

## **APPROVAL PROCESS FOR NEW CONSTRUCTION INNERARITY ISLAND ASSOCIATION, INC.**

**(5-18-17)**

**Formal Review** - All of the documents listed below EXCEPT the complete set of County plans, must be submitted by email to:

[innerarityislandacc@gmail.com](mailto:innerarityislandacc@gmail.com)

After putting together your packet & copy of County plans (a copy of the complete set of county plans should be delivered to 16359 N. Shore Dr.), the ACC will schedule a review of your submission. The Committee meets on the 2nd Tuesday of the month at 6:30 p.m. and the 4th Saturday of the month at noon. It would be a good idea to submit a preliminary front elevation before going to the county as we are requiring that homes have significant architectural interest.

1. Application Form
2. Signed Owner Acknowledgment/Restrictive Covenants
3. Signed Builder/Contractor Acknowledgment/Restrictive Covenants
4. Signed Notice regarding Unkempt Construction Site
5. Signed Notice regarding the Use of Red Clay or other Non-Indigenous Soil
6. Check for \$500 Impact Fee payable to Innerarity Island Association
7. A complete set of plans approved by the County with County Seal and Signature which will not be returned.
8. Materials of Construction List as submitted to the County.
9. A color rendition of the front of the home, showing all materials in color.
10. Landscape Plan
11. Grading/Drainage Plan approved by County
12. Letter from Licensed Engineer stating: "The proposed construction on property located at \_\_\_\_\_ (include approximate footage of the project) will not alter the natural drainage patterns of the lot or the natural drainage of the community. The natural drainage pattern will be maintained in accordance with Innerarity Island Association Inc. Covenants and Restrictions and Escambia County requirements. Furthermore, there will be no intrusion into any greenbelts or in any way block or impede any

offsite water that may be coming on to the lot.” **This letter must be dated and will have the embossed stamp of the engineer over the signature.**

13. Request approval for Lot Clearing/Bush Hogging (ACC will respond within seven days): Approval must be obtained before work commences. During Bush Hogging, trees that are 5” or more in diameter at a height of 5’ cannot be removed. Approval to remove larger trees on construction site can only be given after temporary footers (stake the corners of the house) have been placed and reviewed by the ACC and the home has been approved for construction. Please see Lot Clearing/Bush Hogging Acknowledgement.
14. Miscellaneous form.

**Note: The ACC reserves the right to require additional documentation as deemed necessary**

**Note: Do not submit your package until you have all of the above items. ACC will not accept incomplete packages.**