

**CENTRAL OHIO JOINT FIRE DISTRICT BOARD MEETING MINUTES**  
**September 20, 2023**

A regular meeting of the Central Ohio Joint Fire District Board was held on Wednesday, September 20, 2023, at the firehouse located at 5138 Columbus Road Centerburg, OH 43011. The following attended:

**Board Members**

Richard Litzenberg  
Tom Stewart  
Eric Cochran

**Staff**

Chief McCann  
Robin Santo, Clerk

Mr. Stewart called the regular Board meeting of the Central Ohio Joint Fire District to order at 7:00p.m.

**ROOFING PROPOSAL**

Adam Shoemaker from Shoemaker Roofing LLC gave a presentation for a new roof. The Board requested Chief McCann to get information for metal roofs and evaluate the cost difference.

**APPROVAL OF MINUTES**

Mr. Stewart moved to approve the minutes from the regular meeting on August 16, 2023, with the spelling correction of Eckard Road and Mr. Cochran seconded the motion. In the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

**ACCOUNTS PAYABLE**

Mr. Cochran moved to approve the warrants presented and Mr. Stewart seconded the motion. In the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

Ms. Santo presented the monthly bank reconciliation; fund status ledger, appropriation ledger; receipt ledger and payment register for the Board's review and approval.

**REPORTS**

*Chief McCann Report – (Attached)*

Having no further use or value, Mr. Stewart moved to place the stove/oven on GovDeals.com and Mr. Cochran seconded. In the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

Mr. Stewart moved to regretfully accept Firefighter Hibbits' resignation as of September 1, 2023 and Mr. Litzenberg seconded. In the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

On Chief McCann's recommendation, Mr. Stewart moved to give a conditional offer of full-time employment to Dillon McCoy as Advanced EMT Step 1 starting at \$16.70 per hour. Mr. Litzenberg seconded the motion. In the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

EMS Billing Received – EMS Billing received for the month of August was \$17,457.58  
Training Report- (Attached)  
Inspector Report- (Attached)

**NEW BUSINESS**

a. *Acceptance of Rates Resolution –*

**Resolution 09.01.2023**

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND  
CERTIFYING THEM TO THE COUNTY AUDITOR.**

(BOARD OF TRUSTEES)

Revised Code, Secs. 5705.34 – 5705.35

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The Board of Trustees of Central Ohio Joint Fire District, Knox County, Ohio, met in regular session on the 20th day of September 2023 at the office of the Central Ohio Joint Fire District, 5138 Columbus Road, Centerburg, Ohio with the following members present:

Mr. Tom Stewart      Mr. Eric Cochran

Mr. Richard Litzenburg

Mr. Cochran moved the adoption of the following Resolution:

*RESOLVED*, By the Board of Trustees of Central Ohio Joint Fire District, Knox County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2024; and

*WHEREAS*, The Budget Commission of Knox County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation; therefore, be it

*RESOLVED*, By the Board of Trustees of Central Ohio Joint Fire District, Knox County, Ohio, that the amounts and rates as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

*RESOLVED*, that there be and is hereby levied on the tax duplicate of said District the rate of each tax necessary to be levied within and without the ten-mill limitation as follows;

**SCHEDULE A**

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED  
BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES.**

| FUND | AMOUNT<br>APPROVED BY<br>BUDGET COM-<br>MISSION INSIDE | AMOUNT TO BE<br>DERIVED FROM<br>LEVIES OUTSIDE<br>10 M. LIMITATION | COUNTY AUDITOR'S<br>ESTIMATE OF TAX<br>RATE TO BE LEVIED |                           |
|------|--|--|--|---------------------------|
|      |  |  | INSIDE<br>10 M.<br>LIMIT                                 | OUTSIDE<br>10 M.<br>LIMIT |

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|                       |                |        |
|-----------------------|----------------|--------|
| Fire District         | \$788,800.00   | 5.50   |
| Fire District         | \$987,900.00   | 5.925  |
| Capital Projects Fund | \$80,600.00    | 0.575  |
| Totals                | \$1,857,300.00 | 12.000 |

**SCHEDULE B  
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES.**

| FUND  | Max. Rate<br>Authorized<br>To be Levied | Co Auditor's<br>Est. of Yield of<br>Levy |
|---|---|--|
| FIRE -Levy authorized by voters on March 17, 2020<br>not to exceed 3 years -- (2020-2022) | 5.50                                    | \$788,800.00                             |
| FIRE LEVY: Levy authorized by voters on Nov. 3, 2015<br>Not to exceed (Cont'd)            | 0.575                                   | \$80,600.00                              |
| FIRE: Levy Authorized by voters on Nov. 3, 2020<br>Not to exceed 3 years 2018-2024        | 5.925                                   | \$987,900.00                             |

*RESOLVED*, That the Clerk of this Board be and she is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Mr. Stewart seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. Tom Stewart – Yes      Mr. Eric Cochran – Yes      Mr. Dick Litzenberg – Yes

*b. Amended Certificate of Revenue and Appropriation*

Mr. Stewart moved to have the Clerk prepare an Amended Certificate of Revenue and Appropriation for \$69,455.23 into the 1000-220-420-1000 – Operating Supplies (Grants). This is a result of unanticipated revenue for a FEMA Grant. Mr. Cochran Seconded the motion. In the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

*c. Amended Certificate of Revenue*

Mr. Stewart moved to have the Clerk prepare an Amended Certificate of Revenue in the amount of \$11,227.49. This is a result of unanticipated revenue of interest on accounts. In the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

**EXECUTIVE SESSION**

Mr. Stewart moved to enter into executive session with the Chief, Clerk and Ms. Dove, Centerburg Village alternate at 8:22pm to discuss personnel compensation and Mr. Litzenberg seconded the motion.

Mr. Stewart moved to exit executive session at 9:14pm and Mr. Litzenberg seconded the motion. No action taken.

**ADJOURNMENT**

There being no further business to come before the Central Ohio Joint Fire District, at 9:15 p.m., Mr. Stewart made a motion to adjourn until the next regular meeting at 7:00p.m., on October 18, 2023, unless called upon for urgent business. Mr. Cochran seconded. In the affirmative: Mr. Stewart, Mr. Cochran and Mr. Litzenberg. In the negative: None.

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Clerk

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