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September 24, 2021

RE: SBC Agency Closure Dates 2021

Dear Parents, Guardians, and Caregivers,

Moving forward, we hope to provide as much advance notice as possible for all upcoming dates of SBC agency closure. Except for an unforeseen emergency, the closure dates for the remainder of 2021 are as follows:

- October 11, 2021 (Monday) = Thanksgiving Day
- November 11, 2021 (Thursday) = Remembrance Day
- Winter Holiday (inclusive days) = December 20, 2021, through December 31, 2021

Please note, on December 17, 2021, clients will spend a half day in the morning at SBC for program activities. Access Calgary will be informed about the Winter Closure schedule. Please call Access Calgary to arrange an early pick up for your individual at 11:30am. For individuals who utilize a different transportation agency, we ask that you make the necessary arrangements for the early pick up.

The agency will reopen for regular work hours and client services on January 03, 2022.

If you have any questions related to the closure period, please do not hesitate to contact us.

A calendar for the 2022 year will be sent home and posted on the SBC website within the coming month.

Sincerely,

Kathryn Melrose
Chief Executive Officer
SBC

DAY PROGRAM SERVICES FOR ADULTS WITH DISABILITIES
Springboard Centre is a registered charity. All donations are welcome.

Donna Crawford, *Chairperson* ♦ George Roberts, *Vice-Chairperson*
Bill Blair, *Past Chairperson* ♦ Tammy Lafortune, *Treasurer* ♦ Karen Roth ♦ Roxy Schmidt ♦ Ken Taub
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