

ETHICS 101 for TIPICs

Trusted Agent Services Group
Provider ID#: 110732

The general public expects and trusts TIPICs (Notary Signing Agents) to be impartial officers and exercise the highest ethical standards in carrying out loan closing duties and responsibilities in the mortgage industry. TIPICs are expected to do the “right thing” in any given situation and, when necessary, take appropriate actions to address questionable situations that could potentially harm the public.

- 50 Minutes I. An Overview of Ethics for Title Insurance Producer Independent Contractors (TIPICs)
 - A. What is A Title Insurance Producer Independent Contractor (TIPIC)?
 - 1. TIPICs Exercise Highest Ethical Standard
 - B. What is A Notary Public?
 - 1. What Does It Mean to Hold a Notary Public Commission?
 - C. What Is Ethics? - Video
 - D. The Code of Business Conduct
 - E. TIPIC Code of Conduct Agreement
- 50 Minutes II. Notary Signing Agent/Certified Signing Specialist Code of Conduct
 - A. Purpose
 - B. Guiding Principles (10 Guiding Principles)
 - 1. Qualifications
 - 2. Notarization
 - 3. Impartiality
 - 4. Unauthorized Advice or Services
 - 5. Illegal and Suspicious Activity
 - 6. Privacy and Confidentiality
 - 7. Fees
 - 8. Advertising
 - 9. Professionalism
 - 10. Standards
- 50 Minutes III. Standards of Professional Practice
 - A. Notaries Are in Demand, Resourceful, and Essential
 - B. Notaries Need Standards of Professional Practice
 - 1. Standards of Professional Practices
 - 2. Notaries Standards of The Law

- C. The Notary Public Code of Professional Responsibility
 - 1. Definitions
 - 2. 10 Guiding Principles
 - 3. 91 Standards of Professional Practices
 - 4. Illustrations
 - 5. Resolutions
 - 6. Commentary
- D. Standards for Technology-Based Notarization
- E. Standards of Professional Practice Seek 2 Goals
 - 1. Provides Rules of Conduct for Notaries
 - 2. Seeks to Make Notarization More Secure
 - a. Regarding the Conduct of Notaries Public
 - b. Making Notarizations More Secure/Trustworthy
- F. Guiding Principle II
- G. Guiding Principal IV-D-1
- IV. Summary