



MAGNOLIA MANOR

INN & EVENTS

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WHERE MEMORIES ARE MADE

207 WESTMINSTER HIGHWAY

WESTMINSTER, SOUTH CAROLINA 29693

864-723-4046

PARTY/SHOWER/FAMILY REUNION SET UP AND VENUE RENTAL
MAIN FLOOR OF THE MANOR HOUSE
-FRIDAYS AND SATURDAYS CAN ONLY BE BOOKED 60 DAYS IN ADVANCE-

SIX (6) HOUR RENTAL
MAXIMUM 50 GUESTS
\$500.00

Main Floor of Manor House
Includes Dining Room, Full Kitchen, Two Sun Porches, Hydrangea Room,
Living Room, Library, Entrance and Bathroom

Hydrangea Room with four 60" round guest tables with ivory linens.
Ten chairs will be placed at each table.

Rectangle dining table with ten chairs beside the Kitchen

Dining table for food display in Dining Room

Buffet for food display in Dining Room

Guest Parking Lot

- (2) Beverage Dispensers
- (1) Coffee Urn
- (3) Rectangle White Platters
- (6) Large White Serving Bowls
- (6) Medium White Serving Bowls
- (1) 3 Tier White Serve Set
- (2) Oval White Divided Bowl
- (2) Rectangle White Divided Tray
- (1) Gold Round Cake Stand
- (1) Gold Low Square Cake Stand
- (2) Utensil Baskets
- (1) Cream Pitcher

Clients will ensure the event space, dishes, utensils, and accoutrements are cleaned and returned to their proper place. This includes wiping down all surfaces, vacuuming floors and mopping floors. All trash is to be removed from the building. There are three green rolling trash cans located under the carport.

(40) Dinner plates, coffee cups with saucers, bread plates, salad/dessert plates, dinner forks, dinner spoons, dinner knives and water glasses can be added for an additional \$125.00. *They must be clean and put back at the end of the event.

Event break down, clean up and garbage removal is available for an additional fee of \$250.00.

Clients who fail to follow guidelines concerning property rules, clean up and trash removal agree to forfeit their \$250.00 security deposit.

\$500.00 Set Up and Venue Rental
\$30.00 SC Sales Tax
\$530.00 Total Due

25% Deposit to confirm your date.

4% Convenience fee for debit cards, credit card or any form of electronic payment.

\$250.00 Security Deposit to be paid with final payment and returned following the event.

Payable in installments. Must be paid in full 30 days before your event.

We do not allow smoking or vaping on property.

We do not allow pets.

We have a strict policy of no confetti, glitter, body glitter or hair glitter in the main house or other structures.

Confetti and glitter are not allowed on property.

Due to the age of the house and having original pine floors, we do not allow skinny heeled shoes in the main house.

Date: _____ Client: _____

Signature: _____

Date: _____ Magnolia Manor by : _____

