

CENTRAL OHIO JOINT FIRE DISTRICT BOARD MEETING MINUTES
December 20, 2023

A regular meeting of the Central Ohio Joint Fire District Board was held on Wednesday, December 20, 2023, at the firehouse located at 5138 Columbus Road Centerburg, OH 43011. The following attended:

Board Members

Richard Litzenberg
Tom Stewart
Eric Cochran

Staff

Chief McCann
Robin Santo, Clerk -Absent

Mr. Stewart called the regular Board meeting of the Central Ohio Joint Fire District to order at 7:00p.m.

PUBLIC PARTICIPATION

None.

APPROVAL OF MINUTES

Mr. Litzenberg moved to approve the minutes from the regular meeting on November 15, 2023 with the following change;

Mr. Litzenberg moved to **rescind** the following motion that was presented and passed in November's meeting:

MOTION - On Chief McCann's recommendation, Mr. Stewart moved to increase the part-time firefighter employees to \$19.00 per hour regardless of certification effective 12/25/2023.

Mr. Cochran seconded the motion. In the affirmative: Mr. Cochran, Mr. Litzenberg and Mr. Stewart. In the negative: None.

On Chief McCann's recommendation, Mr. Litzenberg moved to accept the following pay rates for part-time firefighter in 2024 with the effective date of December 25, 2023:

EMT- \$17.00 per hour
Adv EMT - \$18.00 per hour
Paramedics - \$19.00 per hour

Mr. Cochran seconded the motion. In the affirmative: Mr. Cochran, Mr. Litzenberg and Mr. Stewart. In the negative: None.

ACCOUNTS PAYABLE

Mr. Litzenberg moved to approve the warrants presented and Mr. Cochran seconded the motion. In the affirmative: Mr. Cochran, Mr. Litzenberg and Mr. Stewart. In the negative: None.

Ms. Santo presented the monthly bank reconciliation; fund status ledger, appropriation ledger; receipt ledger and payment register for the Board's review and approval.

REPORTS

Chief McCann Report – (Attached)

On Chief McCann's recommendation, Mr. Stewart moved to re-hire Kyle Clark to part-time, Advanced EMT at \$18.00 per hour. Mr. Clark will serve a one-year probationary period. Mr. Litzenberg seconded the motion. In the affirmative: Mr. Cochran, Mr. Litzenberg and Mr. Stewart. In the negative: None.

On Chief McCann's recommendation, Mr. Stewart moved to give a conditional offer of employment to Jacob Castle for a lateral transfer at \$20.03 per hour. Mr. Castle will serve a one-year probation upon hire date, and an additional year if promoted. Mr. Litzenberg seconded the motion. In the affirmative: Mr. Cochran, Mr. Litzenberg and Mr. Stewart. In the negative: None.

On Chief McCann's recommendation, Mr. Stewart moved to promote Firefighter David Andrian to the rank of Lieutenant at \$20.83 per hour effective December 20, 2023. Mr. Andrian will serve a one-year probation. Mr. Litzenberg seconded the motion. In the affirmative: Mr. Cochran, Mr. Litzenberg and Mr. Stewart. In the negative: None.

On Chief McCann's recommendation, Mr. Stewart moved to promote Firefighter Aaron Alfrey to the rank of Lieutenant at \$20.83 per hour effective December 20, 2023. Mr. Alfrey will serve a one-year probation. Mr. Litzenberg seconded the motion. In the affirmative: Mr. Cochran, Mr. Litzenberg and Mr. Stewart. In the negative: None.

Mr. Stewart moved to enter into a two-year contract with Lexipol and Mr. Litzenberg seconded the motion. In the affirmative: Mr. Cochran, Mr. Litzenberg and Mr. Stewart. In the negative: None.

EMS Billing Received – EMS Billing received for the month of November was \$32,335.07
Training Report- (Attached)
Inspector Report- (Attached)

NEW BUSINESS

2024 Appropriations –

Resolution 12.01.23

Mr. Stewart moved the adoption of the following Resolution:

BE IT RESOLVED by the *Board of Trustees of the Central Ohio Joint Fire District, Knox County Ohio* that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending ***December 31, 20 24***, the following sums be and the same are hereby set aside and ***appropriated*** for the several purposes for which expenditures are to be made for and during said fiscal year, as follows,

SEE ATTACHED

Mr. Litzenberg seconded the **Resolution** and the roll being called upon its adoption the vote resulted as follows:

Mr. Stewart - Yes Mr. Litzenberg, yes Mr. Cochran yes

Set 2024 Organizational Meeting – The 2024 Organizational Meeting will be held on January 17, 2024 beginning at 7:00pm with the regular meeting immediately following.

Records Retention Meeting – Will be held on February 21, 2024.

EXECUTIVE SESSION

None.

ADJOURNMENT

There being no further business to come before the Central Ohio Joint Fire District, at 8:30 p.m., Mr. Cochran made a motion to adjourn until the next regular meeting at 7:00p.m., on January 17, 2024, unless called upon for urgent business. Mr. Litzenberg seconded. In the affirmative: Mr. Cochran, Mr. Litzenberg and Mr. Stewart. In the negative: None.

Clerk
