

CENTRAL OHIO JOINT FIRE DISTRICT BOARD MEETING MINUTES
November 15, 2023

A regular meeting of the Central Ohio Joint Fire District Board was held on Wednesday, November 15, 2023, at the firehouse located at 5138 Columbus Road Centerburg, OH 43011. The following attended:

Board Members

Richard Litzenberg
Tom Stewart
Eric Cochran - Absent

Staff

Chief McCann
Robin Santo, Clerk

Mr. Stewart called the regular Board meeting of the Central Ohio Joint Fire District to order at 7:00p.m.

PUBLIC PARTICIPATION

Mr. Marinelli was present to give a donation of \$2,200.00 for fire hydrants. The COJFD Board, Chief McCann and the employees of COJFD are very grateful for the generous donation.

APPROVAL OF MINUTES

Mr. Stewart moved to approve the minutes from the regular meeting on October 18, 2023, and Mr. Litzenberg seconded the motion. In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

ACCOUNTS PAYABLE

Mr. Litzenberg moved to approve the warrants presented and Mr. Stewart seconded the motion. In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

Ms. Santo presented the monthly bank reconciliation; fund status ledger, appropriation ledger; receipt ledger and payment register for the Board's review and approval.

REPORTS

Chief McCann Report – (Attached)

Mr. Stewart moved to allow Chief McCann to enter into contract with Knox County Career Center Adult Education Field/Squad Experience Agreement. Mr. Litzenberg seconded the motion. In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

On Chief McCann's recommendation, Mr. Stewart moved to hire Mike Burnes as Captain with the start date of November 6, 2023 at \$31.82 per hour. Mr. Burnes will serve a one-year probationary period. Mr. Litzenberg seconded the motion. In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

EMS Billing Received – EMS Billing received for the month of October was \$22,152.89

Training Report- (Attached)

Inspector Report- (Attached)

NEW BUSINESS

None.

EXECUTIVE SESSION

Mr. Stewart moved to enter into executive session with the Chief and the Clerk present at 7:39pm to discuss personnel compensation and Mr. Litzenberg seconded the motion.

In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

Mr. Stewart moved to exit executive session at 8:24pm and Mr. Litzenberg seconded the motion. In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

On Chief McCann’s recommendation, Mr. Stewart moved to increase the part-time firefighter employees to \$19.00 per hour regardless of certification effective 12/25/2023. Mr. Litzenberg seconded the motion. In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

On the Clerk’s recommendation to use the Township Clerk’s compensation chart as a guide, Mr. Stewart moved to increase the Clerk’s salary to \$24,233 per year effective January 1, 2024. Mr. Litzenberg seconded. In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

On Chief McCann’s recommendation, Mr. Stewart moved to the following increases to the exempt employees with the effective date of December 25, 2023:

- Fire Chief - \$100,277.00 – Annually
- Captain - \$95,524.00 – Annually
- Fire Prevention - \$90,958.00 – Annually

Mr. Litzenberg seconded the motion. In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

ADJOURNMENT

There being no further business to come before the Central Ohio Joint Fire District, at 8:30 p.m., Mr. Stewart made a motion to adjourn until the next regular meeting at 7:00p.m., on December 20, 2023, unless called upon for urgent business. Mr. Litzenberg seconded. In the affirmative: Mr. Stewart and Mr. Litzenberg. In the negative: None. Mr. Cochran – Absent.

Clerk
