

# Slyne and Hest Bank Community Emergency Plan Version 1.6

Plan last updated on: 24/10/2022

**If you are in immediate danger call 999**

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## Plan distribution list

Name	Role	Phone numbers / email address	First Issued
Cllr. Roland Stretch Parish Council	Community Emergency Coordinator	[REDACTED] [REDACTED]	29/01/18
Mrs. Joanne Leeman Resident	Community Emergency Contact	[REDACTED] [REDACTED]	29/01/18
Mr. Andrew Worgan St Luke's CofE	Community Emergency Contact	[REDACTED] [REDACTED]	29/01/18
Mrs. Doreen Brookes PC Clerk and Memorial Hall Sec.	Community Emergency Contact	[REDACTED] [REDACTED]	29/01/18
Mr. John Moss Christadelphian's	Community Emergency Contact	[REDACTED] [REDACTED]	29/01/18
Mrs. Val Gill United Reformed Church	Community Emergency Contact	[REDACTED]	29/01/18
Mr. Ben Eagle Rapid Relief Team & Plymouth Brethren	Community Emergency Contact	[REDACTED]	19/11/18
Mrs. Kirsty Banks- Lyon	Civil Contingencies Officer, Lancaster City Council	[REDACTED]	18/09/21
Cllr. Alan Connor Parish Council	Community Emergency Contact	[REDACTED] [REDACTED]	24/10/22

# Plan amendment list

Date of amendment	Date for next revision	Details of changes made	Changed by
23/11/17	23/11/18	Revised triggers. Update info. re. Church Hall. Add additional emergency telephone numbers. Add Emergency contacts	Joanne Leeman
29/01/18 & 02/02/18	29/01/19	J Leeman & Val Gill contact details updated. Paul Scott details added	Joanne Leeman
19/11/18	19/11/19	Removed Eric Hammer. Added LCC and David Ruddick to distribution list. Updates and additions to contact details. Updated telephone tree.	Joanne Leeman
13/10/19	13/10/20	Updated Cllr Stretch email address and Contents p. 13 Added contact details of local pharmacist p. 13 Added details of Flood Hub p. 6 Added to Local Risk Assessment p. 13 Activation Trigger No.3 altered p. 13 Added Activation Triggers No's 4 & 5 p.16 Added to Equipment List	Joanne Leeman
18/09/21	18/09/22	Paul Scott removed, and Kirsty Banks-Lyon added to Contacts list.	Joanne Leeman
24/10/22	14/10/22	p.12. Alan Connor added. p. 10 & 14. Note re. Church Hall removed. p. 9. Details of Lancashire Resilience Forum and Floodline added. Removed ref to Emergency planning, phone number no longer active	Joanne Leeman

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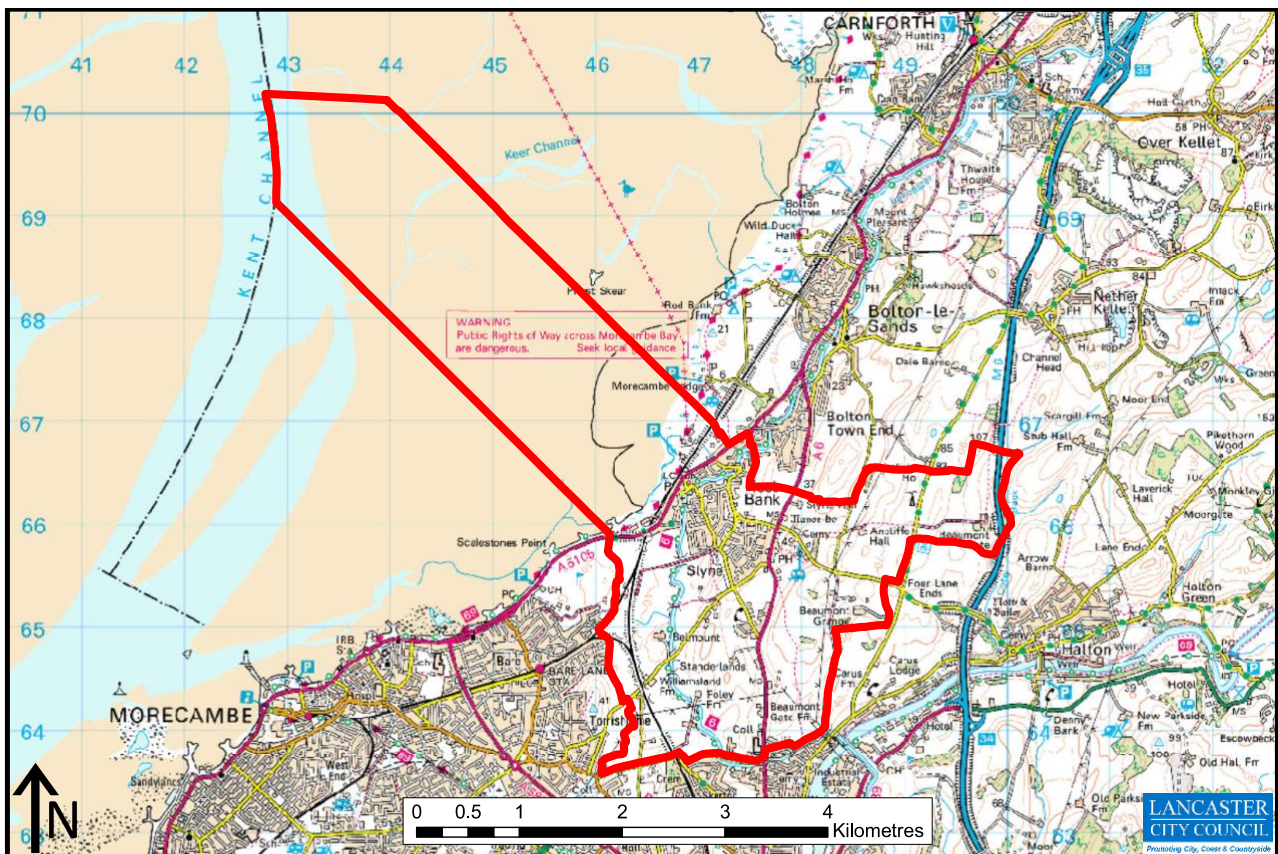
# Community Profile

**Slyne-with-Hest** is a civil parish in the City of Lancaster in Lancashire, England. The parish is north of Lancaster and consists of two merged villages; Slyne and Hest Bank. It has a population of 3,126 as recorded in the 2011 census. The parish has a greater proportion of residents aged 60 years when compared with Lancaster District.

A large section of the western boundary is the coast of Morecambe Bay. The eastern and southern parts are farmland and have recently been bisected by the construction of the Bay Gateway a dual carriageway linking Heysham to the M6. The Parish is traversed by the A6 north from Lancaster, by the west coast mainline railway and by the Preston to Kendal canal. The M6 motorway is in the far east of the parish.

The parish consists of a primary school, a shop and post office, three public houses, various recreational facilities and churches. There are several residential homes for the elderly and a further education college for disabled young people at Beaumont.

The area has been subject to incidents of surface water flooding following heavy rainfall, most notably in December 2015 which closed a section of the A6 and flooded at least 20 houses on the A6, at the bottom of Hest Bank Lane and Bottomdale Road. The wider area experienced a prolonged power cut for five days when a sub-station was flooded by the River Lune. The Morecambe Bay cockling disaster occurred in February 2004 when 21 Chinese migrant labourers were drowned by an incoming tide off the coast at Hest Bank. There was a high-speed rail derailment in May 1965 at Hest Bank Station, there were no deaths, the station was closed shortly afterwards.



Date: 27/01/2016

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# Local risk assessment

Risks	Impact on community	What can the Community Emergency Group do to prepare?
Surface water flooding	<ul style="list-style-type: none"> <li>• Flooding of major roads e.g. A6 leading to closure</li> <li>• Flooding of roads e.g. Hest Bank Lane and Bottomdale Road</li> <li>• Damage to residential property</li> <li>• Damage to business property</li> </ul>	<ul style="list-style-type: none"> <li>• Encourage residents to improve home flood defences</li> <li>• Contact local fire services to obtain early intervention</li> <li>• Contact Hest Bank Lane Flood Group (see note below)</li> <li>• Telephone tree to help with distribution of flood warnings and any evacuation</li> <li>• Keep up to date with the flood defences that are planned in the area</li> <li>• Set up rest centre in Village Hall &amp; Church Halls, if required</li> </ul>
Electrical power cut	<ul style="list-style-type: none"> <li>• Potential risk to elderly and vulnerable adults in private homes and residential homes due to lack of cooking and heating facilities</li> </ul>	<ul style="list-style-type: none"> <li>• Establish list of vulnerable elderly to check up on/assist</li> <li>• Telephone tree (fixed landlines required) to coordinate response and liaise with council and relevant organisations</li> <li>• Establish links to local and county radio stations to advertise any provision of help within the village.</li> <li>• Contact residential homes to understand their plans/needs</li> <li>• Open up centers which can use mains or bottled gas to provide hot water,</li> </ul>

		flask filling facilities and hot food/beverages for those without the means to do so
Wind/storm damage	<ul style="list-style-type: none"> <li>• Injury to person and property from debris and fallen trees</li> <li>• Closure of local roads</li> </ul>	<ul style="list-style-type: none"> <li>• Establish rest center if needed</li> <li>• Contact local tree surgeon, if necessary, to assist with clearing debris and/or trees</li> </ul>
Rail derailment	<ul style="list-style-type: none"> <li>• Injury or loss of life</li> <li>• Closure of local roads</li> </ul>	<ul style="list-style-type: none"> <li>• Establish rest center if required by emergency service</li> </ul>
Major accident on Bay Gateway or M6	<ul style="list-style-type: none"> <li>• Injury or loss of life</li> <li>• Closure of local roads</li> </ul>	<ul style="list-style-type: none"> <li>• Establish rest center if required by emergency services</li> </ul>
Flooding from sea due to adverse weather	<ul style="list-style-type: none"> <li>• Flooding risk to homes and businesses adjacent to sea</li> </ul>	<ul style="list-style-type: none"> <li>• Encourage residents to improve home flood defenses</li> <li>• Establish rest center if required by emergency services</li> </ul>
Prolonged period of hot weather	<ul style="list-style-type: none"> <li>• Dehydration in elderly people and/or young babies</li> </ul>	<ul style="list-style-type: none"> <li>• Contact local pharmacist to identify vulnerable people in parish</li> <li>• Distribute water and hot weather advice</li> </ul>

## Hest Bank Flood Action Plan

Following serious flooding in 2008 and 2015, residents of Hest Bank Lane and Lancaster Road formed a Flood Action Group. The Group has prepared a Flood Action Plan in cooperation with Lancaster & Morecambe Fire Service. Householders in this area have a copy of their Community Flood Plan, there are local flood markers, appointed flood wardens and an agreed protocol with the Fire Service in the event of a flood.

Slyne with Hest Community Emergency Plan does not seek to compromise or replace the Hest Bank Flood Action Plan. Slyne with Hest Community Emergency Volunteers would contact the Hest Bank Group and help if needed.

# Local skills and resources assessment

Skill/Resource	Who?	Contact details	Location	Notes
Chainsaw owner (tree surgeon)	Pete Walton	[REDACTED]	[REDACTED]	
Water/food supplies. Communication	Londis shop	01524 822 661	13 Manor Road, Slyne	Has an electronic screen for notices
Rapid Relief Team	Plymouth Brethren	[REDACTED]	[REDACTED]	Can provide outside catering van
Defibrillator	N/A	Call 999 for access code	Outside Memorial Hall, Hanging Green Lane, Hest Bank	Available 24 hours a day
Defibrillator	N/A	Call 999 for access code	St Luke's Primary School, Shady Lane, Hest Bank	Available in school hours only
Defibrillator	N/A	Call 999 for access code	Outside Spar Shop, 160 Coastal Road, Bolton le Sands	Available 24 hours a day
Electricity Information & Reporting	N/A	Call 105	National Telephone Number, who will put through to	



			local operator	
Emergency Call Centre	Lancaster City Council	01524 67099		24-hour call center
Flood Hub	Cross agency	<a href="https://thefloodhub.co.uk">https://thefloodhub.co.uk</a>	Online and quarterly newsletter	A one stop shop for flood information and resources for people across the North West
Pharmacist	Faisal Hassanjee Pharmacist	██████████ ██████████ slynepharmacy@imannhealthcare.com	Slyne Pharmacy 2 Manor Road, Slyne	Knowledge of local elderly and vulnerable
A partnership of agencies who work together in an emergency	Lancashire Resilience Forum	<a href="https://www.lancashireprepared.org.uk">https://www.lancashireprepared.org.uk</a>	online	Advice and information. Download an emergency pack for home or business. Sign up for alerts "Stay In The Know"
Floodline	Environment Agency	<a href="https://www.gov.uk/sign-up-for-flood-warnings">https://www.gov.uk/sign-up-for-flood-warnings</a> Tel: 0345 988 1188	Online and telephone	Sign up for flood warnings

## Key locations identified with emergency services for use as places of safety

Building	Location	Potential use in an emergency	Contact details of key holder
Slyne with Hest Memorial Hall	Hanging Green Lane, Hest Bank	Rest Centre (no cooking facilities, no landline)	██████████ ██████████

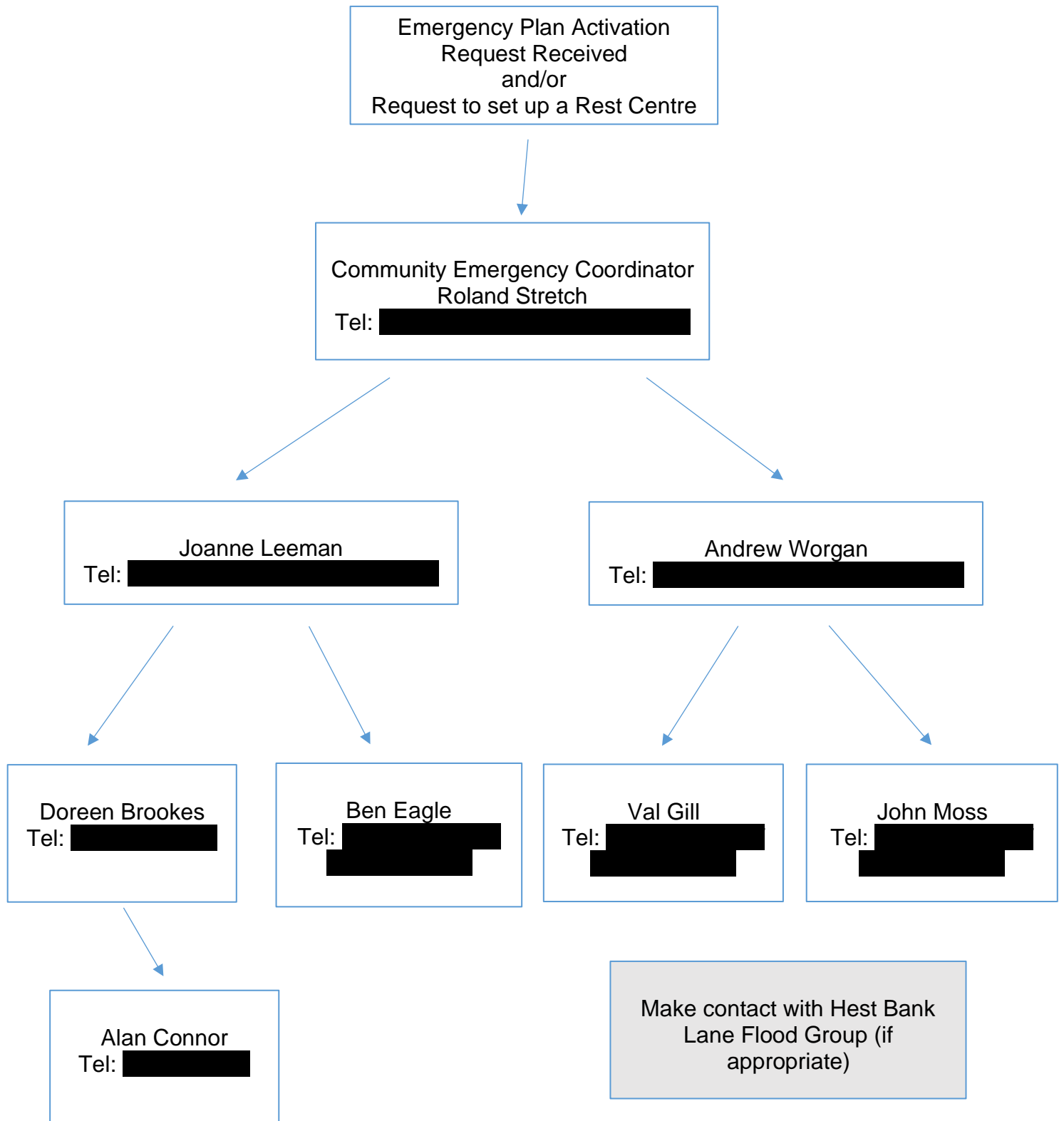
St Luke's Church Hall	Shady Lane, Slyne	Rest Centre (with cooking facilities, no landline)	[REDACTED] [REDACTED]
Christadelphian Hall	Main Road, Slyne	Storage for Emergency Supplies & Rest Centre (has kitchen and landline)	[REDACTED] [REDACTED] (Keys for Emergency Store also held by Roland Stretch, Doreen Brookes and Joanne Leeman)

# Emergency contact list

<b>Main contact</b>	<b>Name:</b> Roland Stretch
	<b>Title:</b> Community Emergency Coordinator
	<b>24hr telephone contact:</b> [REDACTED]
	<b>Email:</b> [REDACTED]
	<b>Address:</b> [REDACTED]
<b>Secondary Contact</b> (To be used if main contact not available)	<b>Name:</b> Andrew Worgan
	<b>Title:</b> Emergency Plan Volunteer
	<b>24hr telephone contact:</b> [REDACTED]
	<b>Email:</b> [REDACTED]
	<b>Address:</b> [REDACTED]
<b>Secondary Contact</b> (To be used if main contact not available)	<b>Name:</b> Joanne Leeman
	<b>Title:</b> Emergency Plan Volunteer
	<b>24hr telephone contact:</b> [REDACTED]
	<b>Email:</b> <a href="mailto:joleeman98@gmail.com">joleeman98@gmail.com</a>
	<b>Address:</b> [REDACTED]

# Telephone tree – Emergency Contacts

The phone tree works as a pyramid, with the coordinator at the top making the first call to two or more people. In turn, they call an assigned set of people and so on, until the tree is complete.



# Organisations that may be able to help identify vulnerable people in an emergency

Organisation	Name and role of contact	Phone number
United Reformed Church	Val Gill	[REDACTED]
St Luke's C of E Church, Slyne With Hest	Andrew Worgan. Church member, nearest key holder	[REDACTED] [REDACTED]
Slyne with Hest Parish Council	Doreen Brookes, Parish Council Clerk	[REDACTED]

## Activation triggers

1. When a Severe Flood Warning is issued by the Environment Agency for the village.
2. When Police, Lancashire County Council, Lancaster City Council, Fire Service or Environment Agency contacts the coordinator to set up a Rest Centre.
3. If there is a significant utilities failure (electricity, water, gas etc) across the village affecting a significant number of properties for an extended period, dependent on time of day and temperature.
4. When a Severe Weather Warning has been issued for forecast conditions likely to affect the SwH community. The group members to discuss the situation and decide whether or not there is a need to act further.
5. When an extended period of hot weather could put vulnerable residents at risk. The group members to discuss the situation and decide whether or not there is a need to act further.

# First steps in an emergency

	<b>Instructions</b>	<b>Tick</b>
<b>1</b>	Call 999 (unless already alerted)	
<b>2</b>	Ensure you are in no immediate danger	
<b>3</b>	Contact the Community Emergency Group and meet to discuss the situation	
<b>4</b>	Establish Rest Centre in either Memorial Hall or St Luke's Church Hall if needed by Emergency Services	
<b>5</b>	Access Emergency Supplies located in Emergency Store behind the Christadelphian Hall, if required	
<b>6</b>	Contact local media (radio) to advertise services available	
<b>7</b>	Appoint one person to liaise with Emergency Services and Council	
<b>8</b>	Issue badges and high vis jackets to volunteers for door knocking	
<b>9</b>	Liaise with Hest Bank Lane Flood Group if appropriate	
<b>10</b>	Check that volunteers have charged phones and sufficient fuel in vehicles	

# Community Emergency Group first meeting agenda

Date:

Time:

Location:

Attendees:

## **1. What is the current situation?**

### **Location of the emergency. Is it near:**

- A school?
- A vulnerable area?
- A main access route?
- Type of emergency:
- Is there a threat to life?
- Has electricity, gas or water been affected?

### **Are there any vulnerable people involved?**

- Elderly
- Families with children

### **What resources do we need?**

- Food and drinking water?
- Off-road vehicles?
- Blankets?
- Shelter?
- Sand bags?
- Candles, torches etc.?

## **2. Establishing contact with the emergency services**

## **3. How can we support the emergency services?**

## **4. What actions can safely be taken?**

## **5. Who is going to take the lead for the agreed actions?**

## **6. Any other issues?**

# Actions agreed with emergency responders in the event of an evacuation

1. Help police/local authority with door knocking
2. Tell emergency services who might need extra help to leave their home. Seek assistance from local churches and pharmacist, if necessary.
3. Establish rest center if needed and access emergency supplies from store room at rear of Christadelphian Hall, Main Road, Slyne. Key Holders; Joanne Leeman, Doreen Brookes and Roland Stretch.

# Contents of emergency store located behind Christadelphian Hall, Main Road, Slyne

- Burco Gas Catering Urn
- Calor Gas Bottle & adaptor
- 200 Hessian Sand Bags
- 7 High Vis Jackets
- 1 First Aid Kit & sundries
- 100 Water Purification Tablets
- 50 Heavy Duty Bin Liners
- 6 Wind-up Torches
- 4 Super Bright Torches
- 2 Camping Lanterns
- 3 Wind Up Radios
- 3 Stainless Steel Flasks
- 2 Camping Stoves
- 2 Camping Gas Cartridges
- 1 Megaphone
- 24 AA Batteries
- 4 C Batteries
- 2 Snow Shovels
- Plastic Name Badges for Volunteers
- 'Kiddiecare' pack