

**CENTRAL OHIO JOINT FIRE DISTRICT BOARD MEETING MINUTES**  
**October 26, 2022**

A regular meeting of the Central Ohio Joint Fire District Board was held on Wednesday, October 26, 2022 at the firehouse located at 5138 Columbus Road Centerburg, OH 43011. The following attended:

**Board Members**

Richard Litzenberg  
Tom Stewart  
Eric Cochran

**Staff**

Chief McCann  
Robin Santo, Clerk

Mr. Stewart called the regular Board meeting of the Central Ohio Joint Fire District to order at 7:00p.m.

**PUBLIC AWARDS**

Public Awards Certificates and coins given to Tim Higgs of Ohio Farm Bureau, Maria Maddox of Nationwide Insurance and Dave Small of Utica Feed Mill. These three were recognized for donations of supplies and monetary ways for the training of the Grain Bin.

**PINNING IN CEREMONY**

Fulltime firefighter Tutorow was promoted to Lieutenant of the Central Ohio Joint Fire District by Chief McCann.

**PARK NATIONAL BANK CLOSING BONDS**

Mr. Litzenberg introduced the following resolution and moved its adoption:

RESOLUTION NO. 10-1-001

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$700,000 DISTRICT  
EQUIPOMENT BOND, SERIES 2022

WHEREAS, the Joint Fire District of Central Ohio (the "District"), County of Knox, Ohio desires to acquire a certain Fire Engine ("Equipment"); and

WHEREAS, the Clerk, as Clerk of the District, has estimated that the life of such improvements and assets to be acquired with the proceeds of the securities hereinafter referred to is at least ten (10) years; and

WHEREAS, this board of district trustees (the "Board") desires to finance such acquisition, in part, by issuing securities in the form of bonds under the provisions of Section 505.37 of the Ohio Revised Code, as amended (the "Act"); and

WHEREAS, Park National Bank, (the "Bank") has offered to purchase such bonds upon the terms set forth in such proposal and herein;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Joint Fire District of Central Ohio, County of Knox, Ohio (all the members thereof concurring):

SECTION 1. That it is necessary to issue bonds of the District in the principal sum of \$700,000 for the purpose of paying the cost of the Equipment, under authority of the general laws of the State of Ohio, particularly the Act. Such bonds shall be dated the date of their issuance, shall be in fully registered form without coupons, and shall be of the denomination equal to the unpaid principal amount thereof. The unpaid principal amount of the bonds from time to time shall bear interest at the rate of four and eight four zero percent (4.8400%) per annum calculated on the basis of the actual

number of days and a 360 day year, or such other basis as shall be set forth in the bonds, which interest shall be payable on each date principal is payable, and shall mature in installments on or before the last day of the first (1<sup>st</sup>) calendar year following the date of initial delivery of the bonds on dates to be set forth in the bonds in principal amounts such that the total principal and interest payable on each payment date is substantially equal.

If any payment on the bonds is greater than ten (10) days past due, a late charge equal to the lesser of 5% of the regularly scheduled payment of \$999.99 will be charged.

Such bonds shall be callable for redemption prior to maturity at the option of the District at a price equal to the principal amount being redeemed plus accrued interest to the date of redemption.

SECTION 2. That such bonds shall be signed by the members of the Board and attested by the signature of the Clerk, provided that all but one of such signatures may be facsimiles. Such bonds shall be designated "District Equipment Bonds, Series 2022", shall be payable as to principal and interest to the registered holder thereof, by check or draft mailed by the District to such holder's address as it appears on the registration records, without deduction for exchange, collection or service charges, and shall recite that they are issued pursuant to the provisions of the Act and this resolution. Upon the final payment of such bond, the then registered holder of such bond shall mark such bond as paid and return the cancelled bond to the District.

The bonds shall be transferable by the registered holder thereof in person or by his attorney duly authorized in writing at the office of the District upon presentation and surrender thereof to the District. No such transfer shall be effective until entered upon the registration records maintained by the District. Upon such transfer, a new bond for the then unpaid principal amount will be issued to the transferee in exchange therefor.

The District may deem and treat the registered holders of the bonds as the absolute owners thereof for all purposes, and the Board shall not be affected by any notice to the contrary. The District may appoint a bank or trust company to serve as paying agent, registrar and transfer agent for the bonds.

SECTION 3. That the Board hereby covenants that it will restrict the use of the proceeds of the bonds hereby authorized in such manner and to such extent, if any, and take such other actions as may be necessary, after taking into account reasonable expectations at the time the debt is incurred, so that they will not constitute obligations the interest on which is subject to deferral income taxation or "arbitrage bonds" under Sections 103(b)(2) and 148 of the Internal Revenue Code of 1986, as amended (the "Code") and the regulations prescribed thereunder, including any expenditure requirements, investment limitations, or rebate requirements. The District Clerk or any other officer having responsibility with respect to the issuance of the bonds is authorized and directed to give an appropriate certificate on behalf of the District, on the date of delivery of the bonds for inclusion in the transcript of proceedings, setting forth the facts, estimate and circumstances and reasonable expectations pertaining to the use of the proceeds thereof and the provisions of said Sections 103(b)(2) and 148 and regulations thereunder.

The bonds are hereby designated "qualified tax-exempt obligations" for purposes set forth in Section 265(b)(3)(B) of the Code. The Board does not anticipate issuing and covenants that it will not issue more than \$10,000,000 of such "qualified tax-exempt obligations" during this calendar year.

SECTION 4. That it is hereby determined that all acts, conditions and things necessary to be done precedent to and in the issuance of such bonds in order to make the same legal, valid and binding obligations of the District have been done, have happened and have been performed in regular and due form as required by law, and that such issue of bonds and the tax for the payment of their principal and interest as the same fall due and are payable do not exceed any limitations of indebtedness or taxation fixed by law. Any actions heretofore taken by the District, its officers and employees with respect to the issuance and sale of bonds are hereby approved, ratified and confirmed.

SECTION 5. That said bonds shall be sold to the Bank in accordance with its offer to purchase, which is hereby accepted. The proceeds from the sale of such bonds, except the premium, if any, and accrued interest, shall be used for the purpose aforesaid and for no other purpose and for which purpose such proceeds are hereby appropriated; any premium and accrued interest shall be transferred to the bond retirement fund to be applied to the payment of the principal of and interest on the bonds in the manner provided by law.

SECTION 6. That for the payment of such bonds and the interest thereon, the full faith, credit and revenue of the District are hereby irrevocably pledged, and for the purpose of providing necessary funds to pay the principal of and interest on the bonds promptly when and as the same falls due, there shall be and is hereby levied on the taxable property in the District within applicable limitation, in addition to all other taxes, a direct tax annually during the period the bonds are to run in an amount sufficient to provide funds to pay the principal of and interest upon the bonds as and when the falls due, which tax shall not be less than the interest and sinking fund tax required by Article XII, Section 11 of the Constitution of Ohio.

Said tax shall be and is hereby ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes for each of said years are certified, extended or collected. Said tax shall be placed before and in preference to all other taxes and for the full amount thereof. The funds derived from said tax levies hereby required shall be placed in a separate and distinct fund, which, together with all interest collected on the same, shall be irrevocably pledged for the payment of the interest on and the principal of the bonds when and as the same shall fall due; provided, that in each year to the extent that revenues from other sources are available for the payment of the bonds and are appropriated for such purpose, the amount of such tax shall be reduced by the amount of such revenues so available and appropriated.

SECTION 7. That the law firm of Critchfield, Critchfield & Johnston, LTD be and is hereby retained to provide bond counsel services to the District in connection with the issuance of the bonds, including preparation of the necessary authorization and related closing documents for the issuance, sale and delivery of the bonds and, if appropriate, rendering its approving legal opinion in connection therewith to the Bank, and said firm shall be compensated by the District for such services in accordance with a written agreement substantially the form presently on file with the Board. The members of the Board, the Clerk and other appropriate officials of the District, are each hereby separately authorized, without further action of the Board, to execute and deliver such agreement on behalf of the District in substantially the form presently on file with the Board, and take any and all actions and to execute such other instruments that may be necessary or appropriate in order to effect the retention of such firm and the intent of this resolution.

SECTION 8. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board; and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in

meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

SECTION 9. That the Clerk be and is hereby directed to forward a certified copy of this resolution to the County Auditor.

SECTION 10. That this resolution shall take effect immediately upon its adoption.

Motion made by Mr. Stewart, seconded by, and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

Ayes: Mr. Cochran Mr. Lizenberg Mr. Stewart  
Nays: None

ADOPTED this 26<sup>th</sup> day of October, 2022

### **PUBLIC PARTICIPATION**

None.

### **APPROVAL OF MINUTES**

Mr. Cochran moved to approve the minutes from the regular meeting on September 21, 2022. Mr. Litzenberg seconded. In the affirmative: Mr. Cochran, Mr. Stewart and Mr. Litzenberg. In the negative: None. Motion passed.

### **ACCOUNTS PAYABLE**

Mr. Stewart moved to approve the warrants presented. Mr. Litzenberg seconded. In the affirmative: Mr. Cochran, Mr. Stewart and Mr. Litzenberg. In the negative: None. Motion passed.  
Ms. Santo presented the monthly bank reconciliation; fund status ledger, appropriation ledger; receipt ledger and payment register for the Board's review and approval.

### **REPORTS**

*Chief McCann Report* – (Attached)

Mr. Litzenberg moved to purchase a CPR device from Stryker for \$13,893.33. Mr. Cochran seconded. In the affirmative: Mr. Cochran, Mr. Stewart and Mr. Litzenberg. In the negative: None. Motion passed.

Mr. Stewart moved to allow Chief McCann to enter into contract with Peacock Water for a rental for purified drinking water for \$125.00 installation and \$40.00 a month. Mr. Cochran seconded. In the affirmative: Mr. Cochran, Mr. Stewart and Mr. Litzenberg. In the negative: None. Motion passed.

Mr. Stewart moved to allow Chief McCann to enter into contract with Paycor. Mr. Litzenberg seconded. In the affirmative: Mr. Cochran, Mr. Stewart and Mr. Litzenberg. In the negative: None. Motion passed.

On Chief McCann's recommendation, Mr. Stewart moved to promote FF Ryan Tutorow to Lieutenant as of September 21, 2022 and FF Tutorow must serve a one-year probation period with the pay of \$19.72 per hour – nonexempt. Mr. Litzenberg seconded. In the affirmative: Mr. Cochran, Mr. Stewart and Mr. Litzenberg. In the negative: None. Motion passed.

On Chief McCann's recommendation, Mr. Stewart moved to accept resignation of FF Joseph Castle as full-time and to rehire Mr. Castle as part-time with the hourly wage of \$16.00 effective October 12, 2022. Mr. Litzenberg seconded. In the affirmative: Mr. Cochran, Mr. Stewart and Mr. Litzenberg. In the negative: None. Motion passed.

On Chief McCann's recommendation, Mr. Stewart moved to offer a conditional offer of part-time employment to Harlan Wajnrbj at \$14.00 per hour and serve a one-year probationary period. Mr. Litzenberg seconded. In the affirmative: Mr. Cochran, Mr. Stewart and Mr. Litzenberg. In the negative: None. Motion passed.

On Chief McCann's recommendation, Mr. Stewart moved to offer a conditional offer of part-time employment to Alexander Sawchuk at \$14.00 per hour and serve a one-year probationary period. Litzenberg seconded. In the affirmative: Mr. Cochran, Mr. Stewart and Mr. Litzenberg. In the negative: None. Motion passed.

*EMS Billing Received* – EMS Billing received for the month of September was \$17,873.69  
*Training Report-* (Attached)  
*Inspector Report-* (Attached)

**NEW BUSINESS**

None.

**EXECUTIVE SESSION**

None.

**ADJOURNMENT**

There being no further business to come before the Central Ohio Joint Fire District, at 8:20 p.m., Mr. Litzenberg made a motion to adjourn until the next regular meeting at 7:00p.m., on November 16, 2022 unless called upon for urgent business. Mr. Stewart seconded. In the affirmative: Mr. Stewart, Mr. Litzenberg and Mr. Cochran. In the negative: none.

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Clerk

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