Mail Order Business Requirements for NRI / FNIO Policy

Sr.	Requirements	Remarks
1.	Email to Branch Regarding the Intimation of MOB Client's name, country & email id.	
2.	Full Premium Amount Cheque / Transfer to LIC Account.	
1.	Proposal Form 300 / 340 /360 (preferably editable form)	
3.	Passport Copy All Pages.	
	Latest Immigration Stamp Page Copy	
4.	Aadhar Copy	
5.	Driving License or Other Residence proof.	
6.	Residence proof (Foreign country)	
7.	PAN Card If available	
8.	Latest Employment Contract Copy.	
9.	Last 3 Months Pay slip Copy. Or Bank Statement Showing Salary Credit.	
10.	Recent Passport Size colour photograph	
11.	Bank Account details (Passbook First page and latest entry page) or Cancelled cheque (Showing LA's Name)	
12.	All Previous Life Insurance Policy Details.	
13.	NRI Questionnaire form	
14.	Suitability form.	
15.	GST Exemption Form. (If premium is paid through NRE account)	
16.	Latest Covid Questionnaire.	
17.	Life Insurance Memorandum LIM Annexure IV.	

18.	Copy of Covid Vaccination Certificate	
19.	PFQ if Income proof is not available.	
20.	Annexure B (Travel Details)	
21.	Special ACR for MOB by Agent and DO.	
22.	Video MER by Branch.	
23.	Video MHR by Competent authority (DO, ABM, BM, SBM, CM, MM)	
24.	All the Papers must be self-attested.	
25.	Proposal must be witnessed by any one of these persons : 1. Any non-blood relative NRI or FNIO (First and last page of passport copy of witness & Residence proof of foreign country also). 2. Employer 3. Banker 4. Dean or Principal of college or school. 5. Medical Examiner. 6. Indian embassy official 7. Public Notary. 8. Justice of Peace (Except first, all must affix their Stamp on proposal form while witnessing the proposer / LA.)	
	Benefit Illustration signed by LA or Proposer.	
	Special Report in Soft copy form must be mailed to official id of Branch (Hard copy can be sent by courier)	
	Medical can be done by any registered allopath medical practitioner.	
	Pathology reports can be done by any reputed and registered path lab.	