

**MIDDLETON RURAL FIRE DISTRICT
REGULAR MEETING AGENDA
OF THE BOARD OF COMMISSIONERS**

PLEASE TAKE NOTICE: The Board of Commissioners of Middleton Rural Fire District will conduct its regularly scheduled Monthly Meeting at the following time and location:

DATE	TIME	LOCATION
Wednesday, January 13, 2021	Regular Meeting at 4:00 p.m.	Middleton Rural Fire District 302 E. Main St. Middleton, ID. 83644

AGENDA POSTING: Agenda posted at Middleton Fire Station #1, District website: middletonfire.org and Facebook: www.facebook.com/MIDFireEnews prior to 4:00 p.m. on January 11, 2021.

ACTION ITEMS All items on the agenda that may require a vote are marked as an "action item". The appearance of the "Action Item" does not require that a vote be taken on this item.

COVID-19 NOTICE The Meeting Room Occupancy Capacity subject to the 6-foot social distancing recommendation of Centers for Disease Control and Prevention in addition to the Commissioners and staff who are anticipated to be in attendance is 10.

Social Distancing will be enforced.

The first 10 persons who appear will be allowed to be present in the meeting location. Attendees will be required to don a face covering at all times during the meeting. All other persons may be in attendance virtually via Teleconference.

Teleconference Instruction:

- Phone In: Any additional interested in participating in the Commissioner Meeting, please contact the District Secretary at 208-585-6650 prior to 3:30 p.m. on January 13, 2021, and phone arrangements will be provided at that time.

1. **Call to Order:** by Chairwoman Bolts

2. **Roll Call – Commissioners Bolts, O’Meara, and Potter**

3. **Pledge of Allegiance**

4. **Approval of Meeting Agenda**

*Action Items

A) Motion to approve the Agenda as posted.

- [Motion to approve Agenda as last posted is needed only when there has been a posting of additional Agenda items less than 48 hours before a Regular Meeting or less than 24 hours of Special Meeting.]
- Amending the Agenda: Any changes/amendments after the start of the meeting should be made at this time, however, no such amendment can include any final action unless a justified emergency is declared.

5. **Approval of Minutes:**

*Action Items

- Regular Meeting- December 9, 2020
Any changes/amendments should be made at this time.

6. **Financial Reports**

*Action Items

- A) Treasurer/Bookkeeper Financial Report and Fund Investments
- B) Questions and comments from Board

- Approval of Treasurers Report and Fund Investments:
Form of motion for approval of Treasurers Report & Fund Investments: "I move to accept and approve the Treasurer's Report and the Fund Investments as presented by the Treasurer."
- Approval of Bills:
Form of motion for approval of bills: "I move that the disbursement of funds from the District's treasury for the payment of the bills in the total sum of \$_____, as presented by the Treasurer, be authorized and approved."

7. **Public Comment/Special Presentation:**

8. **Staff Reports**

- A) Fire Chief Greg Timinsky
- B) District Administrator Robin Ward
- C) Firefighters Union Representative
- D) Firefighters Association Representative
- E) White Peterson Attorney Report

9. **Committee Reports: None**

10. **Unfinished/Tabled Business Scheduled for this Regular Meeting**

11. **New Business:**

*Action
Items

- A) Annual Election of Officers:
 - Board President/Chairman
 - Board Vice Chairman
 - Board Treasurer
 - Board Secretary
- B) Annual Appointments:
 - Fire Chief
 - Board Attorney
 - District Administrator
 - Impact Fee District Administrator for the City of Middleton Impact Fees and Canyon County Impact Fees
 - Members of the Canyon County/Middleton Rural Fire District Joint Development Impact Fee Advisory Standing Committee
- C) Schedule Regular Monthly Meetings (currently held the 2nd Wednesday of each Month at 4:00 pm)
- D) Policy Code Update - Consider Resolution Amending Chapter 4 of Title 4 of the Middleton Rural Fire District Policy Code by the addition of a new section 7 providing for Approved Minutes.
- E) Policy Code Update - Consider Resolution Repealing Chapter 3 of Title 10 of the Middleton Rural Fire District Policy Code.

12. **Executive Session under Idaho Code § 74-206 (1) may be held if determined necessary by the Commissioners. An executive session, at which members of the public are excluded, may be held. The following are the purposes for which the Commissioners may convene into executive session under Idaho Open Meeting Law.**

I.C. § 74-206 (1) (a)-(f), (i), or (j)

- (a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public-school student;
- (c) To acquire an interest in real property which is not owned by a public agency;
- (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code;
- (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations;
- (f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;
- (g) N/A
- (h) N/A
- (i) To engage in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed. The mere presence of a representative of the public agency's risk manager or insurance provider at an executive session does not satisfy this requirement;
- (j) To consider labor contract matters authorized under section 74-206A (1) (a) and (b), Idaho Code.

Motion to include a designation of those to be in attendance during the executive session followed by a roll call vote.

13. **Resume Meeting**

14. **Consider Administrative Staff Wages**

*Action
Item

- Deputy Chief
- Administrative Assistant

15. **Commissioner's Comments**

16. **Announcement of Next Regular Scheduled Meeting:**
[February 10, 2021 4:00 p.m. Middleton Rural Fire District]

17. **Adjournment**

*Action
Item

Agenda Posting: Post agenda 48 hours in advance of regular meeting. and 24 hours in advance of special meeting.