INSPECTION LANGUAGE SUGGESTIONS

To Be Modified To Fit Field Conditions

Repair/Replace silt fence. (replace broken stakes, re-staple fabric to posts, replace damaged fabric)

Clean silt fence (remove excess sediment, soils or dirt clods)

Maintain wattle (straw or black) at the back of the curb. (clean/remove excess soils/sediment, close gaps, etc).

Reset wattle (straw) at back of curb, trench, stake and back fill. Replace if damaged or missing.

Reset wattle (black) at back of curb, replace if damaged or missing

Install linear control at back of curb. (silt fence, wattle, curb cut etc.).

Install perimeter control (silt fence, wattle, curb cut etc.).

Clean/re-establish curb cut (cut back curb)

Maintain concrete washout. (remove excess material from pit/tracking pad, add rock to tracking pad, fix perimeter siltfence).

Portable concrete washout unit is full, (nearly full), Call for a replacement unit at this time.

Remove solid waste, tear out from concrete washout pit.

Remove concrete waste, washout, debris from soil.

Anchor portable toilet.

Move portable toilet off pave surface and anchor.

Clean inlet protection.

Repair inlet protection (repair/replace damaged rock sock, replace broken cinder blocks

Reset inlet protection tight to curb.

Reset curb check dams tight to and at 45% angle from the curb.

Install tracking control device or block off access through this area.

Repair (orange) construction fence

Remove (inset BMP type) as up gradient area are stabilized.

Install/reinstall (insert appropriate BMP name) per the installation detail in the SWMP

Remove concrete waste near newly installed curbing, aprons, access ways throughout site

Action

Anchor Portable toilet

Area/item observed is responsibility of adjacent permittee. Issue will be monitored for resolution.

Clean

Clean and repair/replace (as needed).

Clean, Reset & Anchor

Concrete washout is nearing capacity and should be scheduled for cleaning.

Cover open/unfinished inlet. Install inlet protection as soon as structure complete.

Determine Feasability for Stabilization / Provide Plans or Scheduale

Evaluate

Extend to fully encompas disturbed area.

Install

Install linear control across sidewalk to Prevent flows bypassing perimeter controls

Install rock sock in herring bone pattern length of newly installed trickle channels.

Install rock socks in front of release point at micro pool/velocity dissipation pool.

Install Secondary Containment

Install tracking control or block off access at this location(s)

Install/extend linear controls next to driveway to prevent flows running off of or across driveway.

Maintain, Reset, Replace if Necessary

Push washout buildup further Into pit to allow trucks better access.

Re-Install

Re-locate 5 gallon buckets and either store in contained area or place on raised and covered platform.

Relocate and Anchor

Relocate portable toilet off impervious surface and anchor or remove from site.

Remove

Remove as up-gradient areas are stabilized and control is no no longer not required.

Remove building material on/adjacent to Control Measure

Remove Concrete Waste, Screed & Castoff

Remove Excess soils/Sediment

Remove from on, or in, linear controls

Remove from site, or contain until able to remove from site

Remove Oil Staining from Surface

Remove small amounts of worker generated trash such as plastic bottles, bags, paper, and other materials.

Remove soils adjacent to siltfence. Recommend minimum of 3’ from silt fenc and sloped area.

Remove soils from gutter flow line & top of curb.

Remove trash and construciton debris from ground.

Repair

Repair, Replace Where Missing.

Repair. (replace broken stakes, restaple fabric to posts, replace if needed & etc.)

Repair/replace as needed

Repair/replace straw wattle. (Replace flattened wattle, reinstall damaged/missing/un-secured stakes. Replace where outer material damaged.)

Replace

Replace damaged CMU block.

Reset

Restaple fabric to ground.

Restaple fabric to posts.

Roughen Pad, Add Rock if Necessary

Roughen tracking pad to expose fractured rock surfaces.

Sack/bags of mortar/cement products must be stored off the soil and covered.

Scrape and sweep

Sweep

Unit has Reached Capacity, Schedule for Replacement

With first lift of pavement inlet protection must be reset with rock socks in front and at top/back.

With first lift of pavement soils must be removed from gutter flow line.

EMAIL LANGUAGE SUGGESTIONS

TIPS FOR COMMUNICATION IN REPORT EMAIL COVER

To Be Modified To Fit Conditions

Noting how and to whom inspection information was communicated to.:

• My thanks to (insert name) for discussing these issues on site.

• (insert name) thanks for discussing these issue with me on the phone.

• (insert name) I left a message on your phone. Please don’t hesitate to call if you have (additional) questions.

To address reports that have not been signed

* Please complete the corrective action log (comments section) and sign the certification on the front page of the inspection for the last inspection. (this can also be used as a corrective action in the log)
* Please complete the corrective action log (comments section) and sign the certification on the front page of the inspection noted with sign here flags. (good for 1 or 2, maybe 3, not in sequential order) (this can also be used as a corrective action in the log)
* Please complete the corrective action log (comments section) and the certification on the front page of the inspection from day/month, day/month, day/month. Good for items not in sequential order, or 3 -5 in sequential order) (this can also be used as a corrective action in the log)
* All reports from day/month to present you are required to complete the corrective action log (comments section) and the certification on the front page of the inspection. (this **should not** be used as a corrective action in the log)

Slow steady moisture with infiltration into soils and minimal to no runoff.

Inspection occurred early to accommodate State and Federal Holiday without exceeding 7-day inspection interval.

Due to blizzard conditions and travel advisory(ies) by local law enforcement and Colorado state patrol this inspection was conducted in conjunction with the client’s Qualified Stormwater Manager(s). During this discussion it was determined there were no earth disturbing activities on site and no maintenance nor inadequate controls measures were visible due to snow cover.

Inspection provided to reset schedule