

Central Ohio Joint Fire District Annual Program Appraisal and Analysis

Fire Chief



Year End Report: 2023

Program Description. The Office of Fire Chief is tasked to ensure proper administration and oversight at all levels. To serve the public, staff, and outside agencies to better safeguard against disasters and harm that can occur. High levels of effort are spent in planning and ensuring all equipment and members are prepared to safely respond in a fiscally and transparent method. Modern science and data are used as cornerstones in decision making and process.

Mission Statement - *The COJFD shall safeguard our community and all who call for help.*

Vision Statement – *The COJFD strives to see a world free of preventable hazards where citizens can thrive in a safe community.*

Goals 2023 for specified time (S.M.A.R.T.)

- Identify new personal protective ballistic gear for firefighters. 1st Quarter 2023 – **COMPLETED.**
- Finish building pre-plan program. In place by 2nd quarter 2023 – **Only 20 percent completed.**
- Replace Officer Team – Captain and two new Lieutenants 4th Quarter 2023 - **COMPLETED**
- Identify a competitive pay scale – 2023. – **COMPLETED.**
- Passed May 2023 levy - **COMPLETED.**
- Add four hydrants to Croton Road – **COMPLETED.**

Outcomes and Outputs 2023 – Status of achieving goals of prior year(s)

- The new fire engine is designed and should be here in February 2025.
- Put in-service a new medical unit nearly \$300,000.00.
- Bay exhaust system installed. – Grant funded just over \$73,000.00
- 10 sets of completely new firefighter PPE Structural
- Replaced all fire helmets.
- Initiated a partnership with Honor-Flight

- Reviewed status of Strategic Goals 2020-2025 (attached)
- Local 5203 was established.
- Received \$83,435.25 from local, state, and federal resources.
- Reviewed the Strategic Plan which will expire in 2025.
- S.T.A.R. Ohio utilization for capital funding and income.
- Purchased Life Insurance for all firefighters and officers.

Future 2024 Goals for specified time (S.M.A.R.T.)

- Purchase new body armor.
- Place new fire engine in-service by mid-2nd quarter of 2024.
- Hire a new medical director by end of 3rd quarter of 2024.
- Hire a new Clerk by the end of the 2nd quarter of 2024.
- Form a Levy Committee June 2024
- Hire a new third-party EMS billing company 2024.
- Replace one building for storage 1st quarter 2024.
- Install Delco Water 4th Quarter 2024.
- Initial class to begin the process to be accredited through the Center for Public Service Excellence.

Executive Summary

As a department, 2023 saw many improvements to the safety of the community we serve, and the safety of our firefighters. We received several grants from many sources to help offset our operational costs.

As Fire Chief, I would be wrong in not reflecting to the first quarter of 2022 which, we as a community, saw the power of fire. We lost two of our longtime residents to a tragic home fire. In 2020, there were 137 fire fatalities within the State of Ohio. 20 percent were do to smoking in some way. I would like to say thank you one last time to all the agencies that helped our firefighters at the Long Rd. incident, and the support of the ministries that followed.

From our community's loss came several very positive programs. First, we joined with the State of Ohio Department of Commerce to renew our message that smoking while on oxygen, certain medications, and improperly discarding cigarettes continues to cause sever harm and death.

Externally as a department we spend 100's of hours investigating the cause of the fire, the action of the first engine to arrive to the last fire piece of equipment to leave. We shared those findings with our colleagues. One of the most important items that came from it was a video that adds police officers in Knox County the best first actions when arriving on the scene.

Internally we developed our "recruit box" which provides the newest firefighter handheld flashlights, door wedges, and accountability tags. All of these will help increase firefighter survivability on their first day on duty

It goes without saying but will not go without saying, if Central Ohio Joint Fire District did not have the support of the community, we simply could not perform timely, professionally, and responsibly. The passage of levy is humbly received and spend with the highest degree of fiscal responsibility through the Fire Board, Fire Officers, and Clerk

The next few months saw us preparing to install an exhaust removal system which will help decrease the exposure to the firefighters. This cost, as mentioned above, nearly \$74,000.00. The funds were through the Federal grant which we applied for called Assistance to Firefighter's Grant, (AFG). In short, this has been nearly two years to achieve this goal.

Staffing as mentioned throughout the year is the same as last year. It is an employee base marked nationally. However, through many cost saving initiatives and planning, for the first time in over a decade, the Central Ohio Joint Fire District is competitive within our county. This helped address our recruitment and retention efforts. We enhance salaries and benefits to the firefighters and their families.

The supply chain for vehicles and some supplies has worsened in some areas. For example, it took nearly two years to deliver vehicles, and now for the same emergency squad will take three years. The fire engine is expected to be in the 1st quarter 2025, but I will believe it when it arrives. The turnout gear we ordered late 4th quarter 2022, we just received in the 3rd quarter of 2023, nearly 10 months. Normally, this would take three to six months.

Historically the department finalized the first Bargaining Agreement with Local 5202. This was accomplished with many officials from: department attorneys, Knox County Prosecutor, the Fire Board, Fire Officers, and firefighters. Everything went well and this new partnership of sorts will be forever. This will have a positive effect and help us professionally at many levels.

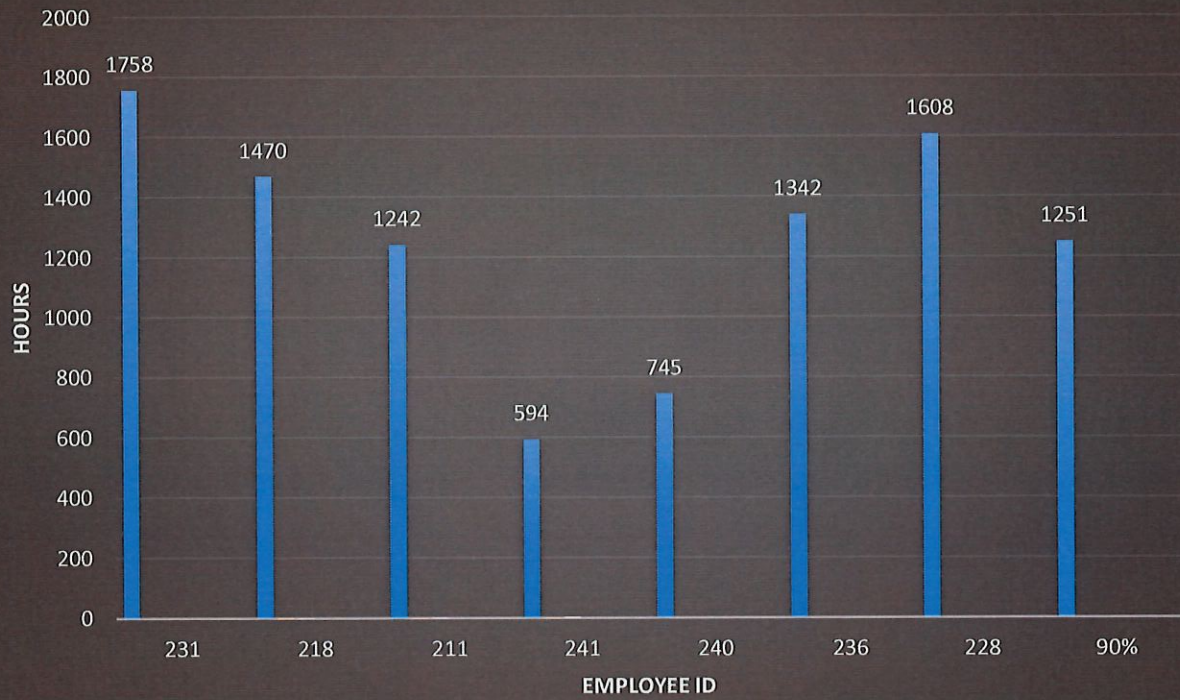
Supporting Documentation of 2023:

1. EMS Rate change
2. Training Program Analysis
3. EMS Program Analysis
4. Fire Program Analysis
5. Risk Reduction Program Analysis.
6. Strategic Goal Review
7. Graphic representation of Responses, Funding, and Staffing

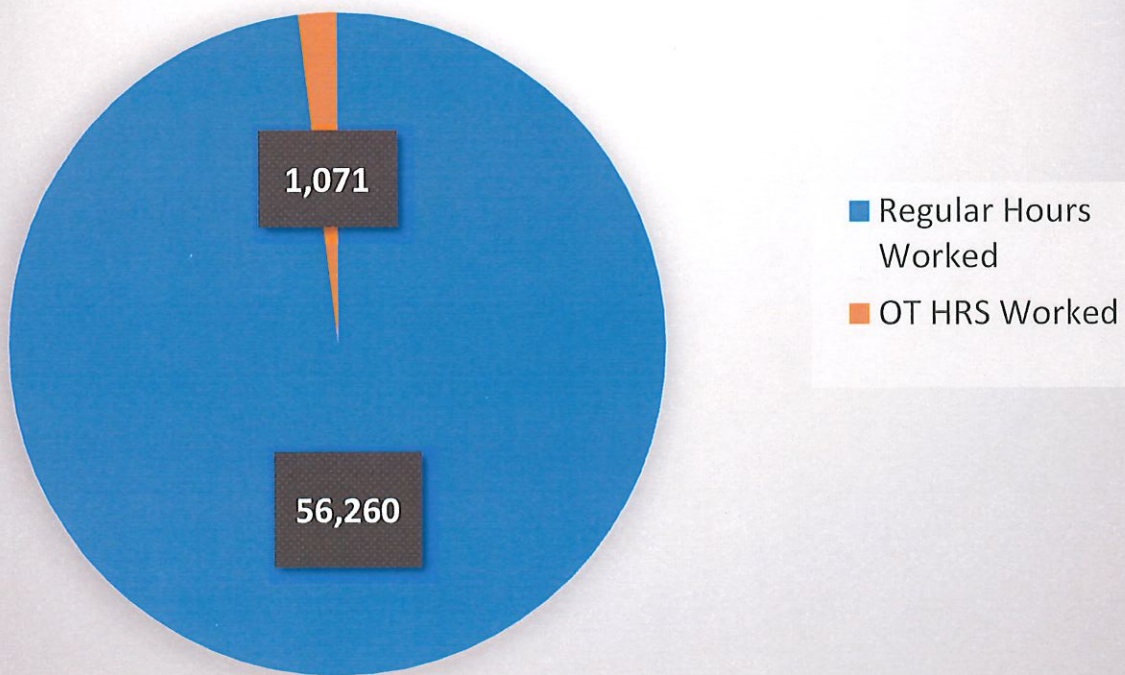
Professionally,

Chief McCann

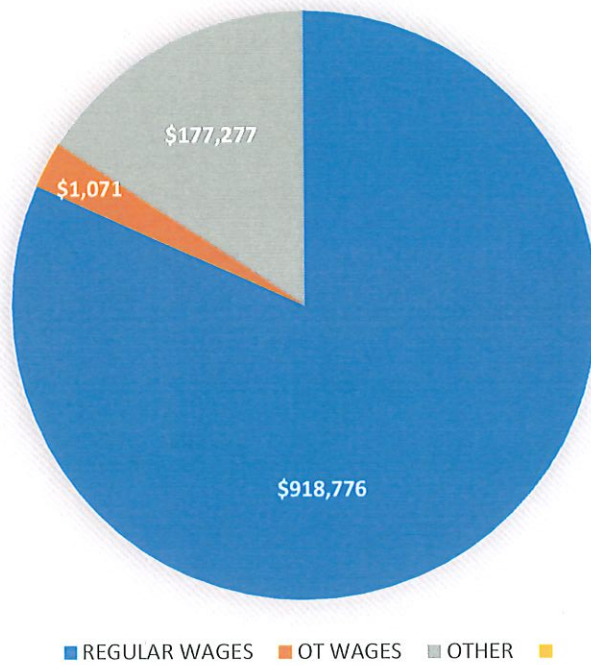
PART-TIME HOURS WORKED



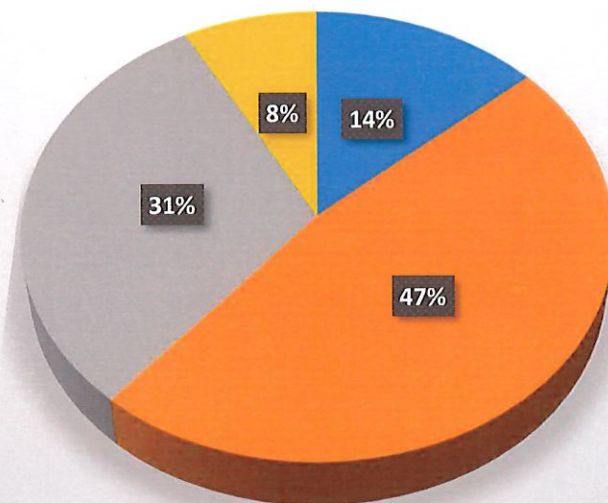
Combined 2023 Hours Worked FULL-TIME



WAGE COST 2023



2023 Staffing Per Day



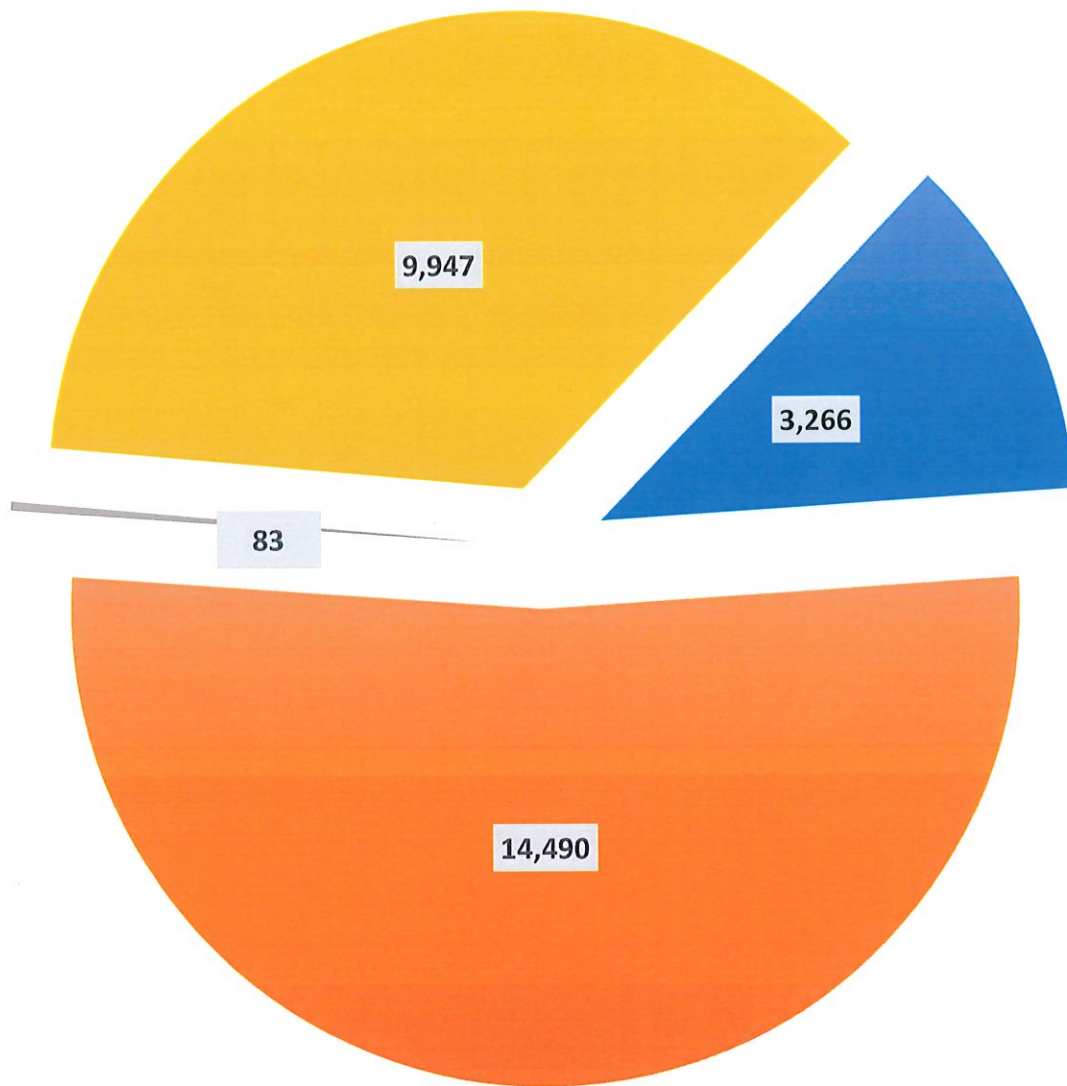
■ 4

■ 5

■ 6

■ 7

OP&F OHIO FACT FIREFIGHTER 2023



- BENEFICIARIES
- TOTAL ACTIVE
- REHIRED RETIREES
- RETIREEES AND DISABLEDS

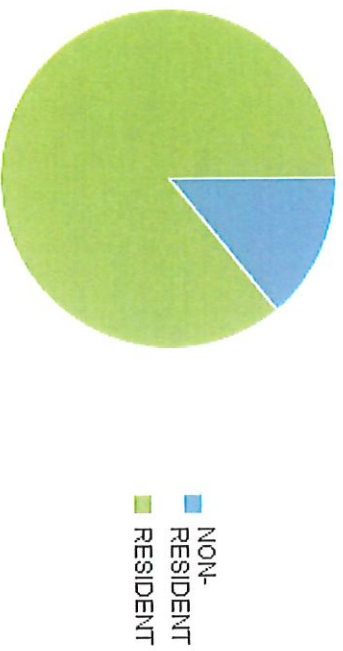
Annual Run Report 2023

Central Ohio Joint Fire District

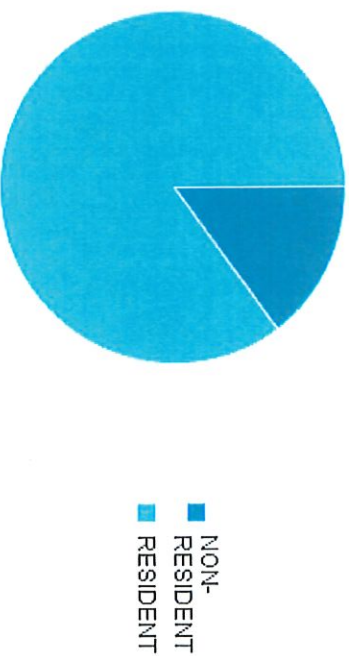
January 2024

TOTAL CHARGES AND RECEIPTS BY RESIDENCY

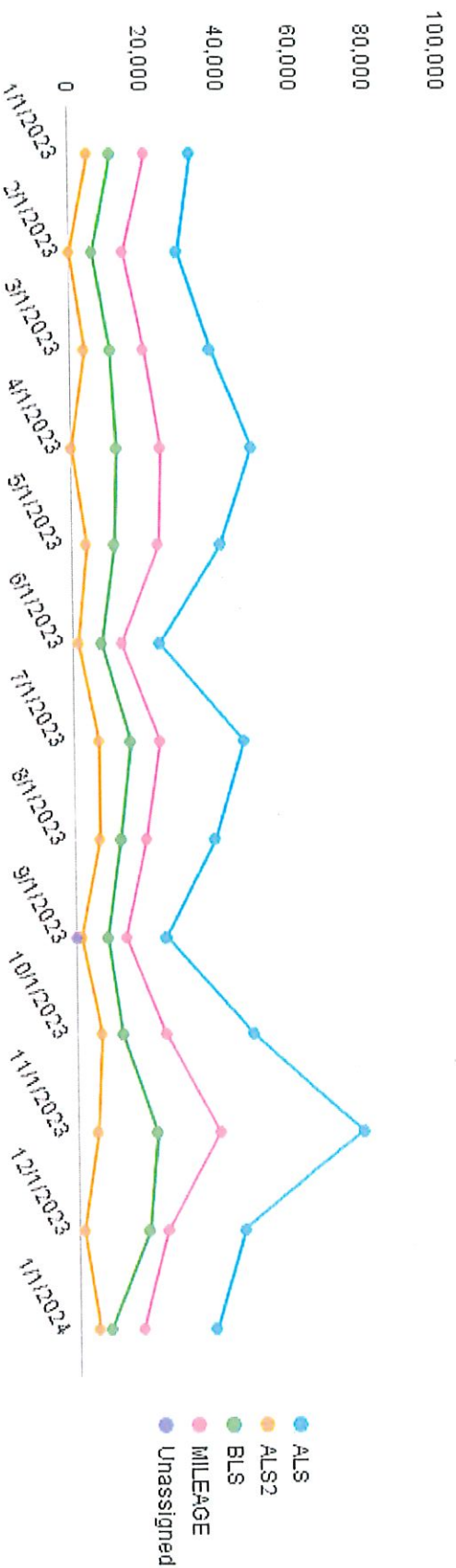
Charges by Residency



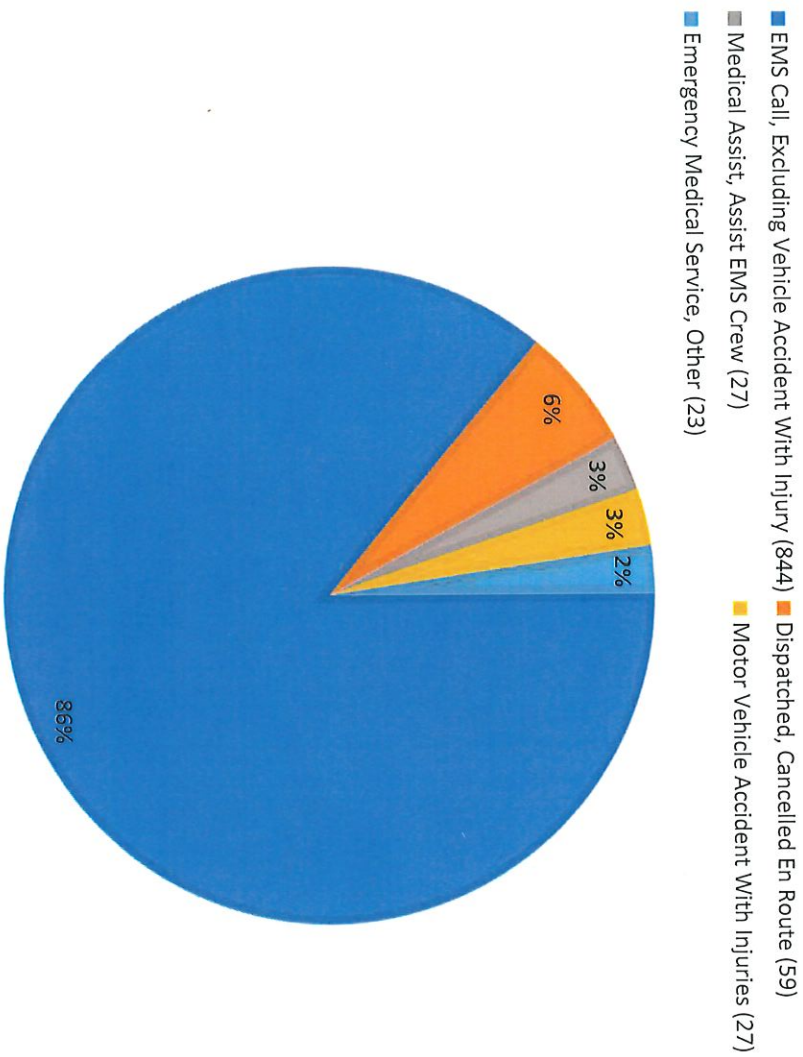
Collections by Residency



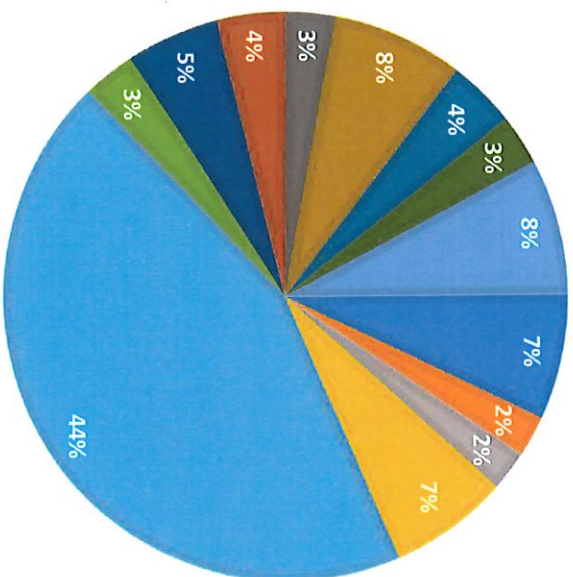
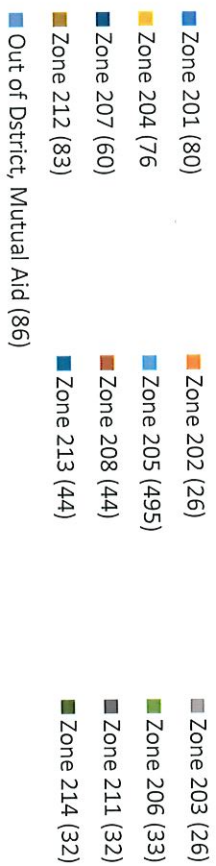
CHARGES BY ALS/BLS



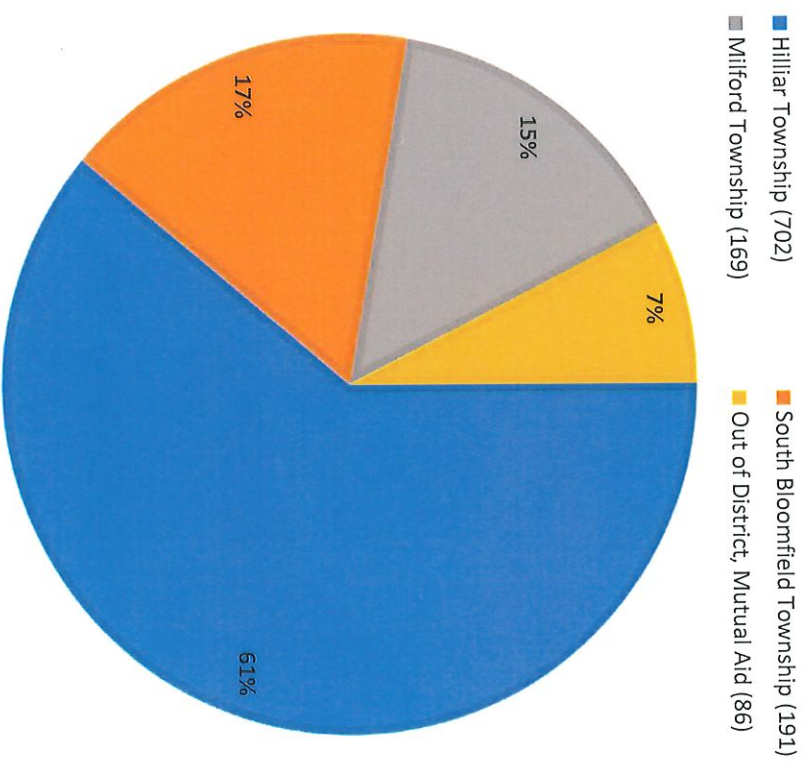
MAJOR CATEGORIES OF CALLS FOR SERVICE 2023



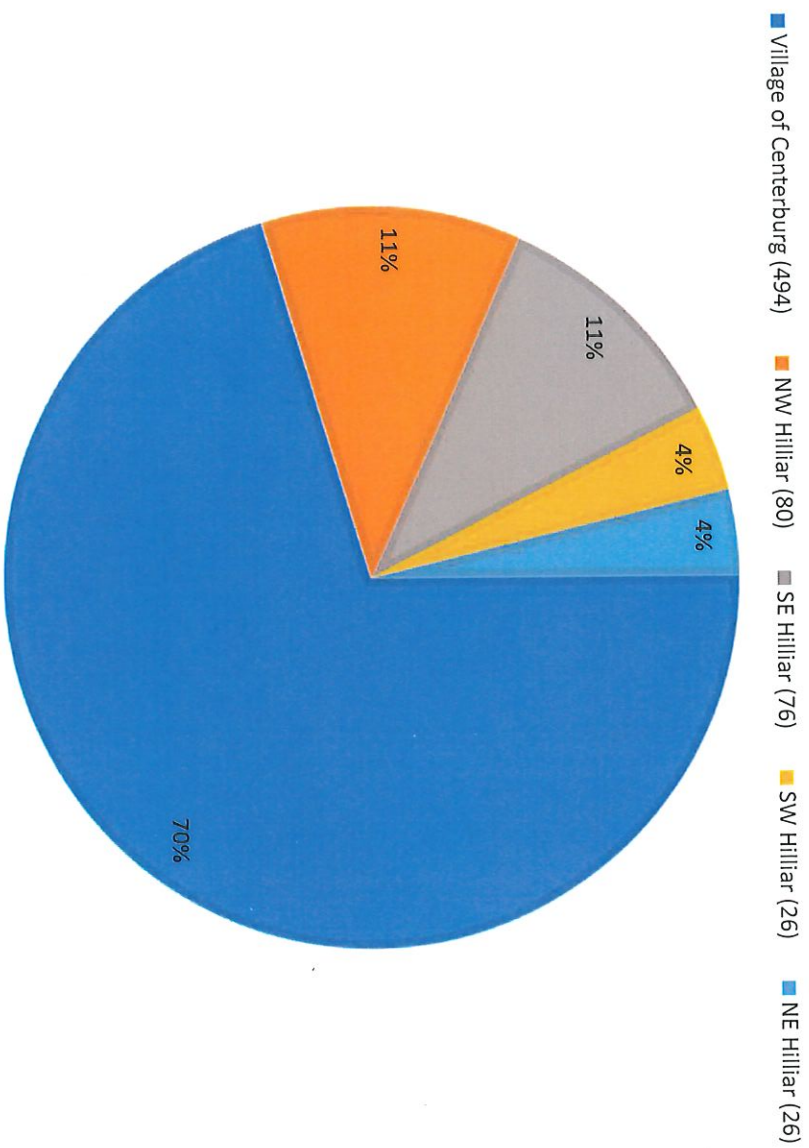
2023 CALLS FOR SERVICE BY ZONE



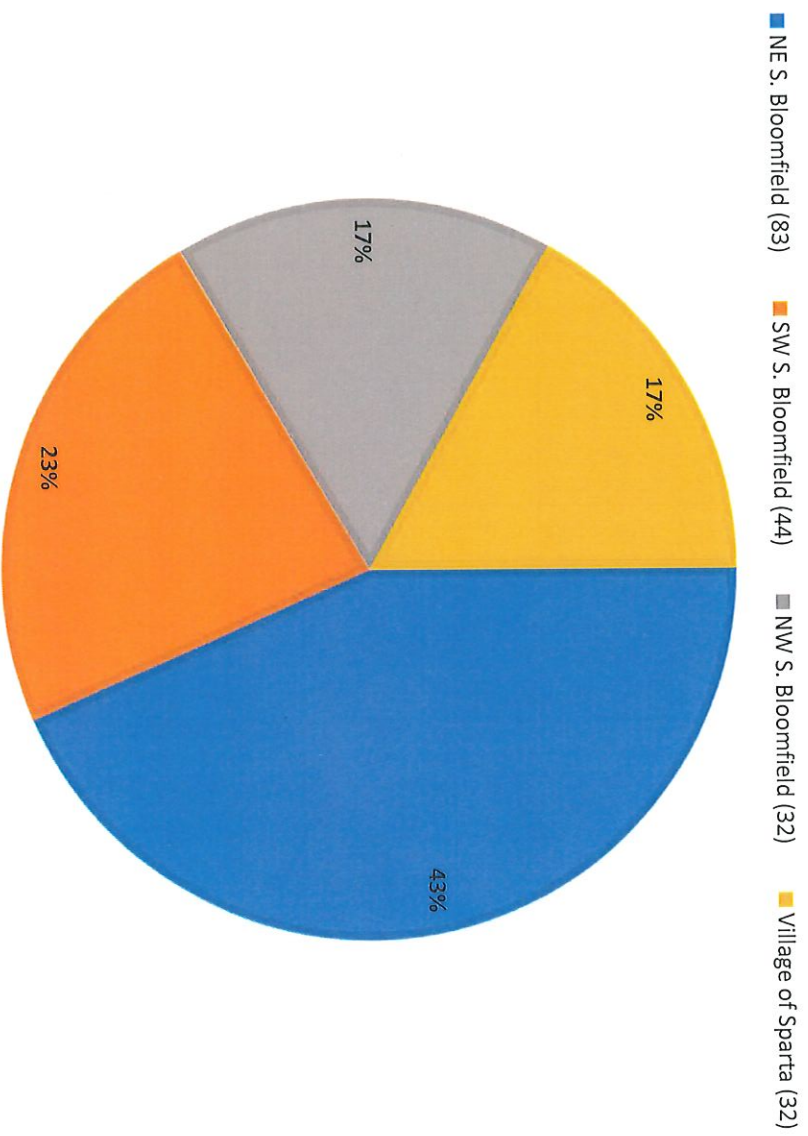
2023 CALLS FOR SERVICE BY TOWNSHIP



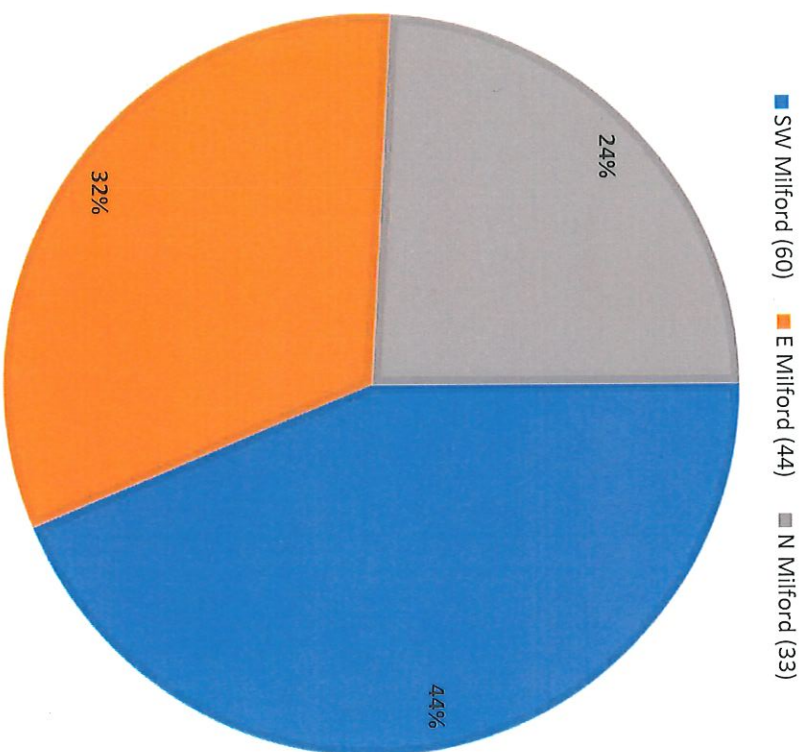
2023 CALLS FOR SERVICE IN HILLIAR TOWNSHIP



2023 CALLS FOR SERVICE IN SOUTH BLOOMFIELD TOWNSHIP



2023 CALLS FOR SERVICE IN MILFORD TOWNSHIP





Central Ohio Joint Fire District
Mark McCann, Fire Chief
5138 Columbus Rd.
Centerburg, OH 43011
740-625-5646 - Station
740-625-7620 - Fax

COJFD Strategic Goals 2020-2025

Officer Notes for Year 2024

January 2, 2024

Community Engagement

Objective #1: Goal met by Vial of Life program.

Objective #2: Goal met by Two wellness checks with the senior center.

Objective #3: Goal met by Valentine's Day cards and healthy eating program.

Objective #4: Goal met by 100% attendance of board meetings.

3rd graders

Health and Wellness

Objective #1: Goal met by all policies and procedures updated and formation of the Safety Committee.

Objective #2: Goal met by Lexipol policies and procedures, Safety Committee, and BWC.

Objective #3: Goal met by purchase of stair stepper and treadmill, and contracted with MOCC. With the formation of the bargaining group, there is a contractual element to fitness in 2023.

Big Improvements

*Bruce Exam
Helpful.*

Professional Development

Objective #1: Goal met by Out of Class description/qualifications.

Objective #2: Goal met 100% by implementing a visible training program.

Objective #3: Goal is met by monitoring both training, and OOC costs.

Objective #4: Goal met by new run cards, critiques, and training program.

*Fire Rescue
Training*

Mike Helped 90-120 sec out of water

Proactive Administration

Objective #1: Goal met. Mission and Vision statements, Board Approved 2020/

Objective #2: Goal met by creating Strategic Plan 2020-2025: will be Repeated. Somewhere.

Objective #3: Goal not met. Currently, Accreditation Class is June 2024 → Lexipol

Objective #4: Goal met by applying to multiple grants, more than just the 5-6 noted on goal.

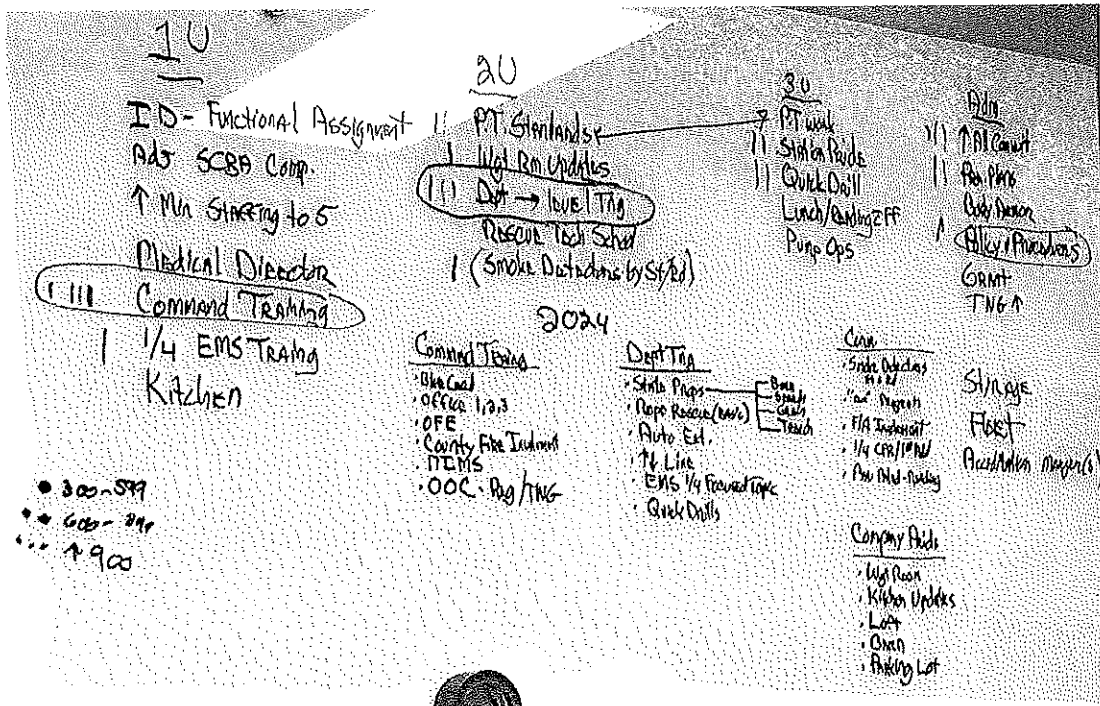
→ Tons of Grants

*→ 380,000 - 400,000 Applied
Reserve
Grants.*

Respectfully submitted,

[Signature]
Chief Mark McCann

GOALS SET for 2024



| Command Training | Department Training | Community | Company Pride |
|-----------------------|---------------------|-------------------|----------------|
| Bluecard | State Props | Smoke Detectors | Weight Room |
| Officer 1, 2, 3 | Rope Rescue | F/A Incidents | Kitchen Update |
| OFE | Auto Ext | Qrt CPR Class | Loft |
| County Fire involmont | Up/Dwn Line | Pawpatrol Reading | Barn |
| NIMS | Quick Drills | | Parking Lot |
| OOC - Training | | | |

Professionally,

FPO Chris Farmer



Mark McCann <mmccann@cojfd.org>

Grant money 2023

1 message

Robin Santo <rsanto@cojfd.org>

Mon, Jan 29, 2024 at 6:45 PM

To: Mark McCann <mmccann@cojfd.org>

Hi Mark,

This is what I'm showing for deposits. When the deposits are from the state of Ohio they don't give me any information as to what they are for. They just show up on the bank statement. So I'm thinking those might be from the EMS grant? Let me know if you think I'm missing any or if any of those listed from the state aren't for a grant.

March 2023:

Treasurer of State \$1200.00 - MARCS

Treasurer of State \$801.43

August 2023:

FEMA Treasurer - \$69,455.23

October 2023:

Treasurer of State - \$1313.50

November 2023:

Aladen Hospital - \$2,857.96 - 23 distribution

Ohio Means Jobs - \$5130.00

Treasurer of State - \$1,345.25

December 2023:

Treasurer of State - \$1,331.88

Total: \$83,435.25

Thanks,

Robin

**Central Ohio Joint Fire District
Annual Program Appraisal and Analysis**

Emergency Medical Services



Year End Report: 2023

Inputs

- **Program Description:** The EMS program was established to monitor and guide the utilization of resources to ensure appropriate coverage to the residents and visitors of the Central Ohio Joint Fire District (COJFD) for all emergency medical incidents. The program monitors data relating to calls for service, response times, resource utilization, and distribution of response. The EMS program oversees the risk assessment of EMS related emergencies and evaluates critical task analysis to ensure proper responses meet the demands of incidents. The EMS program is currently managed by Captain Michael Burnes.
- **Mission:** The COJFD shall safeguard our community and all who call for help.
- **Regulatory agency, policy, or law:** NFPA1710, State of Ohio Department of Public Safety, State of Ohio Board of Emergency Medical Services, State of Ohio Board of Pharmacy, National Highway Transportation Safety Administration, United States Drug Enforcement Administration, COJFD Medical Director.
- **Training requirements to participate (initial, continuing education):** All members of the department are trained to a minimum level of Emergency Medical Technician-Basic. Many members have advanced training to the level of Emergency Medical Technician-Paramedic. The Central Ohio Joint Fire District became an approved Ohio EMS Continuing Education Site on June 17, 2020. COJFD also uses outside agencies, including, but not limited to, Ohio Health and Mount Carmel Hospitals for additional approved continuing education and training.
- **Special certifications/education needed or applied:** Current BLS/CPR certification and the State of Ohio EMT minimum is required for employment. Additional certifications,

such as ACLS, BTLIS, PALS, and NRP are encouraged and offered in house on a rotating basis to ensure recertification.

- **Staffing:** The department maintains a minimum of two advanced life support ambulances that adheres to the State of Ohio staffing requirement of at least two personnel, at least one of which must be a paramedic and the other must be certified as an EMT-Basic or higher. Department daily minimum staffing is set at four personnel, at least two of which must be paramedics.

Budget

- **Funding:** The EMS Division is funded directly from the COJFD general fund and supplemented through collections from EMS billing and grant income.
- **2023 Expenditures:**
 - **EMS Supplies** – \$43,505.87
 - **EMS Billing Fees** – \$18,285.55
 - **EMS Service Contracts** – \$3,519.54
- **2023 Income:**
 - **EMS Billing Gross Income** – \$291,252.00
 - **EMS Grant Income** - \$ 4,200.00

2023 Goals, Outcomes, Roadblocks, and Plan

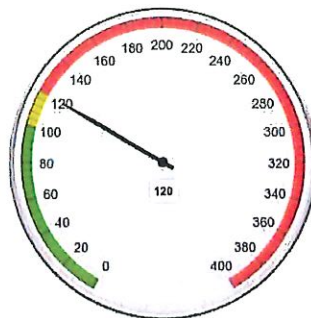
- **Place a new medic in service**
 - Outcome – Completed, June 2023
- **Regular protocol testing**
 - Outcome - Not completed
 - Roadblocks – Roadblocks were a combination of an incomplete EMS protocol and an interim EMS Coordinator
 - Plan – Once the new protocol is in place, develop a method for evaluating protocol and skill competency
- **Look for grants to assist with equipment**
 - Outcome – completed and ongoing
- **Have new protocol in place by the end of 2023**
 - Outcome – not completed
 - Roadblocks – The primary roadblock with this goal was a delay in release of the Westerville EMS Protocol, which was to be the basis of the new COJFD protocol
 - Plan – once the Westerville EMS Protocol is released, evaluate for necessary adjustments and submit for final approval and release
- **New EMS Coordinator**
 - Outcome – Completed, November 2023

2024 Goals

- **Implement new EMS protocol:** The existing EMS protocol is out of date when compared to existing best practices in EMS. This goal was set to be completed by the end of 2023 and was to be based on the new Westerville Fire Department EMS Protocol, which was significantly delayed by them and ultimately delayed the release of our protocol. This process shall be completed in the second quarter.
 - **Update** – The Westerville EMS protocol was released in early 2024. This protocol was reviewed and adjustments were made, approved by Dr. Orth, and we are awaiting release from our EMS protocol app vendor.
- **Establish an internal EMS committee:** An internal EMS committee should be established with the goal of allowing input from our EMS providers for process improvement. This process shall be completed in the first quarter.
- **Develop means to ensure EMS protocol and skills knowledge:** This goal was set to be completed in 2023, however due to a lack of current EMS protocol at the time, this goal was not completed. Once the new EMS protocol is in place, the EMS Coordinator will work with the EMS committee to establish evaluation criteria and methods. This process will be ongoing, but a foundation shall be established by the end of the second quarter.
- **Develop a functional quality improvement process:** A functional quality improvement program shall be established that incorporates both statistical analysis from EMS reports as well as qualitative review of care provided and the development of focused training to address any deficiencies identified. This process shall be ongoing, but a functional foundation shall be established by the end of the second quarter.
- **Selection and onboarding of a new EMS Medical Director** – our existing medical director, Dr. Frank Orth, is retiring in 2024 and a new medical director must be selected and successfully onboarded. This process has already begun, but a medical director shall be chosen by the end of the second quarter.

EMS Relevant Statistics and Analysis

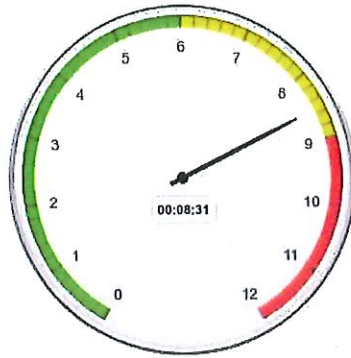
Unit 90th Percentile Turnout Time (Seconds)
Jan 01, 2023 to Dec 31, 2023



- At 2 minutes, 90th percentile turnout time remains within department/national standards.

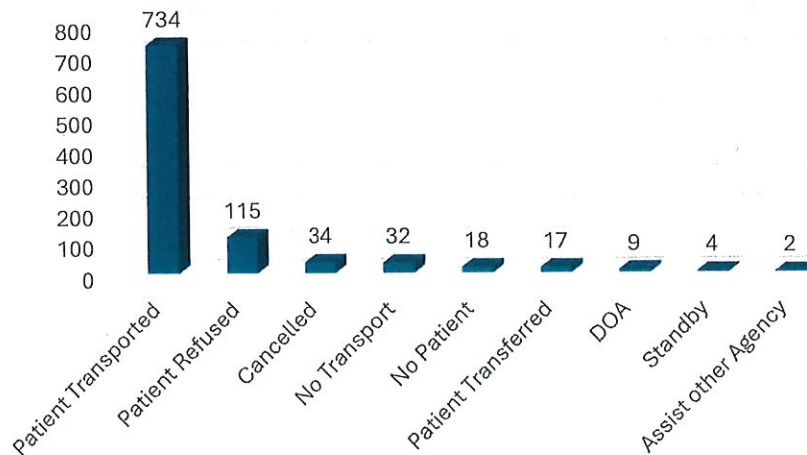
Unit 90th Percentile Total Response Time (HH:MM:SS)

Jan 01, 2023 to Dec 31, 2023



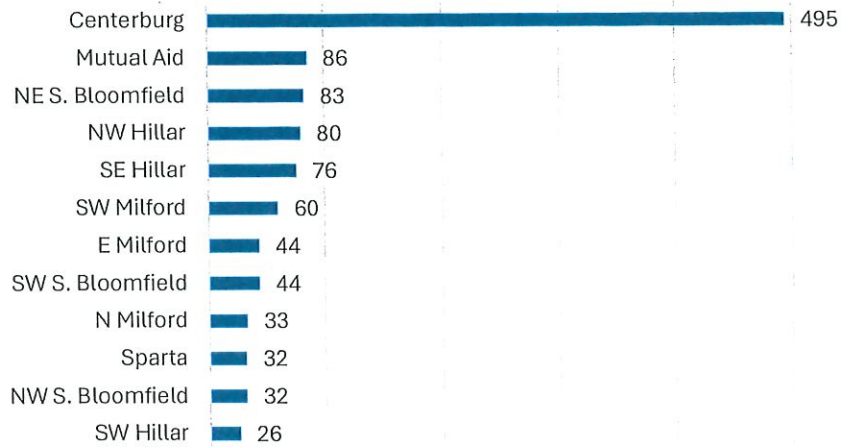
- Total response time reflects the time from when our units are dispatched until they arrive on scene

EMS Incident Disposition



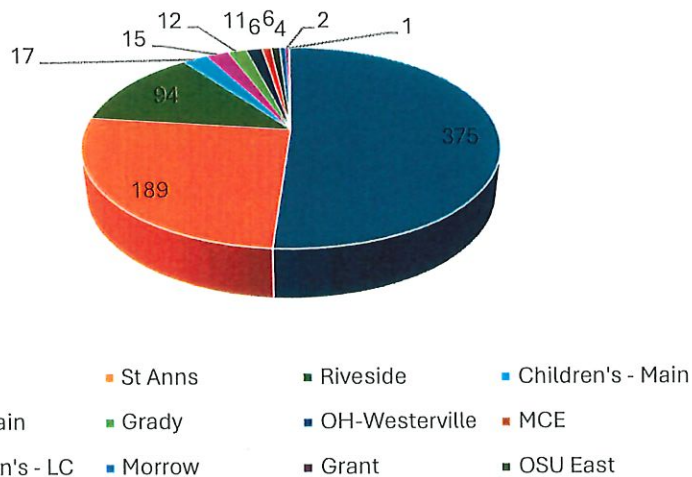
- In 2023, COJFD transported nearly 82% of all EMS incidents with patient contact.
- Care was transferred to another agency less than 2% of the time, this number includes transfers to Air-Medical providers who were called for rapid transport of critical patients.

Runs by Zone



- The Village of Centerburg remains the highest utilizer within our covered area.
- Runs into South Bloomfield Township represent 17.1% of our overall run volume.
- Mutual Aid runs represent 7.7% of our overall run volume.

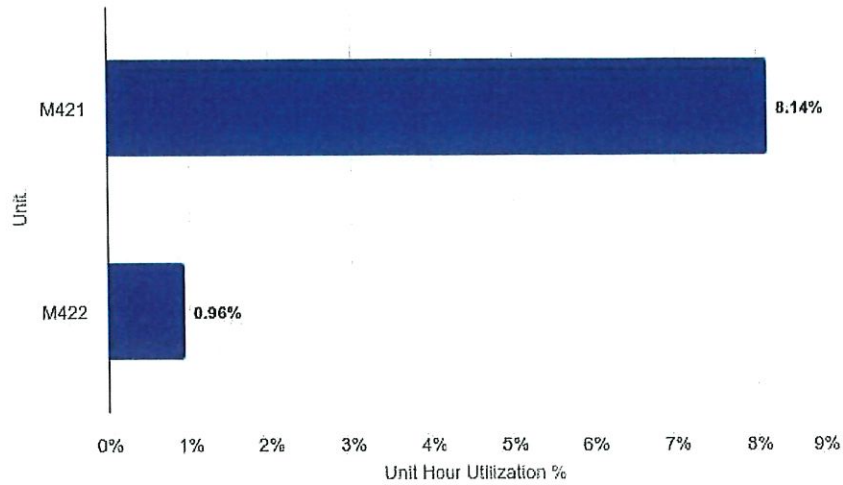
Transport Destination



- Most of our transports are to either Knox Community Hospital or St. Ann's

Unit Hour Utilization (Top 20)

Jan 01, 2023 to Dec 31, 2023



- Current utilization rates based on total time spent on emergency medical incidents in 2023.

Summary

- The EMS program lacked a dedicated EMS Coordinator throughout most of 2023 which was a large factor in several goals that were not achieved.
- Many 2023 goals have been moved to 2024 and are in progress.
- The EMS Committee has been identified and will actively work in 2024 to help with quality and process improvement.
- Major tasks for 2024 include a significantly updated EMS protocol, identification and migration to a new EMS billing company, and identification and onboarding of a new EMS Medical director.

Respectfully Submitted

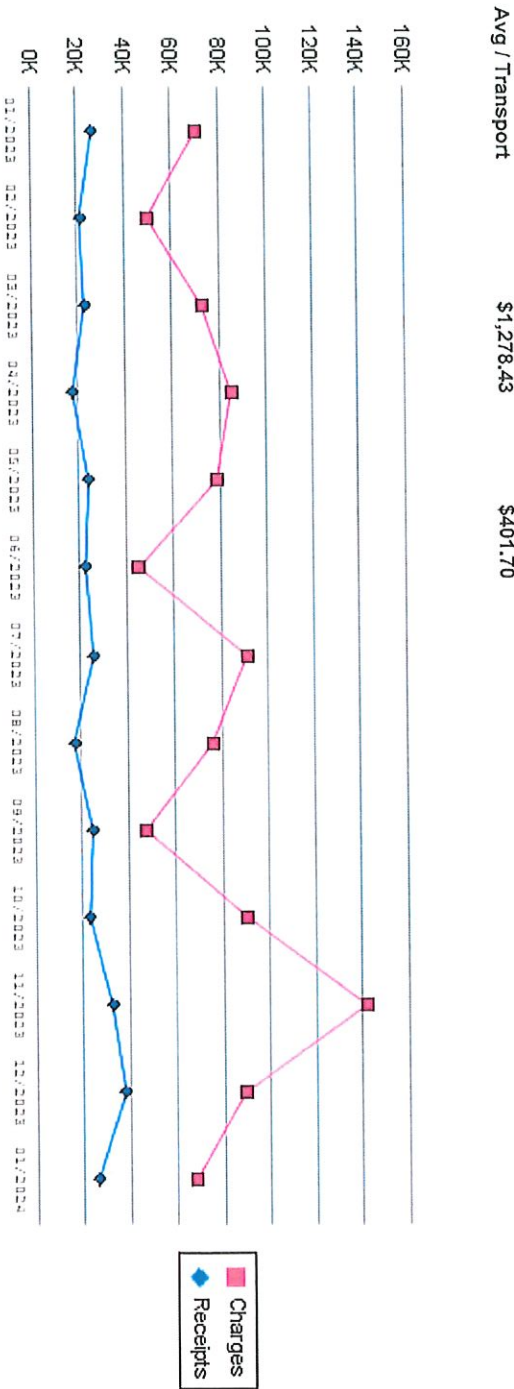
Michael A. Burnes
Captain / EMS Coordinator

CC 5F.7 The agency conducts a formal and documented appraisal, at least annually, to determine the effectiveness of the EMS program and its impact on meeting the agency's goals and objectives. This should include an evaluation of the agency's standard operating procedures, protocols, and equipment.

January 2024

Client Summary

| Post Month | Gross Charges | Gross Receipts | Transports | BLS | ALS | ALS2 |
|-----------------|---------------|----------------|------------|-----|-----|------|
| January 2023 | \$70,461 | \$26,328 | 53 | 15 | 34 | 4 |
| February 2023 | \$49,783 | \$20,836 | 38 | 8 | 30 | |
| March 2023 | \$72,451 | \$22,614 | 56 | 14 | 39 | 3 |
| April 2023 | \$84,732 | \$17,429 | 66 | 16 | 50 | |
| May 2023 | \$78,466 | \$23,902 | 59 | 15 | 41 | 3 |
| June 2023 | \$45,277 | \$22,379 | 35 | 10 | 24 | 1 |
| July 2023 | \$90,534 | \$25,388 | 72 | 20 | 47 | 5 |
| August 2023 | \$75,873 | \$16,802 | 60 | 16 | 39 | 5 |
| September 2023 | \$47,397 | \$24,397 | 37 | 11 | 25 | 1 |
| October 2023 | \$90,168 | \$23,140 | 70 | 16 | 49 | 5 |
| November 2023 | \$142,085 | \$32,505 | 112 | 28 | 80 | 4 |
| December 2023 | \$88,785 | \$37,798 | 72 | 25 | 46 | 1 |
| January 2024 | \$67,700 | \$26,050 | 53 | 11 | 38 | 4 |
| Total | \$933,252 | \$293,240 | 783 | 205 | 542 | 36 |
| Avg / Month | \$77,771 | \$24,437 | | | | |
| Avg / Transport | \$1,278.43 | \$401.70 | | | | |



Charges
Receipts



Central Ohio Joint Fire District Annual Program Appraisal and Analysis

Training Program

Category 8: Training and Competency

Program Manager: Lt. Aaron Alfrey and Capt. Mike Burnes

Calendar year 2023

Program Description:

A Fire and EMS Training and Education Program has been established to meet the needs of the Central Ohio Joint Fire District (COJFD), as well as continuing education requirements established by the State of Ohio, OSHA, ISO, and NFPA. Fire District Staff is assigned to both fire suppression and emergency medical transport units. The COJFD provides access to, and guidance on educational programs that increase advancement potential, and support the needs of the COJFD. The COJFD utilizes outside agencies to supplement in-house training, in order to meet the training requirements necessary to maintain certifications, or obtain advanced certifications as required by the State of Ohio, and additional operational needs identified by the COJFD.

The COJFD provides fire suppression and emergency medical transport service to the Village of Centerburg, Milford Township, and Hilliar Township. The COJFD is also contracted to provide fire and emergency medical transport services to South Bloomfield Township, Morrow County. The COJFD covers a geographical area of approximately 72 square miles, and an estimated residential population of 7,751 (2020 Census).

Mission Statement:

The COJFD shall safeguard our community and all who call for help.

Regulatory agency, policy, or law:

- NFPA
- State of Ohio Department of Public Safety
- National Highway Transportation Safety Administration
- OSHA
- BWC
- ISO
- CFAI

Training requirements to participate (initial, continuing education).

All operations personnel and the Fire Chief are trained to State of Ohio Firefighter Level II. All operations personnel and the Fire Chief are trained to a minimum of Emergency Medical Technician. The COJFD roster currently includes 3 EMT's, 14 paramedics. There is one part-time employee currently enrolled in paramedic school. All operations personnel, and the Fire Chief are trained to at least the Hazardous Materials Operations level. Currently there are 6 Certified Fire Safety Inspectors, 4 Fire Instructors, 4 EMS Instructors, and 4 Live Fire Instructors on the District roster.

Annual continuing education is required for personnel to maintain current fire and EMS certifications with the State of Ohio:

- Volunteer Firefighter, Firefighter Level II – 54 hours of continuing education every 3 years.
- Emergency Medical Technician – 40 hours of continuing education every 3 years.
- Paramedic – 86 hours of continuing education every 3 years.
- Fire Safety Inspector – 24 hours of continuing education every 3 years.
- Fire Instructor – 24 hours of instruction and 6 hours of instructional continuing education every 3 years.
- EMS Instructor – 24 hours of instruction and 6 hours of instructional continuing education every 3 years.

In addition, personnel are required to maintain current BLS for Healthcare Providers, Pediatric Advanced Life Support, and Advanced Cardiac Life Support Certifications. These are renewed every 2 years.

Currently the district relies on in-house training, and training conducted by outside agencies for continuing education. Personnel are also encouraged to attend training hosted by other departments and organizations throughout the state and beyond.

Special certifications/education are encouraged, this would include but not limited to, Fire Officer I, II, III and IV, Hazardous Materials Technician, Rope Rescue I and II, Grain Bin Rescue, Farm Rescue, Swift water rescue Awareness, I and II.

Status of goals for 2023.

- Every OOC/Officer should attend Fire Officer I and Fire Officer II. **The entire officer core was revamped in quarter 4 of 2023. This is now a new goal for the new officers in 2024.**
- Decide on one of the two proposed on-line continuing education sites. **Fire Rescue I was chosen as our online continuing education site. We began using it at the beginning of quarter 3 in 2023.**
- All OOC/Officers retake the OFIRS course through the Ohio State Fire Academy. **Again, the officer core was revamped in 2023. This has been discussed as a goal for 2024.**
- Host a training once a month both EMS and fire to include Mutual Aid Departments to ensure and build a better working relationship. **We were able to have mutual aid trainings approximately every other month throughout 2023.**
- Host a rescue awareness class for our members. **Command 351 was brought in and taught several rapid intervention team (RIT) drills over several days. As well as self-extrication drills for individual fire fighters.**
- **The department spent \$13,606 on training in 2023. Some of the notable trainings provided were Grain Bin Rescue, The Search and Rescue trailer from the Ohio Fire Academy was brought in as well as their Flashover trailer, and an officer was sent to Minnesota to attend a software class.**

Goals for 2024.

- With the addition of a new officer core as well as out of class (OOC) personnel, there will be a focus on various leadership and command courses. We currently have a command class scheduled, that 8 of our personnel will be attending.
- Starting in 2024 the department will be looking to send several personnel a year to elements of rescue technician school.
- The department will be reaching out to the Ohio Fire Academy to conduct an Ohio Fire Incident Reporting (OFIR) class on site.
- The Ohio Fire Academy has numerous simulation trailers. We would like to have as many trailers as possible brought to our location dependent on cost.
- With the addition of our online continuing education site, we will be assigning 2 courses per month for all COJFD personnel to complete.

Budget

The 2024 budget will include costs to further train our officers/OOC in commanding fire/EMS scenes as well as leadership development. It will also allocate money for continuing education, through online courses and hands on classes conducted by the Ohio Fire Academy and other accredited agencies.

- Blue Card
\$3,500.00
- Fire Officer I
\$2,500.00
- On-line continuing education subscription
\$3,000.00
- Local classes, seminars, and trainings (to include OFA trailers)
\$4,500.00
- Miscellaneous (To include meals, lodging for courses)
\$1,500

Total: \$15,000

Outcomes and Impacts

- 2023 saw an overhaul of the officer core. To accommodate new leadership, classes have been organized for 2024 to help ensure leadership has the tools they need to be successful.
- We again saw the addition of several new firefighters. With the board's approval of the new pay scale, we have attracted several seasoned firefighters. This is a positive as in they require little training on how to effectively do the job. They still require internal training to learn department SOG/SOP, however this can be done in-house and is very cost effective.
- We were able to conduct multiple mutual aid training. This will continue throughout the foreseeable future. This ensures that all personnel work together well and safely on large scale incidents that require multiple departments.

Summary

2023 saw many changes administratively. Together as a department we pushed through them and have begun to see what this department can become. Training is a large portion of the puzzle that is making a great department. Training ensures that we all go home to our loved ones and ensures that the public we serve receives the best care possible when they make that call to us. We as firefighters typically see the public on their worse days and it is our job to instill confidence in them that they will receive top notch care and service. We continue to ensure through training that we are on the cutting edge of firefighting and EMS care. We have a board, Chief, and medical director that not only allow us to be progressive but encourage it. It is our mission to make sure we are constantly thinking outside the box when it comes to training. Every member of this department has a voice when it comes to suggesting new ideas and implementing new practices to become better. We look forward to new opportunities and to growth in our department moving forward.

Respectfully Submitted,
Lt. Aaron Alfrey

Central Ohio Joint Fire District Annual Program Appraisal and Analysis

Community Risk Reduction



Year End Report: 2023

Program Description. The Community Risk Reduction program monitors risks, or trends that could potentially show up in the Central Ohio Joint Fire District. To ensure the safety of the Central Ohio Joint Fire District population, we monitor these trends in the surrounding cities, state, and country. It is the responsibility of our fire department to engage and educate our residents about properly preparing for today's threats.

The Community Risk Reduction program falls under a shared group of responsibilities between our EMS, Fire, Fire Prevention, and Community Education Division.

Mission: *The COJFD shall safeguard our community and all who call for help.*

Vision: *The COJFD strives to see a world free of preventable hazards where citizens can thrive in a safe community.*

Community Engagement:

We value community engagement as a top priority. We will conduct community programs that promote mutual respect and trust.

Health and Wellness:

We value health and wellness through education and collaboration.

Professional Development:

We value personal and professional development both within the Department and in the personal lives of our employees.

Proactive Administration:

We value a proactive approach to administration through strategic planning, with an emphasis on accreditation with the CFAI.

Regulatory Agency, (policy, or law to do your job): NFPA, OSHA
Training requirements to participate (initial, continuing education).

- State of Ohio CEU's for firefighter
- State of Ohio CEU's for EMS
- State of Ohio CEU's for Fire Safety Inspector
- IAAI CFI CEU's
- IAAI FIT CEU's
- NAFI CFEI CEU's
- NAFI CFVI CEU's
- Franklin County NAS-T Investigator meetings and trainings
- Ohio Fire Prevention monthly meetings

Special certifications/education needed or applied:

- Background checks for public school
- National CPS Certification
- Incident Safety Officer
- Fire Officer I & II
- Juvenile Fire Setters Certification
- Fire and Life Safety Educator
- Plan Review for Fire Officials

What are the resources required to perform the program or deliver the service.

Include, for example, budget, staffing (additional personnel and time allocation of existing personnel), equipment, supplies, support systems (GIS, wireless, record management system) and other tangible goods.

- Sparky suite
 - Sparky is one of the iconic symbols of fire safety public education for all ages.
- District vehicle
 - This vehicle is equipped with all aspects of Community Risk Reduction. This vehicle is the most visible vehicle in the district.
- Company staff
 - We increased our staffing during the year for the following events: USA Days, Farming Festival, fireworks, and others. When we call in or have employees to staff these events, it costs a rate of \$75.00 per hour. This is a donation to the event we are involved in.
- Computer and iPad
 - For inspection, investigations, communications, and social media
- Cell phone
 - On call 24/7, able to communicate with the district, community, local, and state officials.

Future goals 2024 for specified time (S.M.A.R.T.).

- Start researching for Community Risk Reduction Plan Development as defined in NFPA 1300. With working in a few classes coming up, this goal should be completed within the first quarter.
- Community public education in fire safety and health. This goal will result in different parts throughout the year. By the end of the first quarter, we will have an agenda set up for each quarter.
- Brycer – The Compliance Engine – This program helps the Risk Reduction Division maintain inspections and compliance with all business within the district. This program should be completed by the end of the second quarter.
- Smoke Detector drives throughout the year. This is making sure residents in the district have working smoke detectors. Working with each unit, this project will be set up in each quarter. By the end of the second quarter, at least one street in Centerburg was done. By the end of the third quarter, two streets in Centerburg should be completed. By the end of the fourth quarter, 3 streets in Centerburg should be completed. I believe Centerburg has the most congested residential resident's units to serve.
- Residential Knox Box Program. This program should be up and running before the end of the second quarter. This will need education to the community members and also the staff at Central Ohio Joint Fire District.

Outcomes and Outputs (Goals) Status of achieving goals of prior year(s)

- Visited both Centerburg and Highland Elementary Schools during Fire Prevention Week. We educated both Pre-School and Third graders. This was a fire safety education using the residential smoke trailer trainer. This had a positive impact on the students and staff for fire safety. This educational program reached four hundred and ninety-four students.
- Talked with both Centerburg and Highland School educators/teachers about building and fire safety for school facilities. Explanation of fire codes and what to expect when we inspect your classroom and school building.
- We provided CPR-AED-First Aid class to Highland Middle school for their babysitting class. There were thirty-six students that attended and completed the class.
- We provided two car seat checks for residents in the community.
- We educated twenty-five transportation workers at Highland Local School District in CPR-First Aid-AED training.
- We have completed one hundred inspections throughout the District.
- We have educated.

Executive Summary

For the 2023 year, January 01 through December 31, all of the fires that occurred within Central Ohio Joint Fire District were investigated in compliance with the standard operating guideline for fire investigations adopted by the District, specifically investigated using NFPA 921 as a guideline and the scientific method was followed to assure consistency in our investigations. In addition, 300 adults and 800 children received fire safety education through fire prevention week, USA Day's and Farming Festival. All the commercial occupancies were inspected for code compliance.

Program Coordinator Signature

Fire Prevention Officer, Chris Farmer

CC 5A.5 The agency conducts a formal and documented appraisal, at least annually, to determine the impacts of the community risk reduction program and its efforts in risk reduction based on the community risk assessment, standards of cover, and measures performance against adopted loss reduction goals.

Description

The department dedicates a great deal of time to fire prevention and life safety. Hazard risk assessment is part of this program along with establishing the appropriate response to identified risks. Preplanning, occupancy risk assessments, company familiarization and walk-through help plan a proper response to incidents and support mitigation efforts. Documentation of specific hazards, protection systems, structural information, occupancy type, and layout assist the Fire Department in the application of effective, appropriate mitigation efforts. The Fire Department can assess hazards against capabilities and establish resources that will support efforts in mitigation of incidents.

Appraisal

Preplan information is available on every apparatus responding to an incident. Presently this is in the form of hard copy which has become cumbersome. The department was in the process of using a dispatch computerized system for data. Mitigation efforts of identified risk hazards were supported by automatic/mutual aid, low water flow operating procedures, and other resource options. Both the community and the department benefit from risk identification and preparedness by allowing for appropriate, effective response planning. Effective safety and confidence result from this proactive planning process.

Plan

The department will continue to evaluate the community risk against its own capabilities and initiate appropriate actions to support effective mitigation activities for those risks.

References

- *COJFD Computer - Fire Inspector/C-Drive/Case Files*
- *ImageTrend Elite- Inspections*
- *Building and Fire Safety for School facilities*

Central Ohio Joint Fire District Annual Program Appraisal and Analysis

Fire Suppression



Year of Report: 2023

Program Description.

Mission: *The COJFD shall safeguard our community and all who call for help.*

Vision: *The COJFD strives to see a world free of preventable hazards where citizens can thrive in a safe community.*

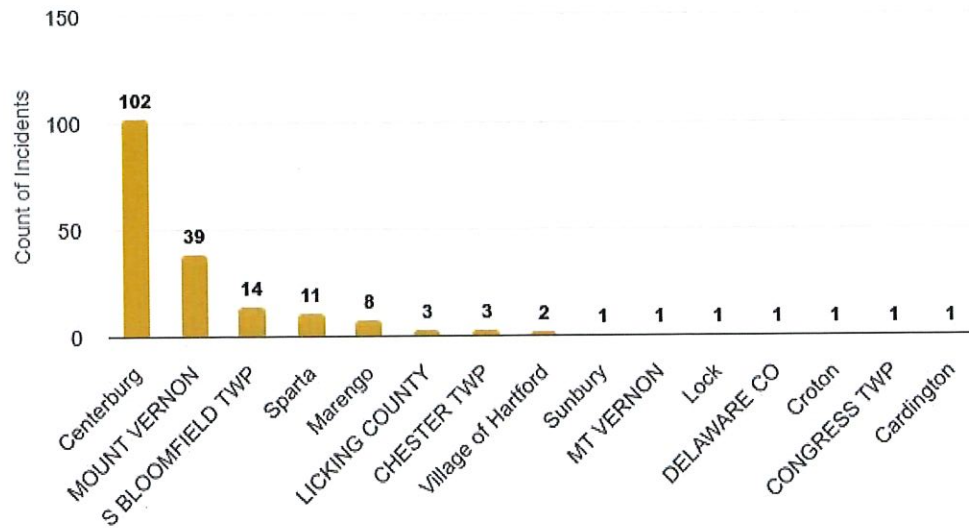
The district provides around-the-clock fire suppression service within the boundaries of the Village of Centerburg, Hilliar Township, Milford Township, Ohio covering a geographic area of 51.8 square miles. The estimated resident population served is 7,962. We also have contracted services to South Bloomfield Township in Morrow County, Ohio. Fire suppression service is provided from one fire station. The district's daily minimum staffing is four personnel including firefighters and command staff. Staff are cross-maned to two fire apparatus, two ALS equipped EMS units and command/support units.

The district works with outside agencies providing and getting automatic and/or mutual aid from neighboring agencies on a regular basis.

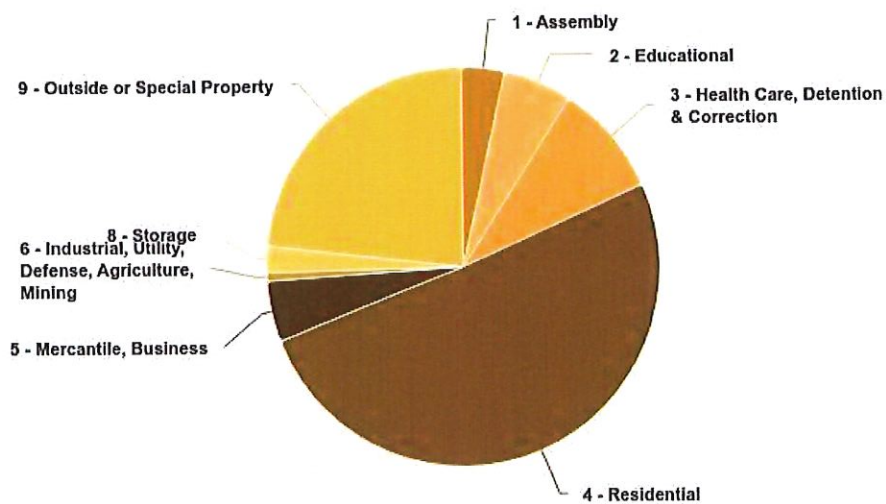
The district uses the incident command system for all incidents, and it is supported by procedures and training. All agency personnel are trained in incident command system (ICS), National Incident Management System (NIMS) 100, 200, 700 and 800. Additionally, all officers are trained in ICS 300 and 400.

It is the Central Ohio Joint Fire District's benchmark to arrive on the scene within the fire district for medium and high fire responses and be on scene within ten minutes of dispatch 90th percentile with four firefighters to assume command, establish life safety initiatives, and stretch lines to protect life and property. The full alarm assignment shall be in less than 33 minutes.

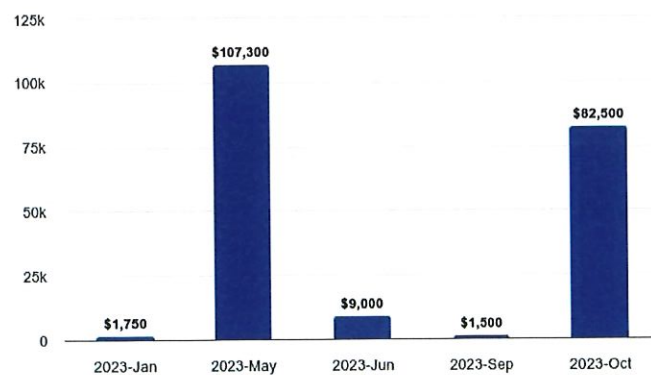
Incidents by City



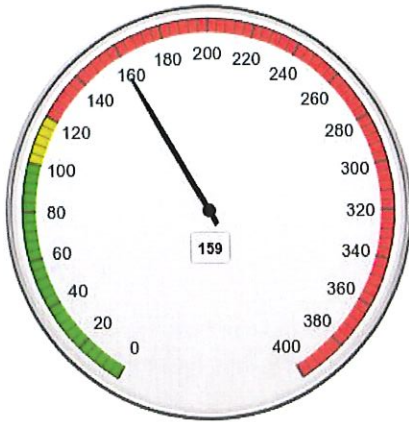
Incidents by Property Use



Property Loss



90% Turn Out



90% Total Response Time



Regulatory agency, policy, or law:

- NFPA, OSHA, NAFI, ORC, OAC, OFC

Training requirements to participate (initial, continuing education).

- State of Ohio 240 Professional Firefighter
- Hazmat Operation Level
- EVOC Bi-annually
- State of Ohio CEU's for firefighter

Special certifications/education needed or applied:

- Emergency Medical Technician

What are the resources required to perform the program or deliver the service.

Include, for example, dollars, staffing (additional personnel and time allocation of existing personnel), equipment, supplies, support systems (GIS, wireless, record management system) and other tangible goods.

- ImageTrend Elite, RMS
- Ensure equipment is inspected on the required schedule.
- Turnout gear for current staff and back-up gear to be ready for decon procedures.
- 2023 Budget Items:
 1. \$15,000.00 for repair of fire suppression equipment and apparatus
 2. \$2,500.00 - Hose, couplings, and attachments
 3. \$10,000.00 – Hydrant Program

Set future goals for specified time period (S.M.A.R.T.)

- We have a committee to come up with what specifications of tools we need to purchase for the new engine. The committee should have the list completed by the end of the first quarter.
- We have a committee to finalize the list with quotes for tools and equipment for a new engine. The committee should have this item completed by the end of the second quarter.

Outputs (Goals accomplished and programs implement and completions status)

- Purchased sixteen hundred feet of fire hose for the district. This was done during the third quarter of 2023.
- Replace two nozzles for the first out engine. This was done during the third quarter of 2023.
- Issued webbing for each firefighter to carry in their turnout gear. This was done by the middle of the third quarter.
- Implemented an online training program (Fire Rescue 1 Academy). This was completed at the end of the third quarter.

Executive Summary

For the year 2023 we purchased a few new structural firefighting hoses for our first out engine. With that hose that we purchased, we replaced two nozzles with low-pressure high-volume nozzles for them. We have put in place new safety webbing for each firefighter to keep in their gear. We are also purchasing a new fire engine and it is projected to be here in 2024. In the year 2023, we were able to save over \$245,543,430.00 in property and personal contents. The value of the district was \$245,745,480.00 We also did not hit our full alarm assignment as stated in our benchmark statement of 30 minutes, we were at 34 minutes.

Program Coordinator Signature

FPO Chris Farmer

CC 5E.3 The agency conducts a formal and documented appraisal, at least annually, to determine the effectiveness of the fire suppression program and its impact on meeting the agency's goals and objectives.

Description

The appraisal includes program goals and objectives, inputs, outputs, outcomes, conclusions, and next steps.

Appraisal

The Fire District has consistently provided the Board of Trustees with reports summarizing the monthly activities in this division. Included in the reports are statistics that can be used to evaluate the activities of the fire suppression division.