

Take a close look at the document below. If it landed on your desk for notarization, how would you approach it to maintain compliance and professionalism?

Date: 8/6/2099

Bill To: John Doe Foundation, Inc.

9999 Golf Course Drive, Mitchellville, MD 20721

240-999-0000

treasurer@thejd.org

I, Mary Joe, am authorizing the Treasurer, John Doe Foundation, 9999 Golf Course Drive, Mitchellville, MD 20721, to mail my payroll check to Johnny James, 9999 Moore Dr, Bowie, MD 20715. I would like the paycheck to continue until I receive all monies due for me for the summer camp that is being held from June 20, 9999, to August 14, 9999. The authorization expires after receiving all funds due, approximately September 1, 9999. Thank you in advance for your help.

Sincerely,



Mary Joe

Signed before me on
August 6, 2099 by
Mary Joe.


Elaine Wright Harris my commission
Expires: 11/9/2099