



# Sunbelt Homes

To Whom It May Concern:

Please verify employment for \_\_\_\_\_  
He/She intends to rent one of our properties. The information provided will remain confidential to satisfaction of that stated purpose only.  
Please send it to SunbeltManager@gmail.com or fax it to (407) 308-0884  
Your prompt response is greatly appreciated!

Claudia Salcedo  
(407) 670-8246

### THIS SECTION TO BE COMPLETED BY THE EMPLOYER

Employee Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Presently Employed: \_\_\_ Yes \_\_\_ No

Date first employed: \_\_\_\_\_

Last Day of Employment: \_\_\_\_\_

Average # of regular hours per week: \_\_\_\_\_

Current Wages/Salary: \$ \_\_\_\_\_

\_\_\_ Hourly \_\_\_ Weekly \_\_\_ Bi-weekly \_\_\_ Semi-monthly \_\_\_ Monthly \_\_\_ Yearly

Year to Date earnings: \$ \_\_\_\_\_ thru \_\_\_\_/\_\_\_\_/\_\_\_\_

Overtime Rate: \$ \_\_\_\_\_ / per hour Average # of overtime hours per week: \_\_\_\_\_

Shift Differential rate: \$ \_\_\_\_\_ / per hour Average # of shift differential hours per week: \_\_\_\_\_

Commissions, Bonuses, Tips, other: \$ \_\_\_\_\_

\_\_\_ Hourly \_\_\_ Weekly \_\_\_ Bi-weekly \_\_\_ Semi-monthly \_\_\_ Monthly \_\_\_ Yearly

List any anticipated change in employee's rate of pay within the next 12months: \_\_\_\_\_

Effective Date: \_\_\_\_\_

If the employee's work is seasonal or sporadic, please indicate the layoff period(s): \_\_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_  
Employer's Signature Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Employer's Printed Name

\_\_\_\_\_  
Employer Title