

# ***Canvas for Students***

Canvas is a web-based program that serves as the college's online classroom. Students will use Canvas to:

- See their courses and materials
- Access classes via Zoom
- Submit assignments
- View the Zoom recordings

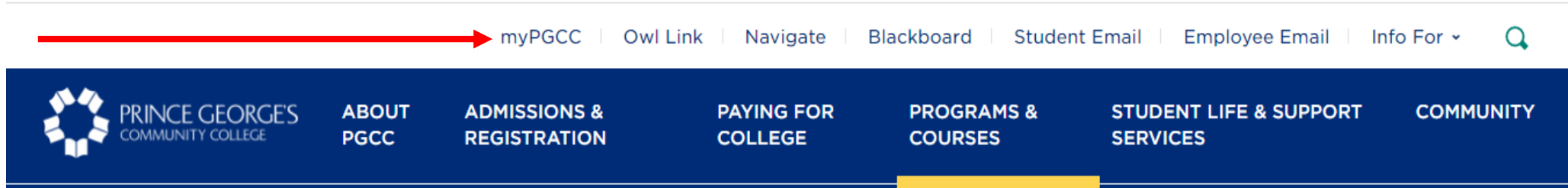
\*Students have access to the course materials and Zoom recordings in Canvas for 14 days after the course ends.

## ***How to login to Canvas for your class:***

Go to your browser\* and enter: [www.pgcc.edu](http://www.pgcc.edu)

\* Recommended Browsers Firefox  or Google Chrome  .. The PGCC web page may look slightly different because of the browser you are using.

**1. Click on myPGCC at the top of the screen if your screen looks like this:**



**Click on the three bars in the top right corner if your screen looks like this:**

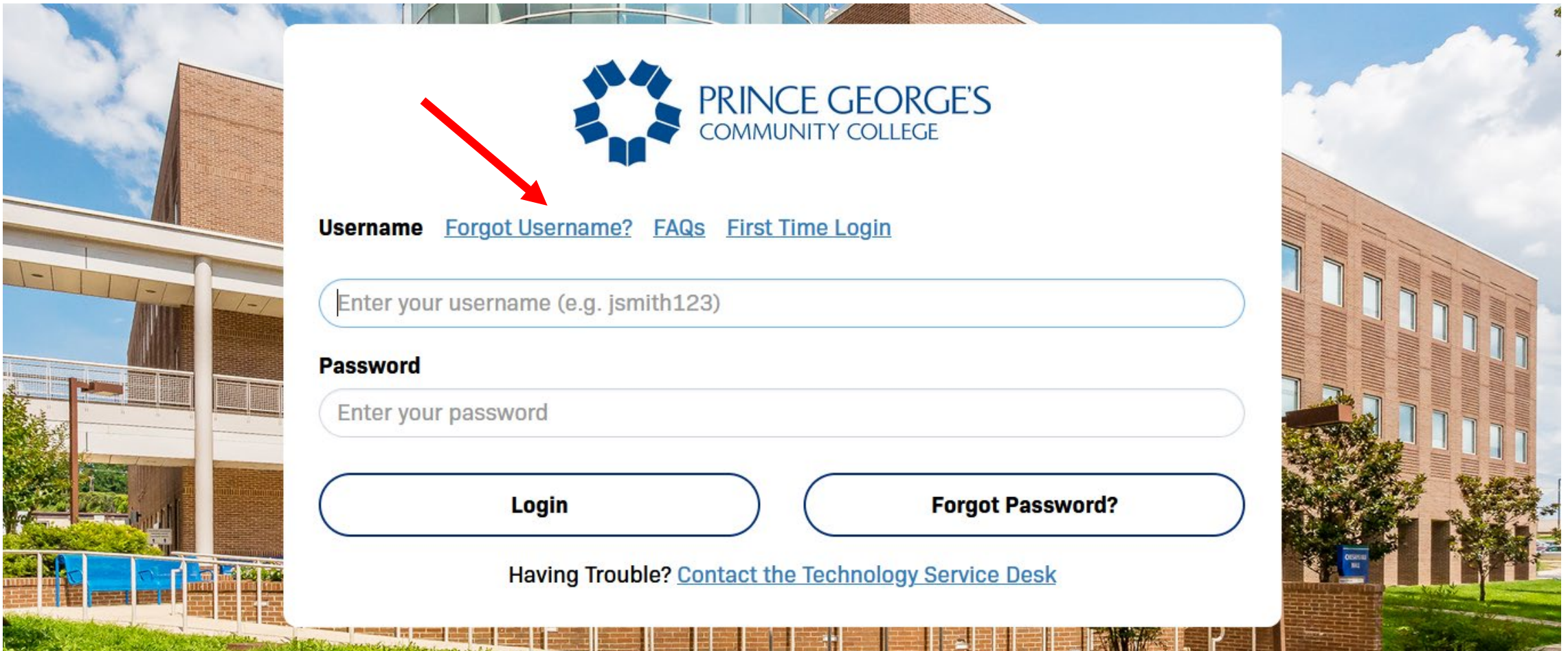


**Scroll down and click myPGCC:**



## 2. All students must login using the single sign on feature:

- a) If you have an Owl Link Account and know how to log in, enter your username and password, click Login, and go to slide #10.
- b) If you do not know your username click on Forgot Username? And go to the next slide.

The image shows a login page for Prince George's Community College. The page is overlaid on a background image of a brick building. The login form is white with a blue border. At the top, there is a blue logo consisting of eight stylized 'P' shapes arranged in a circle, followed by the text 'PRINCE GEORGE'S COMMUNITY COLLEGE'. Below the logo, there are links for 'Username', 'Forgot Username?', 'FAQs', and 'First Time Login'. A red arrow points to the 'Forgot Username?' link. Below the links, there are two input fields: one for 'Username' with the placeholder text 'Enter your username (e.g. jsmith123)' and one for 'Password' with the placeholder text 'Enter your password'. Below the input fields, there are two buttons: 'Login' and 'Forgot Password?'. At the bottom, there is a link for 'Having Trouble? Contact the Technology Service Desk'.

### 3. Scroll down and enter your First Name, Last Name, Email Address and click Submit

\* If you do not receive an email, try again. For assistance, contact the PGCC Help Desk at 301-546-0637

Forgot User Name  
[< Back to Login page](#)

 Enter the following information. If your account can be identified, an email will be sent with your user name information.

First Name

Last Name \*

Email Address \*

### 4. Check your email to retrieve your username and click Return to the Login page

User Name Recovery Request



Please check your email for information. If you do not receive an email shortly please try again.

[Return to the Login page](#)



5. Once your username is emailed to you, return to the login page and type it in and click Continue



Welcome to Owl Link! Owl Link and a few other business systems will be offline Wednesday, February 23rd, 5:00 am – 1:00 pm to perform a critical compliance upgrade. [Click here](#) to view the full list of impacted systems.

New Continuing Education student, [click here](#) to learn more.

Registration is still open for accelerated Spring for Fall 2022 begins on April 4 for returning students. Courses are offered in many formats to fit your needs, including online, hybrid, and in-person. Keep checking the schedule often, as it is subject to change.

In an effort to reduce the spread of COVID-19 and protect our campus community, the College has implemented a vaccine mandate. The mandate is effective October 21, 2021, and requires that students and employees receive a COVID-19 vaccine or provide evidence of a weekly negative COVID-19 test for exemption. Failure to comply with the mandate may result in administrative removal from courses and associated fees. For more information, [click here](#).

# Sign In

User name

Forgot your [username](#) ?

Continue

education courses, [click here](#)

for Summer 2022 begins on March 28 and registration is now open. Contact an advisor today to plan your courses! Courses are offered in several hybrid options. This schedule is subject to change. For more information, [click here](#).

community, the College has implemented a vaccine mandate for Fall 2021. The College's vaccine requirement mandates that students and employees receive a COVID-19 vaccine or provide evidence of a weekly negative COVID-19 test for exemption. Failure to comply with the college's vaccine mandate may result in administrative removal from courses and associated fees. Additionally, the college will not reimburse tuition or fees for students who are removed from courses. Please consult faculty and staff before officially withdrawing from any college course.

**6. If you do not know your password, click Forgot Password?, type your user name and your personal email address and click Submit**



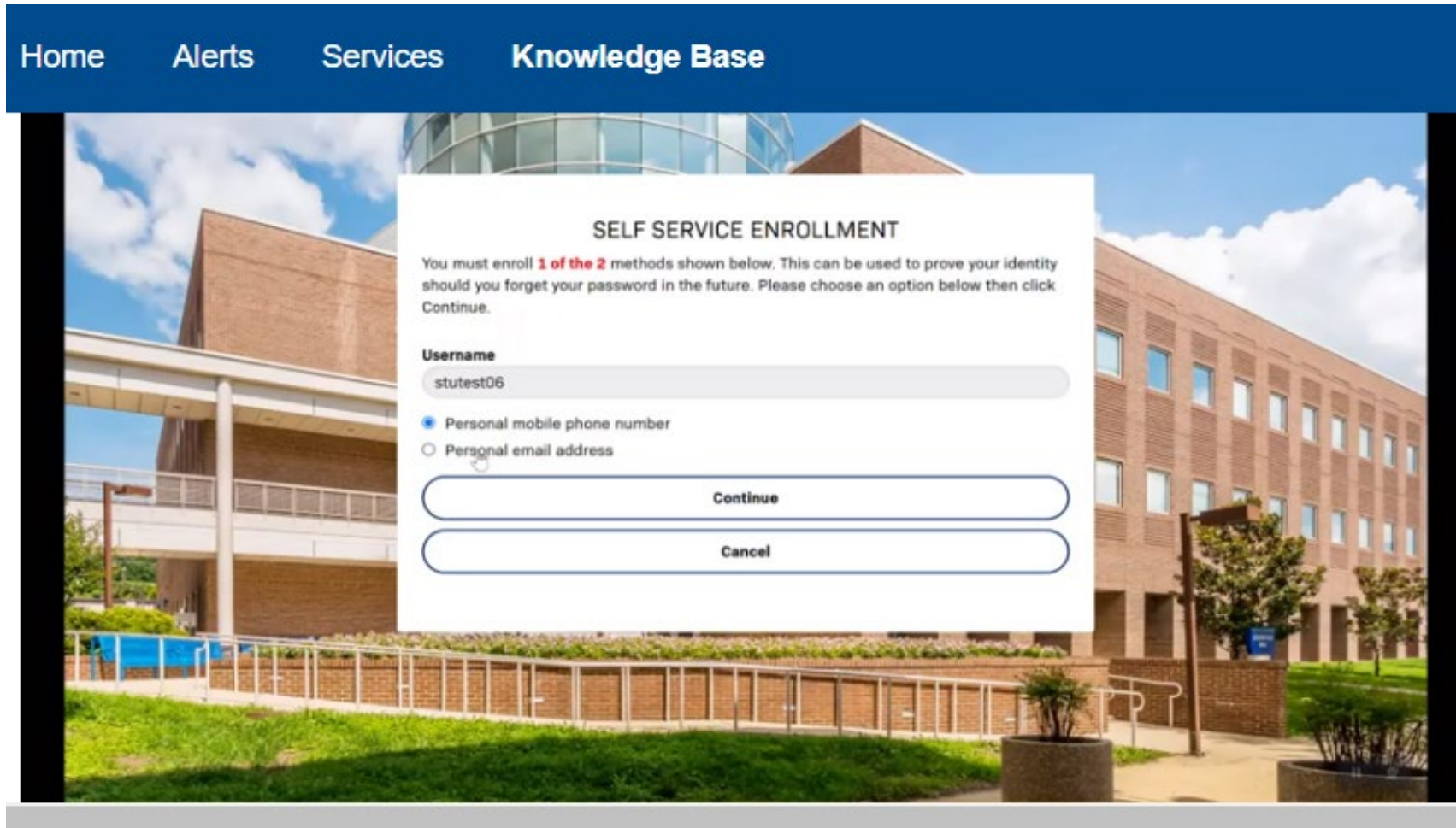
Enter the following information. If your account can be identified, an email will be sent with instructions on how to reset your password.

User Name \*

Email Address \*

- Retrieve your temporary password from your personal email and go back to the login page
- Change the temporary password to a permanent one that you will remember and type your password in the login page

7. Follow the instructions on the Self Serve Enrollment page to prove your identity if you ever forget your password. Choose either your personal mobile phone number or your personal email address.



The screenshot shows a web application interface with a blue navigation bar at the top containing the links: Home, Alerts, Services, and Knowledge Base. The background of the page is a photograph of a modern brick building with large windows and a glass-enclosed upper section. Overlaid on this background is a white modal window titled "SELF SERVICE ENROLLMENT". Inside the modal, a message states: "You must enroll **1 of the 2** methods shown below. This can be used to prove your identity should you forget your password in the future. Please choose an option below then click Continue." Below this message is a "Username" label followed by a text input field containing "stutest06". There are two radio button options: "Personal mobile phone number" (which is selected) and "Personal email address". At the bottom of the modal are two large, rounded rectangular buttons labeled "Continue" and "Cancel".

Home Alerts Services Knowledge Base

### SELF SERVICE ENROLLMENT

You must enroll **1 of the 2** methods shown below. This can be used to prove your identity should you forget your password in the future. Please choose an option below then click Continue.

**Username**

stutest06

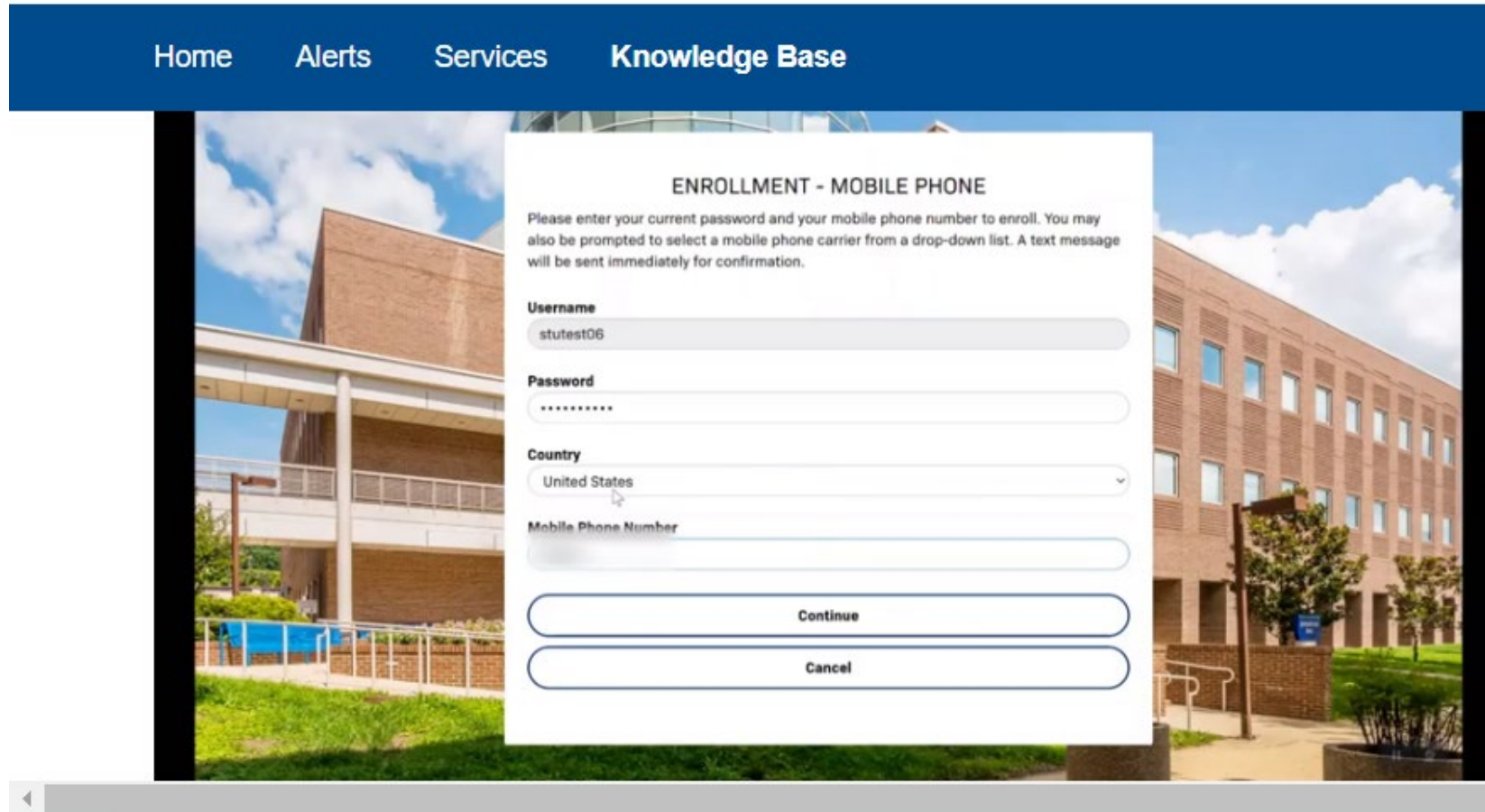
☒ Personal mobile phone number

☐ Personal email address

Continue

Cancel

## 8. Enter either your mobile phone number or your personal email address to get a One Time Passcode



The screenshot shows a web application interface with a blue header bar containing the links: Home, Alerts, Services, and Knowledge Base. The main content area features a background image of a brick building. Overlaid on this is a white modal window titled "ENROLLMENT - MOBILE PHONE". Inside the modal, there is instructional text: "Please enter your current password and your mobile phone number to enroll. You may also be prompted to select a mobile phone carrier from a drop-down list. A text message will be sent immediately for confirmation." Below this text are four input fields: "Username" (containing "stutest06"), "Password" (masked with dots), "Country" (a dropdown menu showing "United States"), and "Mobile Phone Number" (empty). At the bottom of the modal are two buttons: "Continue" and "Cancel".

Home Alerts Services **Knowledge Base**

### ENROLLMENT - MOBILE PHONE

Please enter your current password and your mobile phone number to enroll. You may also be prompted to select a mobile phone carrier from a drop-down list. A text message will be sent immediately for confirmation.

**Username**  
stutest06

**Password**  
.....

**Country**  
United States

**Mobile Phone Number**

Continue

Cancel

## 9. Enter the One Time Passcode (OTP) and click Continue

Home Alerts Services **Knowledge Base**

### END-USER SELF SERVICE

A One Time Passcode (OTP) has been sent to your phone. It could take 10 to 15 seconds to be delivered. Upon receipt, please enter the OTP below and click the button to continue.

**Username**  
stutest06

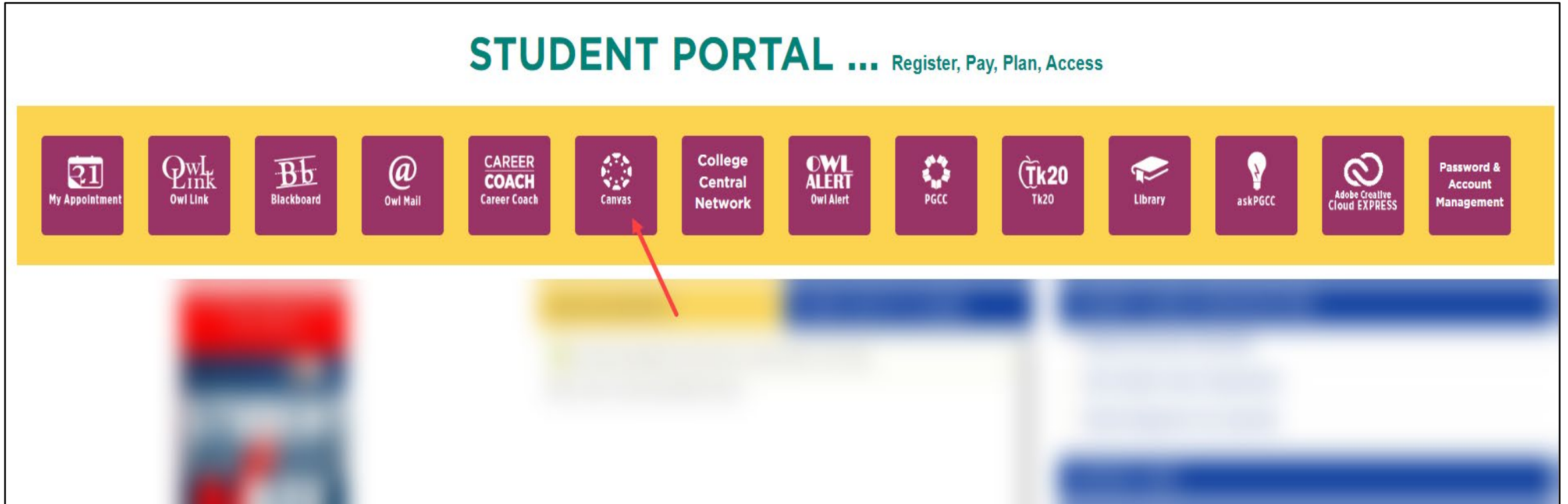
**2nd Factor / One Time Passcode**  
|

[Problems with this authentication option?](#)

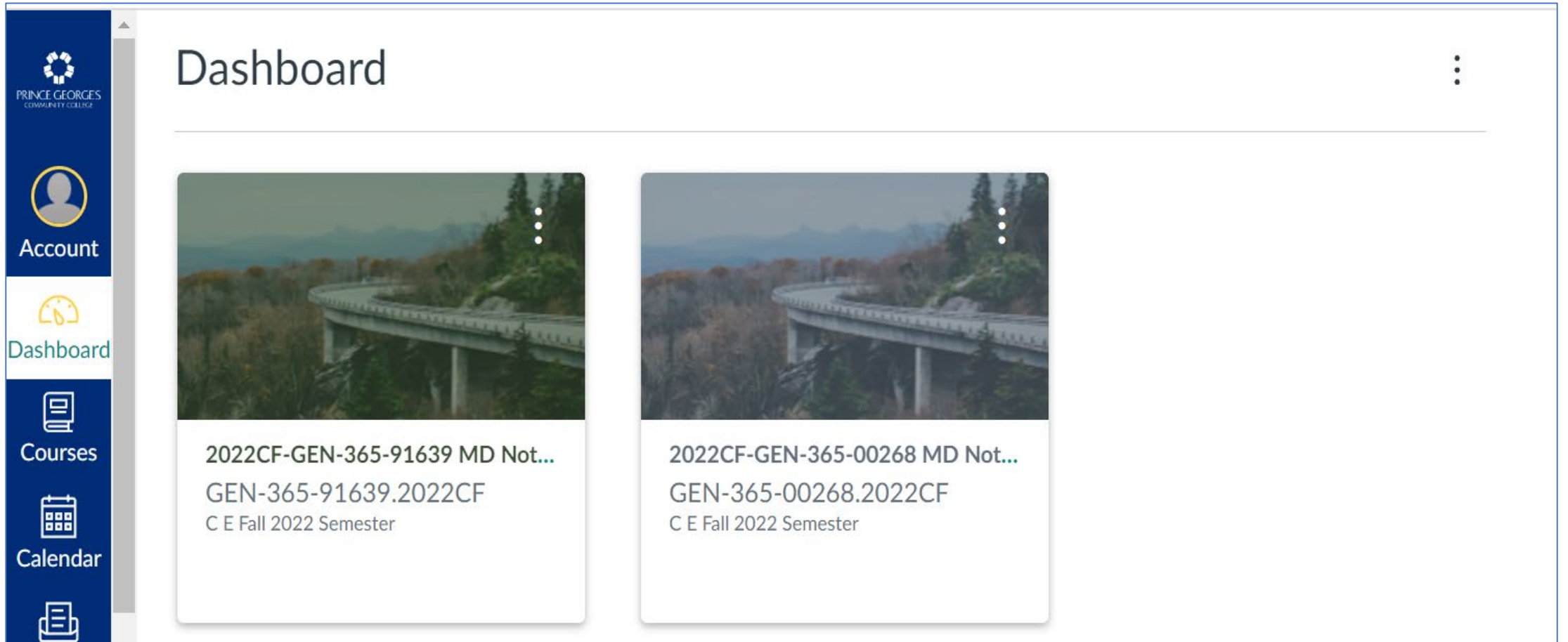
Continue

Cancel

10. You should now be in the myPGCC Student Portal. Click on the Canvas icon to go directly to Canvas Dashboard.



**11. Once you are in Canvas, you will see your Dashboard. To view the Notary Conference program and recordings: click on GEN-365-91639 if you registered to attend in person; click on GEN-365-00268 if you registered to attend virtually.**



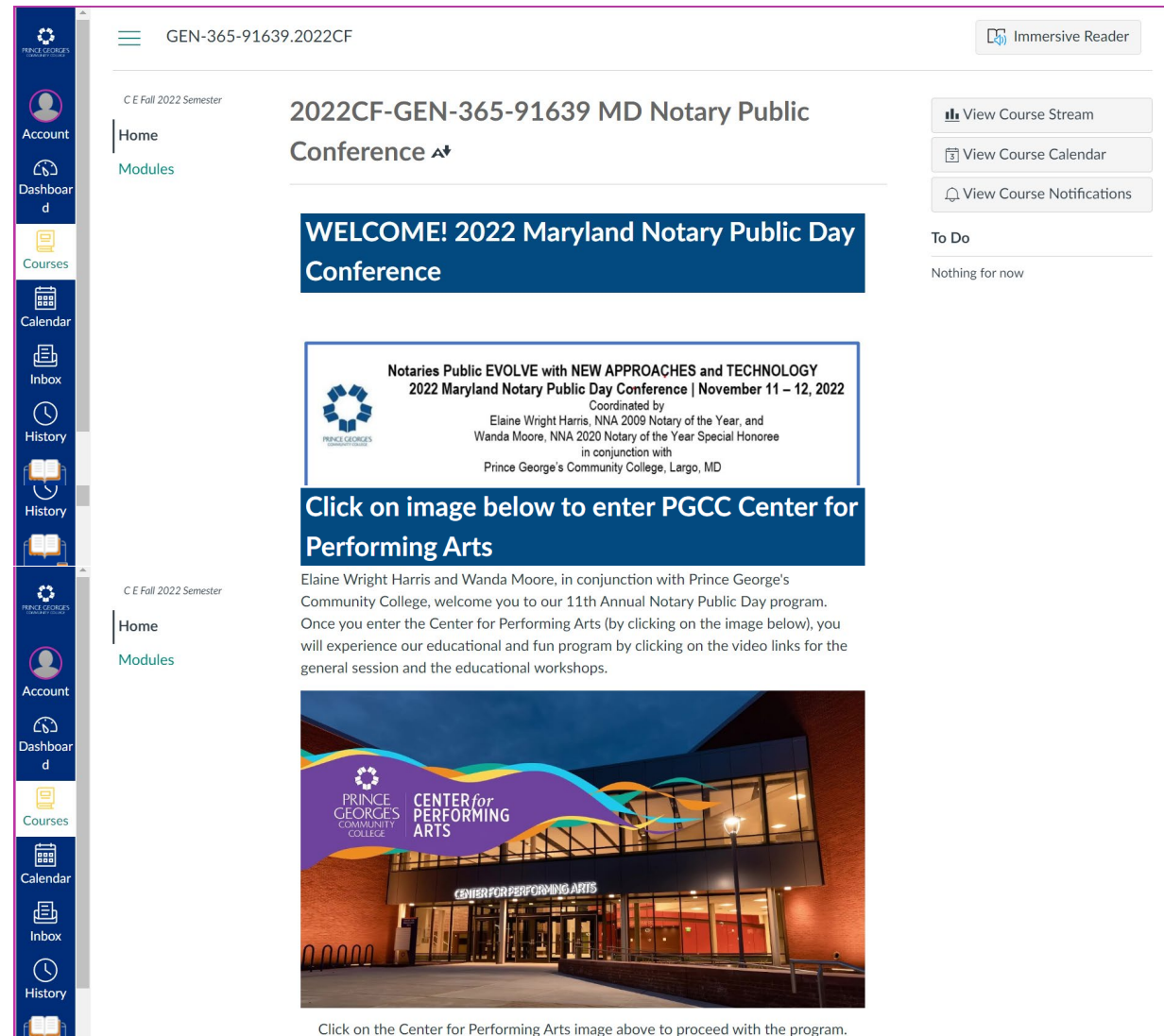
The screenshot shows the Canvas LMS interface. On the left is a dark blue sidebar with the Prince Georges Community College logo at the top. Below the logo are icons and labels for 'Account', 'Dashboard' (highlighted in white), 'Courses', 'Calendar', and a document icon. The main content area is titled 'Dashboard' and contains two course cards. Each card features a background image of a winding road through a forest. The first card is for course '2022CF-GEN-365-91639 MD Not...' with the identifier 'GEN-365-91639.2022CF' and the semester 'C E Fall 2022 Semester'. The second card is for course '2022CF-GEN-365-00268 MD Not...' with the identifier 'GEN-365-00268.2022CF' and the semester 'C E Fall 2022 Semester'. Both cards have a vertical ellipsis menu icon in the top right corner.

Dashboard

2022CF-GEN-365-91639 MD Not...  
GEN-365-91639.2022CF  
C E Fall 2022 Semester

2022CF-GEN-365-00268 MD Not...  
GEN-365-00268.2022CF  
C E Fall 2022 Semester

## 12. Welcome to the 2022 Maryland Notary Public Day Conference! Click on the image of the Center for Performing Arts, follow the instructions, and enjoy the conference.



GEN-365-91639.2022CF

Immersive Reader

C E Fall 2022 Semester

Home Modules

### 2022CF-GEN-365-91639 MD Notary Public Conference

**WELCOME! 2022 Maryland Notary Public Day Conference**

Notaries Public EVOLVE with NEW APPROACHES and TECHNOLOGY  
2022 Maryland Notary Public Day Conference | November 11 – 12, 2022  
Coordinated by  
Elaine Wright Harris, NNA 2009 Notary of the Year, and  
Wanda Moore, NNA 2020 Notary of the Year Special Honoree  
in conjunction with  
Prince George's Community College, Largo, MD

**Click on image below to enter PGCC Center for Performing Arts**

Elaine Wright Harris and Wanda Moore, in conjunction with Prince George's Community College, welcome you to our 11th Annual Notary Public Day program. Once you enter the Center for Performing Arts (by clicking on the image below), you will experience our educational and fun program by clicking on the video links for the general session and the educational workshops.

Click on the Center for Performing Arts image above to proceed with the program.

If you have difficulty logging in, see message below.

Copy and paste this link in your web browser and complete the form if you have not been able to log in so we can have your contact information: <https://trustedagentservicesgroup.com/npd2022video>.