

**DETROIT WAYNE COUNTY PORT AUTHORITY**  
**COMPLIANCE/ACCOUNTING MANAGER – EPA CLEAN PORTS GRANTS**

**THE POSITION:**

The Detroit Wayne County Port Authority is seeking a detail-oriented and experienced **Compliance/Accounting Manager** to lead the financial oversight and regulatory compliance of projects funded through the EPA Clean Ports Program. This role is essential in ensuring that grant-funded initiatives align with federal regulations, EPA reporting requirements, and internal accounting standards. The successful candidate will support clean air and zero-emission infrastructure projects by maintaining strong financial controls, grant compliance systems, and accurate reporting mechanisms.

The ideal candidate will have direct experience managing the financial and regulatory requirements of EPA or other federally funded environmental grant programs. This position demands strong accounting expertise, meticulous attention to compliance documentation, and a proactive approach to audit readiness and interagency coordination.

The successful candidate in this position will work on-site at the Detroit Wayne County Port Authority in Detroit, Michigan.

**THE IDEAL CANDIDATE:**

- Has hands-on experience with EPA grants or similar federally funded environmental programs, particularly with financial and compliance reporting.
- Possesses a strong background in public sector accounting, grants management, or financial compliance.
- Understands the regulatory frameworks and audit requirements associated with federal infrastructure or environmental funding.
- Works effectively across departments, external agencies, and contractors to ensure alignment with grant obligations.
- Demonstrates precision, integrity, and accountability in all financial and regulatory responsibilities.

**RESPONSIBILITIES:**

- Serve as the lead compliance and accounting administrator for the Port Authority's EPA Clean Ports Zero Emissions Equipment Implementation Grant.
- Ensure adherence to all federal grant requirements, including the EPA's financial and performance reporting standards.
- Maintain accurate financial records, ledgers, and documentation in alignment with internal policies and federal audit expectations.
- Prepare and submit required financial and progress reports, including quarterly, annual, and final reports to the EPA.
- Monitor grant expenditures to ensure budgetary compliance and detect potential variances or ineligible costs.

- Coordinate with external auditors, EPA representatives, and internal staff to ensure timely and transparent grant administration.
- Support the development and monitoring of project budgets, schedules, and accounting controls.
- Maintain compliance systems to ensure all procurement, contracting, and reimbursement processes meet federal and EPA standards.
- Collaborate with project management staff to support successful project execution and documentation.
- Assist in community reporting and public transparency measures related to project spending and outcomes.

## **QUALIFICATIONS:**

- Bachelor's degree in Accounting, Finance, Public Administration, or a related field. CPA, MBA, or Master's degree preferred.
- Minimum 3–5 years of experience in accounting, grants compliance, or financial administration in a public or nonprofit setting.
- Direct experience with EPA grants or similar federal grant compliance and use of ASAP.gov is strongly preferred.
- Strong knowledge of federal cost principles (e.g., 2 CFR Part 200), audit preparation, and fund accounting.
- Proficiency in accounting systems (preferably Peachtree/Sage) and Microsoft Office Suite, especially Excel.
- Excellent organizational, analytical, and communication skills.
- Demonstrated ability to work independently and manage multiple priorities under deadlines.
- Familiarity with infrastructure, environmental, or port-related projects is a plus.
- Experience engaging with diverse communities or working in public-sector environments is valued.

## **SALARY AND BENEFITS:**

- \$65,000–\$80,000 annually, commensurate with experience and qualifications.
- Vacation and paid time off, healthcare stipend, and employee retirement contribution support.
- This is a **grant-funded position**, and employment beyond the grant term is not guaranteed.

## **TO APPLY:**

Interested and qualified applicants should submit a resume and cover letter to:

**Tamura Veasy**

Email: [tveasy@portdetroit.com](mailto:tveasy@portdetroit.com)

**Equal Opportunity Employer**