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June 30, 2020

Dear Parents, Guardians, and Caregivers,

As we prepare for the return of our clients to SBC in July, we need to ensure everyone understands and agrees to the safety protocols we must implement. These protocols are required by Alberta Health Services (AHS) and the Government of Alberta.

AHS will be conducting on-site safety inspections throughout the coming months, and our agency will need to ensure adherence to safety standards to continue operating on-site programming. Furthermore, the enhanced safety protocols are necessary to ensure the safety of our clients and staff.

Please note, our trained staff who will be designated for a minimum of 1:1 support for each client, may need to implement a restrictive while wearing PPE, to ensure certain clients maintain a safe social distance from others. A restrictive will be implemented only if a client is not responding to verbal prompts or redirections. You will be informed if a restrictive is used.

If an individual is feeling unwell, he or she will need to remain home until all symptoms subside. If an individual has been in contact with anyone who is unwell, we ask that you keep the individual home for the week and monitor symptoms. If an individual comes to SBC and is showing any symptoms of unwellness, the individual will stay in a specific area of the building until you or your designated transportation can pick up the individual. Please confirm with an SBC Manager that you can arrange for your individual to be picked up if they are at SBC and are unwell. The individual must be picked up within 1.5 hours to minimize risk for other clients and staff. A transportation plan is required for all clients returning to on-site programming in July.

All clients and staff will need to bring a bagged lunch that does not require refrigeration or a microwave. This includes bringing utensils and water bottles. Please inform a Manager if you or your individual need support to adhere to food safety protocols.

For the next several months, visitors to SBC will be limited to designated essential visitors only. All visitors will be expected to undergo a health screening before entering the building. Temperature screenings will be completed for all visitors entering the building using an infrared non-invasive device. Any visitor who answers YES to the screening questions must not enter the building and will be directed to isolate.

Thank you for your patience and support as we navigate through the gradual and phased re-opening of our facility to clients, while striving to ensure the health and safety of all clients and staff. Please continue to check our website for further updates and information and contact us directly if you have further questions or concerns.

Sincerely,

Kathryn Melrose  
CEO

*DAY PROGRAM SERVICES FOR ADULTS WITH DISABILITIES*  
Springboard Centre is a registered charity. All donations are welcome.

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