



## ALCOHOL MANAGEMENT POLICY

PFFNC recognises the importance in holding a liquor license in the value it adds to the club, enabling it to generate income and hold social functions, but in doing so the club also accepts the responsibilities and expectations of the community in strictly adhering to the liquor licensing laws and the criteria of the Good Sports Program.

The club recognises the importance of educating club members, particularly players in the benefits of implementing an alcohol management policy and will endeavour to provide information to assist this process.

### SCOPE

This policy aims to provide a basis for the responsible management of alcohol by the PFFNC, and is seen as fundamental to the aims of the club.

### POLICY

The Club recognises the importance of educating club members, particularly players, about the benefits of an alcohol management policy and will endeavour to provide information to assist this process. The Club will actively participate in the Australian Drug Foundation's Good Sports program with an ongoing priority to maintain Level 3 accreditation.

### DEFINITIONS

- **RSA: Responsible Serving of Alcohol**
  - A short course that educates on the laws of serving alcohol, to whom and how to tell if they have had too much. Anyone working behind a bar or where alcohol is sold needs to be aware of the laws.

### FUNDAMENTAL PRINCIPLES

- It is a breach of PFFNC Code of Conduct and Alcohol Management Policy for any player under the age of 18 to consume alcohol at any PFFNC function or event, including, and not limited to, club trips or player organised event that has connection to PFFNC.
- It is a breach of PFFNC Code of Conduct and Alcohol Management Policy for any player, official, coach or member to supply or encourage alcohol consumption to any person under the age of 18 at any PFFNC function, event, club trip or player organised event that has connection to PFFNC.

### PROCEDURE

To ensure the aims of PFFNC are upheld and that the Club and its members manage alcohol responsibly, the following procedures will apply when alcohol is served on the Club premises or during a Club function.

People, including a Duty Committee Member, who are RSA trained are required to be present at all Club functions when the bar is open. Key responsibilities of the Duty Committee Member/s are to:

- Meet visiting Police, cooperate and assist with any inquiries
- Ensure compliance in respect of persons under 18 years of age on premises
- Recording any incidents in the incident register
- Ensuring strict compliance with all sections of this policy in accordance with legal requirements and the Good Sports program.



### Serving Alcohol

Alcohol will be served according to the requirements of the club's liquor licence and in accordance with the safety and wellbeing of patrons.

- The club will maintain a current liquor licence.
- The liquor licence will be displayed at the bar.
- Persons under the age of 18 years are not permitted to serve alcohol.
- Only Responsible Serving of Alcohol (RSA) trained members / bar staff will be permitted to serve alcohol.
- Bar servers do not consume alcohol when on duty.
- The club will discourage excessive or rapid consumption of alcohol.
- When serving non pre-packaged alcohol, standard drink measures will be served at all times.
- Information posters about Standard drink measures will be displayed at the bar.
- The Liquor License and all legal signage will be displayed at the bar.
- A list of RSA trained bar staff will be maintained and kept behind the bar for reference.
- An incident register shall be maintained and any incident recorded.

### Promoting the responsible use of alcohol

- The club will actively demonstrate its attitude relating to the responsible use of alcohol.
- The club will not advertise, promote or serve alcohol at junior events or activities.
- The club will educate club members and supporters about the alcohol policy.
- The club will pursue non-alcohol sponsorship and revenue sources.
- The club will provide alcohol-free social events for Junior club's.
- Alcohol advertising will only appear at the bar.
- The club will not promote alcohol through 'cheap drink' strategies, such as happy hours.

### Intoxicated patrons

- Intoxicated persons will be refused entry into the club.
- Alcohol will not be served to any person who is intoxicated.
- Intoxicated patrons will be asked to leave the club (after appropriate safe transport options are offered)
- Servers will follow procedures, provided in their training, for dealing with and refusing alcohol to intoxicated patrons.

### Underage drinking

- Alcohol will not be served to persons under the age of 18 years.
- Servers and Committee members will request proof of age whenever necessary or whenever in doubt.
- Only photographic ID will be accepted as 'proof of age'

### Alcohol Alternatives

The club recognises that alcohol is not the only revenue stream available and actively encourages the sales of alternative products to that of alcohol.

- Tap water is to be provided free of charge (where available)
- At least four non-alcoholic drinks and one low-alcoholic drink options are to always be available and should be least 10% cheaper than full strength drinks
- Substantial food is to be made available when the bar is open for more than 90 minutes or more than 15 people are present
- The Club will avoid using alcohol for player awards and fundraising prizes.



### Safe Transport

In keeping with the Good Sports Program our members are encouraged to make alternative transport arrangements when drinking alcohol at the Club.

- Bar staff shall encourage members and visitors to make alternative safe transport arrangements if they are considered to exceed .05 blood alcohol concentration.
- Telephone calls will be made free of charge to arrange a taxi or other transport.
- Contact telephone numbers for taxi services will be displayed at the bar.

### Fundraising, Functions and Prizes

- Promotions such as drink promotions, drinking competitions and all-inclusive cover charges should not be conducted on club premises.
- The club will not promote or provide alcohol or drink vouchers for player awards.
- Prizes for raffles and fundraising will not have an alcohol focus.
- The club will use food or canteen awards rather than alcohol as prizes for player performance.
- The club will monitor and ensure any club trips, particularly end of season player trips, strictly adhere to responsible behaviour and alcohol consumption in accordance with the principles of this policy.

### Club Committee Responsibilities

The presence of committee members is essential to ensure the operation of the bar and policy compliance. At least two duty committee members who are RSA trained are required to be present at all club functions when the bar is open. Key responsibilities of the duty committee members are to:

- Meet visiting police, cooperate and assist with any inquiries.
- Ensure the admission of members and guests and completion of the visitor's book.
- Compliance in respect of persons under 18 years of age on premises.
- Ensuring intoxicated people are refused service and are asked to leave the premises.
- Ensuring strict compliance with the club policy in accordance with the key provisions of the Liquor Licence.
- Recording any incidents in the incident register.

### Non-compliance

All club committee members will enforce the alcohol management policy and any non-compliance will be handled according to the following process;

- Explanation of the club policy to the person / people concerned, including identification of the section of policy not being complied with.
- Continued non-compliance with the policy should be handled by at least two committee members who will use their discretion as to the action taken, which may include asking the person / people to leave the club facilities or function.

### POLICY REVIEW

This policy will be reviewed annually to ensure it remains relevant to Club operations and reflects both community expectations and legal requirements.