

Berry Farm POA Board Meeting Minutes

Wednesday, April 8, 2026, 6:30 pm,
Dale Regenold Home

Attending: Mitch Ulrich (Director), Scott Burnett (Director), Emily Amadon (President), Jennifer Young (Vice-President), Rebecca Dixon (Treasurer), Dale Regenold (RARC Chair), and Sarah Jeffreys (Social Chair), absent: Dawn Poaletti (Secretary)

Meeting called to order at 6:30 pm by E. Amadon, Board President

Approval of March 30th Annual Meeting minutes – Approved by Board via email on 4/5/26.

Treasurer's Report

- All homeowners have paid dues for 2026.
- Discussion on creating a treasurer email for utility accounts, contact for dues, etc.
- New officers to be added to current bank accounts
 - AFCU – Rebecca Dixon and Scott Burnett are to manage and maintain the accounts on behalf of the business
 - Arvest Bank – Rebecca Dixon, Mitch Ulrich, and Emily Amadon will manage and maintain the accounts on behalf of the business
- Request for receipts for landscaping work so far
- **R. Dixon** exploring ways for owners to pay dues electronically

Committee Updates

- RARC/Common Area
 - Island updates - lights ordered, grinding planned for Sat, 3 trees to be planted next
 - Irrigation system updates - new heads and back flow to be completed after trees planted
 - Mowing service to begin this week, will mow every other week
 - **Email to be sent out about upcoming work dates and mowing**
- Social Committee
 - Easter Social report - great turnout with at least 35 kids participated this year
 - Yard Sale – 5/1 and 5/2 - S. Jeffreys has created event on Facebook in social group, sign to be hung up when allowed by city
 - Welcome gift baskets
 - Social committee to meet later this year to discuss fall event and other ideas

Old Business:

- Annual Meeting at First Baptist Church follow up:
 - Follow up on Christmas light display on Collins – M. Ulrich met with homeowner across from display on options for this year
 - Follow up on fences and lawns (weeds) throughout the neighborhood – **a reminder will be added to the newsletter**
- Conserva proposal approval – waiting on center island project.

New Business:

- Lot 40 (Dixon) – where is property line vs. POA maintenance area – **document being drafted for agreement between homeowners and POA**
- Which board members/officers should have access to email list/neighborhood contact information – **E. Amadon and R. Dixon** to work on condensing and creating documents shared in Google with board/officers
 - Reply all when replying to emails so board/officers receiving know someone has addressed an issue
- Voting for new Board Member – will need quorum vote by owners, target date for completion is **April 30th**. **E. Amadon** working on email to owners which will include basic information about each person along with their answers to the questionnaire provided for new board members.
- Gifts for outgoing Officers/Director – 4 outgoing officers/director – **Board** will decide on budget and gifts once 3rd board member is voted in.
- **S. Burnett** to draft email to send out to owners about mailbox project.

Next meeting date: Wednesday, May 13, 2026, 6:30 pm, Dale Regenold's home

Adjournment – 8:18 pm