

Minutes of the Regular Meeting  
of the Board of Directors  
TENAJA COMMUNITY SERVICES DISTRICT  
24837 Jefferson Ave. #207  
Murrieta, CA 92562  
March 6, 2019

The meeting of the Board of Directors of the Tenaja Community Services District was called to order by President Millington at 6:30 p.m. at 24837 Jefferson Ave. #207 Murrieta, CA 92562.

**A-2: Pledge of Allegiance:**

Pres. Millington led the Pledge of Allegiance.

**A-3: Roll Call:**

Directors Present: Hoboy-Tenore, Becker Natale, McDaniel, and Millington  
Directors Absent: none  
Staff Present: Arlene Miller, General Manager

**A-4: Minutes:**

**ACTION:** On a motion by Dir. McDaniel and seconded by Dir. Natale, the minutes of the regular meeting of February 6, 2019 and Special Meeting of February 14, 2019 were approved, as submitted. Ayes: Dirs. Hoboy-Tenore, Natale, Becker, McDaniel and Millington.

**B. Special Presentation:**

None

**C: Public Forum**

Opened but no one participated.

**D. CONSENT CALENDAR**

1. **Approval of Warrants**
  - a. **General Fund: (\$8,984.63)**  
**Permit Fund – (none)**
  - b. **AD 2004-1 Fund – (\$7,884.49)**
  - c. **Special Zones of Benefit - (\$10,000.00)**
  
2. **Receive and File Financial Line Item Statement for Budget**

- a. **General Fund**
  - b. **Road Maintenance Fund**
3. **Receive and File – Cash Accounts –**

**Action:** On a motion by Dir. McDaniel and seconded by Dir. Becker the consent calendar was approved, in its entirety. Motion carried: Ayes: Dirs. Hoboy-Tenore, Natale, Becker, McDaniel and Millington.

**E. Public Hearings: -**

**None**

**F. Ordinances and Resolutions: -**

**None**

**G. Administrative Items:**

**1. Cost of Emergency Alert Sirens**

At the last meeting the Board discussed the possibility of having a siren system in case of emergencies. Staff obtained the estimated cost for each unit which would be between \$13,000 and \$16,000 each. Depending on range of sirens the minimum requirement would be at least 4 sirens.

This information was being presented for information purposes only and the Board took no action.

**2. Storm Damage and other road items**

Staff presented an explanation of the work performed and costs for the two recent storm damages.

This information was being presented for information purposes only and the Board took no action.

**H. General Manager's Report –**

Staff presented the following:

- 1. Web Site: Staff is seeking a Web designer that will help and educate staff on how to create and update the web site.

2. Code Enforcement: Staff has been calling and emailing Code Enforcement on the several issues in the District.

**I. Committee Reports**

1. Roads Committee – Dir. McDaniel reported that the committee visited a site on Viejo road and it appeared that the block wall fence was in the right of way because all RCWD apparatus were inside the fenced area. The owner was looking for approval for SCE however if the wall is in the right of way, then the new installation of Edison would be too. A letter needed to be drafted to the owner asking for a recent survey, topo map if available, any permits issued and a map showing the location of the fence on the property. Also if there are any survey markers, it would be helpful for the committee to review.

Also noted was on Tenaja Place, the edge of pavement is deteriorating and may need to be removed and replaced.

2. ACC Report – none

**J. Board Comments –**

Director Natale reported that the section of Avocado Mesa and Via Volcano has a rather big pothole and the shoulder dips down. The County has taken over Via Volcano but the section of Avocado Mesa may still be Tenaja's responsibility. Dir. Natale was concerned about liability.

The Board discussed this "orphan" area in detail. Staff was asked to have the contractor put some base in the area (including the hole itself) and to contact the County afterwards to see if they are willing to fix the pothole permanently.

**K. Adjournment** – The meeting was adjourned at 7:05 pm.

Respectfully submitted,

Arlene Miller, District Secretary