

Minutes of the Regular Meeting
of the Board of Directors
TENAJA COMMUNITY SERVICES DISTRICT
24837 Jefferson Ave. #207
Murrieta, CA 92562
February 6, 2019

The meeting of the Board of Directors of the Tenaja Community Services District was called to order by President Millington at 6:30 p.m. at 24837 Jefferson Ave. #207 Murrieta, CA 92562.

A-2: Pledge of Allegiance:

Pres. Millington led the Pledge of Allegiance.

A-3: Roll Call:

Directors Present: Natale, McDaniel, and Millington
Directors Absent: Hoboy-Tenore and Becker
Staff Present: Arlene Miller, General Manager

A-4: Minutes:

ACTION: On a motion by Dir. Natale and seconded by Dir. McDaniel, the minutes of the regular meeting of January 2, 2019 were approved, as submitted. Ayes: Dirs. Natale, Millington, and McDaniel.

B. Special Presentation:

None

C: Public Forum

Ann Palmer: Noted that since Susan Frommer could not attend this meeting she was asked to present the following items to the Board:

- 1) The subscription to the Plateau Propection will be due soon and wanted to encourage all the Board member to subscribe. Its only \$10.00 a year.
- 2) Was there any feed back from La Cresta concerning the evacuation plan.
- 3) The SRPET.ORG web site is being worked on.

On Item number 1, if Ms. Frommer attended the next meeting, she could collect the \$10.00 from each Board Member.

On item number 2, that is an agenda item tonight and will be discussed later.

On item number 3, The Board discuss a notification program and different methods to notify property owners should fire or flood become life threaten.

Staff was asked to get prices on sirens that could be placed in the District.

D. CONSENT CALENDAR

- 1. Approval of Warrants**
 - a. General Fund: (\$8,754.85)**
Permit Fund – (none)
 - b. AD 2004-1 Fund – (\$1,050.00)**
 - c. Special Zones of Benefit - (none)**

- 2. Receive and File Financial Line Item Statement for Budget**
 - a. General Fund**
 - b. Road Maintenance Fund**

- 3. Receive and File – Cash Accounts –**

Action: On a motion by Dir. McDaniel and seconded by Dir. Natale the consent calendar was approved, in its entirety. Motion carried: Ayes: Dirs. Natale, McDaniel and Millington.

E. Public Hearings: -

None

F. Ordinances and Resolutions: -

None

G. Administrative Items:

1. Update on Legal Matters and New Fee Schedule for Fabozzi & Miller, APC

The Board was presented with two letters from Special Legal Counsel. One was an status update on Tenaja's claim against Riverside County Regional Park and Open Space District and the other letter was the notice of prevailing rates.

The Board reviewed the data and Director McDaniel voiced his concerns that the retainer of \$10,000 was being depleted rapidly. Staff presented the recent invoices and the Board reviewed this data.

The Board agreed that Staff should ask Special Legal Counsel how much more financially this case could cost the District.

2. Approval of Engagement letters for Auditing Services from Powell Spafford and Landry, Inc. and Smith Marion and Company for Fiscal Year 2018-19

The Board was presented with engagement letters from each of the subject CPA's. The cost to complete the audit is the same as last year. The total audit cost is \$10,000. Smith Marion and Company is \$7150. for the audit and \$750. for the State Controller's Report, and Powell Spafford and Landry, Inc. cost are \$3,000.

ACTION: On a motion by Dir. McDaniel and seconded by Dir. Natale, both engagement letters were approved. Motion carried: Ayes: Directors McDaniel, Natale and Millington.

3. La Cresta HOA response to our letter regarding alternative exit routes for the plateau area

The Board was presented with both my letter to La Cresta HOA and their email response.

The District letter asked that Tenaja be included in discussions.

La Cresta's response was they are already in discussions and asked Tenaja what they wanted.

Director McDaniel noted that we should answer La Cresta telling them exactly what we want. Explaining that Tenaja's roads are an integral part of the exit road system. TCSD needs to be kept in the loop to what is being discussed and decided. Furthermore, our community has people that are interested and staff that are willing to participate. Tenaja expects to be included in the discussions especially since the first choice of exit plan would be Los Gatos which includes Tenaja's road system.

The Board concurred and instructed Staff to respond to La Cresta's email.

4. SDRMA Notification of Nominations 2019 Election

This was being presented to the Board to see if they wanted to participate in the election.

With the activities taking place in Sacramento, the Board agreed they were not in a position to participate.

H. General Manager's Report –

Staff presented the following:

1. Legal Matter: There was a car accident on Los Gatos outside of our District, however, the lawyer in the case visited the office and indicated that he will be serving legal papers in the near future. He reported that no agency is taking responsibility for this section of roadway so the County of Riverside along with DeLuz CSD will be served too.

2. Weed Abatement: Rene's Commercial Management presented a proposal to complete all the zones of benefit with pre and post emergent. The Roads Committee already approved the weed spray for Tenaja Road. The cost for all the Zones is \$4450, and with the already authorized spray, the cost would exceed Staff's authorization of \$5000.

The Board discussed organic spray and round-up.

Staff explained the following per Rene's directions

- a) Rene doesn't use Round-up but an alternative which is similar.
- b) As far as organic, Rene has not found a product that works.
- c) The pre and post emergent needed to be applied before the weeds get tall or it wouldn't work.
- d) If it rained after the spray it would help the product work.

ACTION: On a motion by Dir. McDaniel and second by Dir. Natale, Staff was authorized to order the spraying for the zones of benefit. Motion carried: Ayes: Dirs. McDaniel, Natale and Millington.

3. Community Service: Staff was approached by a gentleman that was mandated by court to complete 20 hours of community service. Staff questioned whether Tenaja CSD was set up through the court system to be authorized to sign the necessary paperwork or even if the Board wanted to have people doing community service.

After a brief discussion, the Board felt that with the limited Staff, liability and having unknown people in the community, they would not support this program.

4. Tax Exempt Parcel: Staff was notified that the County of Riverside, Economic Development Agency (EDA) was in the process of purchasing a parcel in Zone 2/3 (APN 932-170-019-6). The EDA has several parcels in the District and has always pre-paid (20-year) all the parcels they own. The annual assessments on this parcel is \$998.10 and the pay-off is \$19,962.00.

5. Copier: The new copier is here and the costs have been reduced.

6. Zone 4: Staff wanted to clarify from the last meeting that Zone 4 has \$117,000 available for maintenance. The crack seal that was done by the homeowners could have been contracted out but no one from the zone contacted the roads committee for assistance. Further, the slurry seal was done in October 2014 at a cost of \$40,870.70.

This was only being pointed out because their funds would have enough to complete similar projects if needed.

I. Committee Reports

1. Roads Committee – Dir. McDaniel noted that the edge of Tenaja Road near his residence is starting to chip away.

2. ACC Report – none

J. Board Comments –

Dir. McDaniel reported that the District really needed to think about a PR program to the property owners to increase the \$25.00 per acre charge. The Board has wisely spent the monies available for road re-construction but the entire Tenaja Road has not been completed and the District has used up most of the money that was available.

K. Adjournment – The meeting was adjourned at 7:30 pm.

Respectfully submitted,

Arlene Miller, District Secretary