

Carbon Reduction Plan

Company Name: ESaT Ltd

Date: 7 July 2025

Review Date: 7 July 2026

Commitment to Achieving Net Zero

[Your Company Name Ltd] is committed to reducing the environmental impact of its business activities and working towards achieving Carbon Net Zero by 2030.

As a micro-business with a single employee, our carbon footprint is relatively low. Nevertheless, we recognise our responsibility to minimise emissions wherever practical and to continually improve our environmental performance.

Baseline Emissions

As a SME with less than 5 employees operating primarily from a home office, our direct carbon emissions are limited. The main sources of emissions are:

- Electricity and energy consumption associated with office equipment.
- Business travel.
- Purchase and use of IT equipment and office supplies.
- Waste generation.

A formal carbon footprint assessment has not yet been undertaken due to the size and nature of the business. However, the company is committed to monitoring and reducing emissions where possible.

Carbon Reduction Measures

The company will implement the following measures:

Energy Efficiency

- Use energy-efficient computers, monitors, and office equipment.
- Switch off equipment when not in use.
- Minimise unnecessary energy consumption.

Travel

- Use video conferencing and remote meetings wherever practical.
- Reduce business travel where possible.
- Combine journeys to minimise mileage when travel is necessary.

Paper and Waste Reduction

- Operate a digital-first approach to documentation and record keeping.
- Minimise printing and paper use.
- Recycle paper, packaging, and electronic equipment responsibly.

Procurement

- Consider environmental impact when purchasing goods and services.
- Select suppliers that demonstrate sustainable business practices where practical.
- Extend the life of equipment through maintenance and repair where feasible.

Monitoring and Review

The company will:

- Review this Carbon Reduction Plan annually.
- Monitor business travel and energy usage where practical.
- Identify further opportunities to reduce emissions and improve environmental performance.

Declaration

This Carbon Reduction Plan has been approved and adopted by the company director.

Signed:



Name: Julian Herriott

Position: Chief Executive Officer

Date: _____ 7th July 2025 _____