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November 22, 2022

RE: SBC Agency Closure Dates 2023

Dear Parents, Guardians, and Caregivers,

Moving forward, we hope to provide as much advance notice as possible for all upcoming dates of SBC agency closure. Except for an unforeseen emergency, the closure dates for 2023 are as follows:

- January 01, 2023 (Sunday) = New Year's Day
- February 20, 2023 (Monday) = Family Day
- April 07, 2023 (Friday) = Good Friday
- April 10, 2023 (Monday) = Easter Monday
- May 22, 2023 (Monday) = Victoria Day
- June 09, 2023 (Friday) = Staff Professional Development Day
- June 30, 2023 (Friday) = in lieu of Canada Day on July 01, 2023
- August 07, 2023 (Monday) = Civic/Heritage Day
- September 04, 2023 (Monday) = Labor Day
- September 29, 2023 (Friday) = in lieu of National Day for Truth and Reconciliation on September 30, 2023
- October 09, 2023 (Monday) = Thanksgiving
- November 13, 2023 (Monday) = Remembrance Day
- Winter Holiday (inclusive days) = December 21, 2023, through January 02, 2024

Please note, on December 16, 2022, clients will spend a half day in the morning at SBC for program activities. Access Calgary will be informed about the Winter Closure schedule. Please call Access Calgary to arrange an early pick up for your individual at 11:30am. For individuals who utilize a different transportation agency, we ask that you make the necessary arrangements for the early pick up.

The agency will reopen for regular work hours and client services on January 02, 2023.

If you have any questions related to the closure period, please do not hesitate to contact us.

Sincerely,

Romeo Concepcion
Director of Operations/Acting CEO, SBC

DAY PROGRAM SERVICES FOR ADULTS WITH DISABILITIES
Springboard Centre is a registered charity. All donations are welcome.

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Donna Crawford, *Past Chairperson* ♦ Tammy Lafortune, *Treasurer* ♦ Karen Roth ♦ Roxy Schmidt ♦ Bill Blair
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