

CENTRAL OHIO JOINT FIRE DISTRICT BOARD MINUTES
ANNUAL ORGANIZATIONAL MEETING
January 18, 2023

The annual organizational meeting of the Central Ohio Joint Fire District was held on Wednesday, January 18, 2023 at the Fire House, 5138 Columbus Road, Centerburg, Ohio. The following attended:

Board Members

Tom Stewart
Richard Litzenberg
Eric Cochran

Staff

Robin Santo, Clerk
Chief Mark McCann

Mr. Stewart called to the Annual Organizational Board meeting at 7:00p.m.

Mr. Cochran nominated Mr. Stewart as Chairman of the Central Ohio Joint Fire District and Mr. Litzenberg seconded the motion. On roll call vote in the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

Mr. Stewart nominated Mr. Cochran as Vice Chairman of the Central Ohio Joint Fire District and Mr. Litzenberg seconded the motion. On roll call vote in the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

BOARD OF TRUSTEES, CENTRAL OHIO JOINT FIRE DISTRICT, KNOX COUNTY, OHIO
Resolution No. 01.01.2023

The Board of Trustees of the Central Ohio Joint Fire District, Knox County, Ohio met in the annual organization meeting on the 18th day of January 2023 at the Fire House with the following members present:

Eric Cochran, Trustee
Tom Stewart, Trustee

Richard Litzenberg, Trustee

Mr. Cochran moved for the adoption of the following resolution:

Whereas, the Central Ohio Joint Fire District will have their monthly meeting on the third Wednesday of each month, beginning at 7:00 p.m. The meetings will be held at the Fire House, 5138 Columbus Road, Centerburg, Ohio.

Mr. Litzenberg seconded the motion, and the roll was called on the question of its adoption. The vote was as follows:

Tom Stewart , Trustee	<u>yes</u>	Dick Litzenberg, Trustee	<u>yes</u>
Eric Cochran, Trustee	<u>yes</u>		

Adopted: January 18th, 2023

The Board agreed to the following:

- The District's checking account will remain at Park National Bank. The Districts' investments will remain at Star Ohio and Park National Bank.
- The clerk will use Park National Bank for employee direct deposit transactions. The clerk will also be allowed to make all withholding payments, utility payments and vendor's compatible via EFT.
- Board members of the Central Ohio Joint Fire District will be compensated the maximum legal salary per meeting (\$30.00), for a maximum of fifteen meetings per year.
- The District will reimburse all mileage based on the Internal Revenue Service recommendations which is \$0.655
- Copies of public records will be \$0.05 per sheet, payable before records are released.
- Central Ohio Joint Fire District will be the District's Public Records Commission. The Commission will consist of the Chairman, Clerk, County Prosecutor and Fire Chief.
- The current Board members' terms and expiration dates are as follows:

Tom Stewart, Centerburg Village Council – term expires 12/31/23
Richard Litzenberg, Milford Township Trustee – term expires 12/31/24
Eric Cochran, Hilliar Township Trustee – term expires 12/31/24

- Chief McCann's salary will be \$91,558.03 year. The Fire Chief's base hours will be 40 hours per week. The Board will continue to pay for single health care coverage for the Fire Chief and 50% of family insurance. The Fire Chief will have five (5) weeks of paid vacation. In lieu of compensatory time, the Fire Chief shall be permitted to take off from work as needed. The Fire Chief shall be compensated for Sick or Injury Leave according to the Policy and Procedures Manual. The Fire Chief shall have authorization to spend up to \$5,000.00 without Board approval.
- The following pay schedule for fire/EMS personnel will be:

Firefighter II/Paramedic Non-exempt

Year 1	\$15.24 per hour
Year 2	\$16.17 per hour
Year 3	\$16.79 per hour
Year 4	\$17.41 per hour
Year 5	\$18.10 per hour
Year 6	\$18.69 per hour

Lieutenant / Paramedic – Non – exempt

Year 1	\$19.72
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Captain / Paramedic – Non – exempt

Year 1	\$22.45
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Part-Time Firefighter II / EMT or EMT I	
Year 1	\$12.00
Year 2	\$12.60
Year 3	\$13.23
Year 4	\$13.89

Part-Time Firefighter / Paramedic	
Year 1	\$13.00
Year 2	\$13.78
Year 3	\$14.61
Year 4	\$15.49

- The clerk’s salary will be \$21,115.00 per year, with the option of single coverage health insurance.

Mr. Litzenberg made a motion for the following resolution:

**BOARD OF TRUSTEES, CENTRAL OHIO JOINT FIRE DISTRICT, KNOX COUNTY, OHIO
Resolution No. 01.02.2022**

The Board of Trustees of the Central Ohio Joint Fire District, Knox County, Ohio met in the annual organization meeting on the 18th day of January 2023 at the Fire House with the following members present:

Richard Litzenberg, Trustee	Tom Stewart, Trustee
Eric Cochran, Trustee	

Mr. Litzenberg moved for the adoption of the following resolution:

Whereas, the Central Ohio Joint Fire District will reserve the right to advertise and sell surplus items via Internet auction as per the Ohio Revised Code.

Mr. Cochran seconded the motion, and the roll was called on the question of its adoption. The vote was as follows:

Richard Litzenberg, Trustee	<u>yes</u>	Eric Cochran, Trustee	<u>yes</u>
Tom Stewart, Trustee	<u>yes</u>		

Adopted: January 18, 2023

Mr. Stewart made a motion at 7:15 p.m. to adjourn the annual organizational meeting. Mr. Litzenberg seconded the motion. On roll call vote in the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

Clerk
