

**MINUTES OF THE MEETING OF SLYNE WITH HEST PARISH COUNCIL
held on MONDAY 26 SEPTEMBER 2022 in the CHURCH HALL**

Councillors present Mr Roland Stretch -Chairman, Miss June Cohen-Kingsley, Mrs Joanne Bateman,
Mr Alan Connor, Mr A Obertelli

Clerk Mrs Doreen Brookes

Cllr Stretch reflected on the recent death of Her Majesty Queen Elizabeth II and her dedication to serving the country throughout her reign; and now the accession of King Charles III.

Condolences were sent to Cllr Jones on the death of his mother.

3178 **To receive apologies for absence** Cllr Stephen Jones

Standing Orders were suspended

Open Forum

Present; City Cllr K Budden, Casey Bragg and Julie Davey, Representatives of Carnforth Rangers Football Club

- Cllr Budden was asked about Lancaster City Council's policy on grass cutting as several areas in the parish have been left uncut during the summer and have become very untidy and in some cases inaccessible. Cllr Stretch had tried to make contact with Public Realm but had not received a reply. Some cabinet members of Lancaster City Council have been in favour of leaving some areas uncut to encourage and nurture wildlife. The name of a cabinet member to contact was provided by Cllr Budden and he promised to raise the issue at the next City Council meeting.
- C Bragg and J Davey explained that Carnforth Rangers Football Club has 28 teams and they expressed an interest in hiring the new Multi-Use Games Area (MUGA) for regular training sessions on Wednesday and Thursday evenings. It was explained that work on the MUGA is on-going and that a policy for its use has not yet been formulated. The Council will be happy to consider their request and further contact will be made later in the year.

3179 **To record Declarations of Interest** none

3180 **Minutes of the previous meeting**

Resolution: to approve the minutes of the meeting held on Monday 18th July 2022 along with the report of planning applications and receipts and payments during August
They were duly signed by the Chairman.

3181 **Progress Reports**

- Infinity Preschool's use of the Memorial hall; the Memorial Hall Committee took the decision that Preschool cannot have exclusive use of the small hall Monday to Friday as this would impact on the use of the hall by other groups. It is hoped that a compromise can be reached allowing Preschool to leave out equipment when the small hall is not required.
- A grant of £500 has been received from Lancashire County Council for the maintenance of Public Rights of Way.
- Further enquiries have been made to Lancashire County Council about the repair of the boardwalk on PROW-path 9 near to Reanes Wood. A response is awaited.
- Tennis Club rent- response to the secretary's letter-the points were noted but it was decided there would be no further response until 2024 when a review of the lease is due.
- It was noted that in August information was received from Lancashire County Council concerning an application for the addition of a public bridleway from the junction with Raikes Head Lane to the junction of Hasty Brow Road. The Council was in agreement to support this. However one concern was raised and that is the exit from the bridleway on to Hasty Brow Road where it was suggested there should be some warning signs.

3182 **Administration**

Neighbourhood Plan; further work has been carried out on the examiner's report and the requirements now

seem to have been fulfilled. The examiner praised the efforts of the Steering Group and congratulated them on the quality of the Plan.

Annual Remembrance Service which has usually been held in the afternoon of Remembrance Sunday. There was no service last year and it was minuted that this would be reviewed. Rev Seed has suggested that following the ecumenical remembrance service in church the congregation and others could gather at the Memorial Hall for a short dedication and silence at 11.00am. Poppy wreaths will still be placed on the memorials in the hall.

It was agreed that there would not be a Remembrance Service this year but the above arrangement would be accepted.

3183 Planning Applications

Applications received

22/01050/FUL 18 Hest Bank Lane, Hest Bank, LA2 6DB
 22/00980/FUL Cote Farm, Strellas Lane, Slyne, LA1 8AB
 22/0147/TPO Branholme, Hasty Brow Road, Slyne, LA2 6AG
 22/0159/TPO Church Hall, Shady Lane, Slyne with Hest

No issues have been raised on the above applications

22/01155/FUL 35 Sea View Drive, Hest Bank, LA2 6BY

It was noted that an application for work on this property was granted earlier this year. However the recent application now includes the construction of a balcony to the rear and perhaps this could raise privacy issues for the neighbours which need to be taken into consideration.

Applications permitted

22/00690/FUL & 22/00691/LB 1 Hest Bank Lane, Hest Bank, LA2 6DN
 22/00981/FUL Grange Court, Hasty Brow Road, Slyne, LA2 6AG
 22/0137/TPO 12 Peacock Lane, Hest Bank, LA2 6EN
 22/0142/TPO 2 Hatlex Hill, Hest Bank, LA2 6ET

Application refused

22/00875/FUL Football Field, Bottomdale Road, Slyne, LA2 6BG

The Football Club committee has requested a meeting with the parish council to discuss the issues of concern.

3184 Financial Matters

Approval was given to the monthly summary of receipts and payments.

Current Account £228,156.54

Annual Audit Return for the year ended 31 March 2022 - this has now been completed by PKF Littlejohn LLP. No matters of concern were raised.

Resolution: to approve and accept the audited Annual Return and the auditor's report.

A notice of conclusion of the audit is to be displayed on the main council notice board and posted on the council's website in compliance with audit regulations

Consideration of the insurance policy for 2022/23; the insurance is due for renewal on 1st October 2022. As, in 2020, it was decided to take out a policy through BHIB on a three year renewal basis it was formally agreed to continue this arrangement and to pay the renewal premium of £902.86 which included increased Insurance Premium Tax.

On-line banking; this is now required for various services and payments including the submission of VAT returns through gov.uk making tax digital

Resolution: to approve on-line banking with the Council's NatWest account and to give the clerk authority to pursue this.

3185 Open Spaces

Construction of the MUGA; additional work on the path leading from the middle gate of the field to the

MUGA had been approved and work completed. It is thought that additional work to level the ground where

the MUGA is to be will be needed but a quotation for this has not yet been received.

Work on the installation of an electrical supply for floodlights has begun. It is proposed that the system is

kept entirely separate and a quotation of £1597.50+VAT has been received for the construction of a box plus labour.
 Resolution; to accept this quotation agreed.
 After consideration of a request, it was agreed that markings on the MUGA should be for five-a-side football, basketball and netball.
 Discussion and work will be needed on the formulation of a policy for the use of the MUGA, including risk assessment, insurance and how it will be managed and monitored. A special meeting to discuss these points is to be arranged.

Open space inspections; no urgent matters were raised as the result of the annual inspections.
 On inspection of the foreshore, the amount of erosion was noted leading in places to a steep drop on to the shingle and the provision of warning notices is to be looked into.
 Damage to the swings on the Manor Lane play area had been reported and action had been taken to make the necessary repairs.
 It has been noted that the wooden boards round the surfaces beneath several pieces of equipment on the play area at the recreation field are in poor condition and it was agreed that a quotation should be sought for their replacement. Also quotations are to be sought for the provision of extra litter bins and for the replacement of the dog waste bins, which are in poor condition. Enquiries are to be made with Lancaster City Council about the emptying of any extra bins.

Tree Inspection Report; a comprehensive Report has been received from Jon Oliver Arboriculture with several trees highlighted for attention. A Tree Protection Order application has been made for work on trees within TPO 156. Several replacement trees have been offered for other sites and it is hoped to get these planted during the autumn.

Jubilee orchard; the grant for the trees is available until 31 March 2023. Further enquiries are to be made about suitable fruit trees for the orchard, perhaps apple and plum. The best planting time is late autumn or early winter. A plan for future maintenance is to be considered.

Jubilee seat; various enquiries had been made about the purchase of a seat to mark HM the Queen's platinum jubilee. However the decision was taken not to pursue this.

3186 Payment of Accounts

Approval was given to the payment of the accounts as listed:

DD	Envirocare Maintenance Solutions Ltd	856.80	grass cutting -August
Chqs	Viking	51.00	stationery items
	Lune Property Services (Lauren Candice Ltd)	30.00	bus shelter cleaning
	Jon Oliver Arboriculturist	650.00	tree survey
	PKF Littlejohn	360.00	audit fee
	Slyne Londis	52.00	screen rent
	Landtec (M Ashton)	60.00	purchase of Xmas trees (late receipt)
	Mrs D Brookes	964.72	clerk's salary & expenses
	Petty cash	16.13	postage
	Mr S Brade	321.73	groundsman's pay

3187 Matters raised by members for future consideration

none

3188 **Date of next meeting**

Monday 17 October 2022 at 7.00pm

The meeting was declared closed at 9.05pm