

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 21 DECEMBER 2020 in the MEMORIAL HALL**

A full coronavirus risk assessment had been carried out so that this could be held as a face-to-face meeting with social distancing and other safety measures in place.

Councillors present Mr Stewart Scothern -Chair, Mr Roland Stretch, Mr Stephen Jones,
Miss June Cohen-Kingsley, Mrs Joanne Bateman, Mr Alan Connor

Clerk Mrs Doreen Brookes

2929 **To receive apologies for absence** Cllr Tracey Scott,

Open Forum

No-one present

Apologies were received from City Cllr K Budden

2930 **To record Declarations of Interest** none

2931 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 16 November 2020. They were duly signed by the Chairman.

2932 **Progress Reports** (for information only)

- Following a request to Lancashire County Council through Cllr Stuart Morris two signs have been put up on Hest Bank Lane 'Lets Look out for Each Other'
- Two foreshore seats have been put back in place by Stuart Brade. Some work has been done on a flooding problem on the road leading to the houses at the eastern end. Signs prohibiting overnight parking have been received and will be erected soon. Further information is awaited from Lancaster City Council in respect of work to be carried out on parish council land along the road to the former VVV Centre.
- It was noted that drainage work on the foreshore has still not been carried out as promised by Duncan Ross Limited
- P Walton has been carrying out some safety work on trees identified in the recent survey
- Following an incident on the recreation field, three youths have been apprehended and have been spoken to along with their parents. A quotation for the repair of the damage has been received and the Police are pursuing recompense for the damage.
- Lancaster City Council's public consultation and Zoom meeting on new homes strategy 2020-2025- noted and councillors informed
- New carbon footprint tool for parish councils invitation to a Zoom session organized by the Centre for Sustainable Energy -noted and councillors informed

2933 **Administration**

Neighbourhood Plan; the Steering Committee has received a grant of £4000 to employ a consultant on the next stage of the plan and the public consultation. With reference to the proposed Beaumont Area Developments Cllr Scott informed the meeting * that Cllr Jones and Cllr Cohen Kingsley will take the lead role in planning applications. However Cllr Jones does not wish to do this in this context and will let the committee know. Discussion had been held about how to keep the public informed about the NP developments including the use of social media and the council's website. The committee would like a representative from the council to be appointed to liaise with them on these matters. This will be an item on the agenda of the next parish council meeting.

*correction from revised NP minutes -that the parish council has a sub committee of Cllr Jones & Cllr Cohen Kingsley to look at planning applications and report back to the council. Cllr Jones has clarified this with the committee.

A letter received by the council from the North Lancs Bridleways Society about the proposed Beaumont Area Developments was noted and their comments will be borne in mind in any future response to a planning application.

Consideration of a change of time for the start of council meetings- an earlier start time was suggested
Resolution; to start future parish council meetings at 7.00pm.

2934 Financial Matters

Approval was given to the monthly summary of receipts and payments

Current account £6,084.25 Savings account £141,385.63

A half year internal audit has been carried out by Cllr Scothern and no issues were raised. An interim independent internal audit has still to be arranged.

Consideration of a request for support of the NWS First Responders scheme made by the leader of the Lancaster & Morecambe Community First Responder Team. Two members of the team are residents of Hest Bank. The Team is looking to raise funds for extra equipment. The Council agreed to support this in principle but some members required further clarification and it was decided to invite the Team Leader to the next meeting to explain some points.

Consideration of the payment of the subscription for the clerk's membership of the Society of Local Council Clerks; the clerk had sought advice from the SLCC on several occasions during the year.
Resolution: to give approval and to pay the fee of £166.00

2935 Open Spaces

Recreation field; consideration of the decisions taken at a meeting with Duncan Ross, land drainage contractor, on Saturday 5 December 2020

- 1) to complete the drainage work especially round the pond area as quoted along with moving the zipwire and further attention to drainage in that area;
- 2) to renew the paths including the widening of a section of the path and to have it tarmacdamed (a quotation is required for the latter);
- 3) to have a Multi use Games Area (MUGA) installed as quoted with the addition of flood lighting to enable all-year-round use (a quotation is required for the latter & the connection of the electricity supply needs investigation)
- 4) to make a planning application to Lancaster City Council for the installation of the MUGA and associated lighting.

These were again discussed.

Resolution: to formally record the agreement to the above decisions.

Consideration of making an application for an extension to the changing rooms at Bottomdale football field to form a clubhouse along with alterations to access to the ground and new parking arrangements. Discussions had been held with Slyne with Hest football Club and the Council had agreed in principle to this application. However further investigation of the details is needed and legal advice is to be sought. Left in abeyance.

Construction of a wall to fix covid stones and mark the pandemic; one suggestion is that this could be on Peacock Lane garden -held over from the last meeting- a builder has still not been found and further information and a plea is to be put on social media. Left in abeyance.

2936 Foreshore

Consideration, by special resolution, the revoking of the decision made in September (minute ref 2900) not to agree to any more seats on the foreshore at present. A special case was made for the installation of a seat in memory of Mr Reg McGuire, a former groundsman for the council.

Resolution; to revoke the decision for this one case only and to agree to a seat being placed, in compliance with the council's memorial seat policy, at the western end of the foreshore and that this will be the last one.

2937 Burial ground

Consideration of an enquiry about placing a memorial seat in the burial ground; after discussion the council decided to decline permission for another memorial bench.

However in the New Year an assessment of where benches could be placed on parish council land in various parts of the parish will be made.

2938 **Planning applications**

Applications received

20/01317/FUL 2 Prospect Drive, Hest Bank, LA2 6HX

20/01340/FUL 1 Grove Court, Throstle Grove, Slyne, LA2 6AX

No issues were raised on the above applications.

Applications permitted

20/00976/FUL 32 Manor Road, Slyne, LA2 6LB

20/01177/FUL 82 Main Road, Slyne, LA2 6AU

20/0200/TPO St Luke's Primary School, Shady Lane, Hest Bank LA2 6JL

20/0203/TPO Brantholme, Hasty Brow Road, Slyne, LA2 6AG

20/0212/TPO St John's Hospice, Slyne Road, Lancaster, LA2 6ST

20/0211/TPO 21A Hest Bank Lane, Hest Bank, LA2 6DG

20/0208/TCA The Lodge, 92 Main Road, Slyne, LA2 6AZ

20/0233/TCA Slyne Grange, Main Road, Slyne, LA2 6AU

2939 **Payment of Accounts**

Approval was given to the payment of the accounts as listed:

	DD	Eon	31.04	electricity bill- burial ground
	DD	BT	210.65	phone bill
Cheque	122354	Envirocare Maintenance Solutions	780.00	grounds maintenance -Nov
	122355	Viking	51.46	stationery & cartridge
	122356	Mrs D Brookes	878.50	clerk's salary
	122357	Petty cash	44.62	sundry items
	122358	Mr S Brade	546.15	groundsman's pay + materials
	122359	P Walton Tree Services	180.00	work on trees
	122360	Society of Local Council Clerks	166.00	clerk's annual subscription

2940 **Matters raised by members for future consideration**

None

2941 **Date of next meeting** Monday 18 January 2021 at 7.00pm

Date of budget meeting Monday 11 January 2021 at 7.00pm

The meeting was declared closed at 8.45pm