		
Contact Phone:		•		
Contact i none.				
Tay Fy	emption was (or will be) utilized?:	□ Yes		
TAX LX	emption was (or will be) utilized:.	□ No		
		□ NO		
BUDGET ITEM:				
BUDGET HEWI.		(Fire and let Fire and a (Dunis etc.)		
AMOUNT OF T	110 DECLIEGE	(Example: Expense/Projects)	<b>^</b>	
AMOUNT OF I	HIS REQUEST or estimated \$	amount of in-kind donation:	\$	
DUDDOCE OF I	DECUECT Fill and for ALL D			
PURPOSE OF I	REQUEST Fill out for ALL R	equests		
Approved by C	ommittee Chair:			
-				
Complete this form	n and send any additional informati	on to Patti Devlin.		
eMail to: patti.dev	-			
•	Hunt Garden Club, POB 873, Hunt,	TX 78024		
T. C. G. G. Hall Co. I	3a.aa 3.aa, 1 35 37 3, 1 1 1 1 1,			
If YC	U, the requestor, have questions a	bout filling out the form, contact Pa	atti Devlin.	
		see and the form, contact it	J 0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
OFFICE USE		_	_	
ONLY	Check #:	Date:	Ву:	