

How well do we remember?

How well do we execute?

Session One - Create an organized overseer's mental **dashboard** to provide working memory for monitoring what is important on a weekly and monthly basis.

1. Sick	2	3	4
5. Upcoming Events			6
			7

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Session Two - Create a 3 year church **roadmap** to navigate the road ahead and arrive at your dream destinations.

	Winter	Spring	Summer	Fall
Year 1 Theme: Verse: Song:				
Year 2 Theme: Verse: Song:				
Year 3 Theme: Verse: Song:				
Instructions List new initiatives and major objectives to accomplish over the next 3 years. Next, go to the light colored boxes above and enter necessary steps or milestones to arrive at your destination.	Dream Categories (choose 3 for this exercise) Evangelism - Edification - Fellowship - Stewardship - Youth - Families - Facilities - Leadership - Other -			

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Session Three - Create a mental **glovebox** for documenting systems and processes to ensure essential things get done in a commendable and consistent way.

Process 1 - How we handle responses to the invitation.

Assigned To -

Report Date -

Process 2 - How we onboard new members.

Assigned To -

Report Date -

Process 3 -

Assigned To -

Report Date -

Process 4 -

Assigned To -

Report Date -

Process 5 -

Assigned To -

Report Date -

Process 6 -

Assigned To -

Report Date -

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Session Four Option 1 - Create a mental **trunk for emergencies that may arise. List scenarios and solutions.**

Scenario 1 - Cancellation of Services	Scenario 2 - Tornado Warning
Solutions:	Solutions:
Scenario 3	Scenario 4
Solutions:	Solutions:
Scenario 5	Scenario 6
Solutions:	Solutions:

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Session Four Option 2 - Create a one year calendar of plans (**GPS**) for supporting your colleagues, staff, and deacons to improve morale and ensure progress.

Leadership Calendar Worksheet (Calendar on Next Page)

1. Types of Leadership Meetings (status reports, breakouts, one on one)
2. Training Opportunities for overseers, deacons, and ministers
3. Frequency and Kinds of Communication Outside of Meetings
4. Special Events for Bonding and Uniting Overseers
5. Special Events for Bonding and Uniting Overseers and Ministers
6. Special Events for Bonding and Uniting Overseers, Deacons, Ministers
7. Overseer (Shepherd) Talks
8. Overseer (Shepherd) Articles
9. Accountability Partnerships (Overseer, Deacon)
10. Ministry Partnerships (Deacon, Deacon)
11. Team Building Incentives for Deacons
12. Deacon Coach (Ministry Coach and Liaison to Overseers)
13. Deacon of the Month (Group Communication and Encouragement)
14. Ways to Feature Deacons & Their Ministries (Articles, Talks, Expos)
15. Other

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Leadership Calendar

(Guarantee Progress System)

January

February

March

April

May

June

July

August

September

October

November

December

Ongoing

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Session Five - How well aligned is your team with the 5 essentials of organization for navigation? Alignment is clarity, harmony, and consistent activity versus stream of consciousness.

Areas of Alignment	Benefits Analysis	Ideas for Improvement
DASHBOARD (Memory) <i>Seeing the Future</i> 75% 50% 25% Aligned	Benefits if Present: Costs if Absent:	
ROADMAP (Clarity) <i>Scheduling the Future</i> 75% 50% 25% Aligned	Benefits: Costs:	
GLOVEBOX (Consistency) <i>Structuring the Future</i> 75% 50% 25% Aligned	Benefits: Costs:	
GPS (Accountability) <i>Supporting the Future</i> 75% 50% 25% Aligned	Benefits: Costs:	
DRIVER (Responsibility) <i>Steering the Future</i> 75% 50% 25% Aligned	Benefits: Costs:	
Total Alignment 75% 50% 25% Aligned	Greatest Strength Area	Greatest Opportunity Area

Notes: