

**CENTRAL OHIO JOINT FIRE DISTRICT BOARD MEETING MINUTES**  
**February 15, 2023**

A regular meeting of the Central Ohio Joint Fire District Board was held on Wednesday, February 15, 2023 at the firehouse located at 5138 Columbus Road Centerburg, OH 43011. The following attended:

**Board Members**

Richard Litzenberg  
Tom Stewart - Absent  
Eric Cochran  
Sandra Dove – Sub for Mr. Stewart

**Staff**

Chief McCann  
Robin Santo, Clerk

Mr. Cochran called the regular Board meeting of the Central Ohio Joint Fire District to order at 7:00p.m.

**PUBLIC PARTICIPATION**

None.

**RINEHART WALTERS & DANNER INSURANCE AGENCY**

Gary Rinehart went over the insurance policy and discussed changes with the Board.

**APPROVAL OF MINUTES**

Mr. Litzenberg moved to approve the minutes from the 2023 Organizational Meeting on January 18, 2023 and Mr. Cochran seconded the motion. In the affirmative: Mr. Cochran, Ms. Dove and Mr. Litzenberg. In the negative: None.

Mr. Litzenberg moved to approve the minutes from the regular meeting on January 18, 2023 and Mr. Cochran seconded the motion. In the affirmative: Mr. Cochran, Ms. Dove and Mr. Litzenberg. In the negative: None.

**ACCOUNTS PAYABLE**

Mr. Litzenberg moved to approve the warrants presented and Mr. Cochran seconded the motion. In the affirmative: Mr. Cochran, Ms. Dove and Mr. Litzenberg. In the negative: None.

Ms. Santo presented the monthly bank reconciliation; fund status ledger, appropriation ledger; receipt ledger and payment register for the Board's review and approval.

**REPORTS**

*Chief McCann Report – (Attached)*

Mr. Litzenberg moved to allow the purchase of \$6,000.00 for fire boots and \$6,500.00 for fire helmets. Ms. Dove seconded the motion. In the affirmative: Mr. Cochran, Ms. Dove and Mr. Litzenberg. In the negative: None.

Mr. Cochran moved to accept the resignation of firefighter Neer and pay out any unused vacation and Ms. Dove seconded the motion. In the affirmative: Mr. Cochran, Ms. Dove and Mr. Litzenberg. In the negative: None.

On Chief McCann’s recommendation, Mr. Litzenberg moved to hire Aaron Alfrey as full-time firefighter and will service a one-year probationary period at an hourly rate of \$19.44 per hour beginning February 21, 2023. Mr. Cochran seconded the motion. In the affirmative: Mr. Cochran, Ms. Dove and Mr. Litzenberg. In the negative: None.

On Chief McCann’s recommendation, Mr. Litzenberg moved to hire Mila Gebele and Taylor Collins as part-time at the hourly rate of \$14.56 and will serve a one-year probation period. Ms. Dove seconded the motion. In the affirmative: Mr. Cochran, Ms. Dove and Mr. Litzenberg. In the negative: None.

On Chief McCann’s recommendation, Mr. Cochran moved to hire Chris Farmer as full-time Fire Inspector / PIO and will serve a one-year probationary period at the hourly rate of \$20.51 as of February 21, 2023. Mr. Litzenberg seconded the motion. In the affirmative: Mr. Cochran, Ms. Dove and Mr. Litzenberg. In the negative: None.

*EMS Billing Received* – EMS Billing received for the month of January was \$26,554.28  
*Training Report*- (Attached)  
*Inspector Report*- (Attached)

**NEW BUSINESS**

Mr. Litzenberg indicated that he was asked whether it could be possible for caution lights be installed so traffic coming from the east would be warned that the emergency vehicles would be leaving the firehouse. Chief McCann stated he would look further into the matter.

**EXECUTIVE SESSION**

Mr. Litzenberg moved to enter into executive session at 8:14pm to discuss personnel medical leave and Mr. Cochran seconded the motion.

Mr. Cochran moved to exit executive session at 8:20pm and Mr. Litzenberg seconded the motion. No action taken.

**ADJOURNMENT**

There being no further business to come before the Central Ohio Joint Fire District, at 8:25 p.m., Mr. Cochran made a motion to adjourn until the next regular meeting at 7:00p.m., on March 15, 2023, unless called upon for urgent business. Ms. Dove seconded. In the affirmative: Ms. Dove, Mr. Cochran and Mr. Litzenberg. In the negative: None.

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Clerk

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