

THE ACCOUNTANT'S CORNER

DECEMBER 2023

It's fa-la-la finally December!

This time of year can be incredibly stressful between year-end closing (keep reading for a handy checklist) and navigating the holiday season... so I'm going to make sure this email gets straight to the point!

Here's the most crucial piece of information you need to know: there are two major bank holidays happening on December 25th, 2023, and January 1, 2024. To avoid any mishaps, it's essential to have a plan in place for adjusting payroll or any other significant payments due on those dates.

Want to work together in 2024?

HLI Accounting Services is set to expand in 2024, providing tailor-made accounting solutions to meet the individual needs of each business. Take advantage of our wide range of services, including:

- Weekly/Bi-Weekly Payroll or Accounting **[NEW]**
- Monthly Accounting and Financial Reporting
- Projects (Clean Up Services or specific Analysis)
- A La Carte Services

Don't miss out on this opportunity to grow your business! Schedule your complimentary consultation call today to learn more.



It's Almost 1099 Season!

HOW TO GET A HEAD START ON 1099-NECs BEFORE JANUARY

- Make a list of all contractors you paid for services this year and verify the amount paid to each contractor.
- Make sure you have a W-9 on file for each contractor you paid over \$600 or request one **now!**
- If you paid via credit card, the payment processor will issue a 1099-K instead if reporting requirements are met. *(Keep an eye on my social media this month for more info on these changes!)*

Year-End Checklist

Year-End responsibilities overwhelming you as a Business Owner?

Claim your FREE Year-End Business Checklist today!

Get the guidance you need for a successful year-end close. Our FREE checklist will assist you in the following areas:

- Accounting
- Business Systems
- Information Technology
- Marketing and much more!



To receive your copy, all you have to do is respond to this email with the word "FREEBIE".

Wishing you a wonderful holiday season and end of the year!

- Cynthia