Innerarity Island Association, Inc.
Board of Directors
Record of Action Taken Without a Meeting
Re: Greenway Maintenance Contract Selection
July 30, 2012

Pursuant to the By-Laws of Innerarity Island Associations, Inc., Article IV Section 5:

> "The directors shall have the right to take any action in the absence of a meeting which they could take at a meeting by obtaining the written approval of all the directors. Any action so approved shall have the same effect as though taken at a meeting of the directors."

And in regards to the June 10, 2012 Board of Directors Meeting Section IX, paragraph C:

> "Greenway Maintenance – The Board discussed a letter received from Fayette Dennison, and the included Greenway Maintenance report from Merrill, Parker, and Shaw Engineering and Surveying; copies of the Greenway Construction Plans obtained from Escambia County; and field observations of the Greenways during December 2011."… "At this time it is the Boards intention is to begin with grooming the greenways so that further assessment of maintenance needs can be performed. ***As such, Diana Schaefer made a motion to authorize Joe Ward to investigate permit requirements and to direct Etheridge Property Management to obtain three bids for clearing and mowing the positive flow drainage greenways by the end of June 2012.*** Joe Ward seconded the motion and it passed by acclamation…"

The following action was taken by the Board of Directors via electronic mail:

> After reviewing two proposals obtained from Mako Forestry and Tri-State Tree Service, LLC, on July 24, 2012, Glenn Barbee motioned to accept Mako Forestry's bid of $13,500 to have the greenways cleared. Diana Schaefer seconded the motion. The motion passed unanimously and on July 30, 2012, Glenn Barbee directed Etheridge Property Management to proceed with finalization of that contract.

Submitted by: Diana Schaefer, Secretary