

MINUTES OF WESTSHORE PARK HOMEOWNERS' ASSOCIATION MEETING 3/29/2022

The quarterly meeting of WESTSHORE PARK HOMEOWNERS' ASSOCIATION was held at Highland Country Club on March 29, 2022 at 5:30 with the required quorum in attendance. President Joelle Hutaff welcomed all.

The minutes from the 11/16/2021 meeting, which had been previously sent to members, were approved by acclamation (Tricia Knox moved, Terry Smith seconded).

Treasurer, Kathy Bender, distributed the current financial reports, which were approved by acclamation (Michael Knowles moved, Jan Smith seconded).

Terry Smith, representing the By Laws and Restrictive Covenants Review Committee, distributed copies of the committee's recommendations. (see attached)

He explained that the committee was asked to determine if there were changes needed in either document, in order to prevent future excessive dues increases or assessments for improvements and repairs, as well as provide more clarification as to individual Homeowners' responsibilities versus HOA responsibilities.

Members were asked to submit any concerns or suggestions to the committee before their next meeting.

Members voted to allow **30 days (beginning March 29th)** to submit any requested repairs which fall under the **current** HOA responsibility (Kerry Avant moved, Charlie Harrell seconded).

The committee was asked to revisit the irrigation details and responsibilities, especially the pipes that run under some houses.

Members voted by acclamation to approve the recommendations of the By Laws and Restrictive Covenants Review Committee to proceed with finalizing the changes to the current policies

Tricia Knox reported for the Architectural Review Committee.

The ARC is preparing a form which members must submit to the committee for review whenever exterior changes require their approval as specified in our Restrictive Covenants.

They have started plans to improve the landscaping at the cul-de-sac entrance, including irrigation, plantings, and directional signs. Mike Martin was thanked for his donation to this project, and members were reminded that any donations are welcome.

Election of Officers: Sharon Ruther was elected Secretary and Michael Knowles was elected Treasurer to fill vacancies for the remainder of this year. They were approved by acclamation (Don Ruther moved, David Goodyear seconded).

Kathy Bender asked for clarification for charges from Darrigan Paving Co. regarding remaining work to be done to seal prior paving done three years ago. Charlie Harrell added that the sealing needs to be done asap to prevent further deterioration. He suggested that Mr. Darrigan come in person to give a new quote for completing the original work and inspect any additional

patching that may need to be done before sealing. The President was also reminded of her suggestion in November to speak with Darrigan about the cost of adding curbing to the street in front of Building 5 in order to prevent further erosion of the pavement there.

Lynn Breeden reminded members to submit the Declaration Page from their homeowners' insurance to the Board (see minutes from November 2021).

Faye Maxwell asked about whose responsibility it is to repair her roof which is leaking and was told to make the request to the Board within the next 30 days to determine responsibility for repairs. It was suggested that she contact a roofer to investigate the cause of the leak.

There being no further business, Lynn Breeden moved that we adjourn, David Goodyear seconded.

Respectfully Submitted,
Lynn Breeden, Secretary