



## **Focus Coordination**

Navigating your care

# **PRIVACY POLICY**

Last updated February 2024

## **Introduction:**

Welcome to Focus Coordination, an Australian Support Coordination company. This Privacy Policy is designed to inform you about how we collect, use, and protect any personal information you provide while using our website and services. We are committed to ensuring the privacy and security of your personal information.

## **Collection of Information:**

We may collect personal information, such as names, contact details, and relevant support information, when you visit our website, submit forms, or communicate with us. This information is collected to facilitate our support coordination services and improve your experience with Focus Coordination.

## **Use of Information:**

The information we collect may be used for the following purposes:

- To provide support coordination services as requested.
- To communicate with you regarding your support plan and related matters.
- To improve our website and services based on your feedback.
- To comply with legal and regulatory requirements.

## **Security:**

We are committed to ensuring that your information is secure. We have implemented suitable physical, electronic, and managerial procedures to safeguard and secure the information we collect online.

## **Disclosure of Information:**

We may share your personal information with third parties when necessary for the provision of support coordination services or as required by law. We will not sell, distribute, or lease your personal information to third parties without your consent.

## **Cookies:**

Our website may use cookies to analyse traffic and improve your browsing experience. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer.

## **Links to Other Websites:**

Our website may contain links to other websites. However, once you have used these links to leave our site, please note that we do not have control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information you provide while visiting such sites.

## **Your Consent:**

By using our website and services, you consent to the terms outlined in this Privacy Policy.

## **Changes to this Privacy Policy:**

We may update this Privacy Policy from time to time to reflect changes in our practices or for legal reasons. The latest version will be posted on this page.

## **Contact Us:**

If you have any questions or concerns about our Privacy Policy, please contact us at [info@focuscoordination.com.au](mailto:info@focuscoordination.com.au)