1. Overview

At COP 24, the Talanoa Dialogue will consist of the wrap-up of the preparatory phase and the conduct of the political phase. It will represent the culmination of a one-year process in which participants have engaged in discussions to take stock of the collective efforts in relation to progress towards the long-term goal of the Paris Agreement and to inform the preparation of nationally determined contributions (NDCs).

The table below provides an overview of the schedule of events planned for the Talanoa Dialogue at COP 24.

<table>
<thead>
<tr>
<th>Event(s)</th>
<th>Date</th>
<th>Tentative time</th>
<th>Room(s)</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wrap-up meeting of the preparatory phase</td>
<td>Thursday, 6th December</td>
<td>10:00 – 12:00</td>
<td>Plenary</td>
<td>Open meeting, Webcast and translation planned.</td>
</tr>
<tr>
<td>Opening meeting of the political phase</td>
<td>Tuesday, 11th December</td>
<td>09:00 – 10:30</td>
<td>Plenary</td>
<td>Open meeting, Webcast and translation planned.</td>
</tr>
<tr>
<td>High-level ministerial round-table discussions</td>
<td>Tuesday, 11th December</td>
<td>10:45 – 15:00</td>
<td>tbc</td>
<td>Access upon registration. Skype broadcast planned. No translation available.</td>
</tr>
<tr>
<td>Closing meeting of the political phase</td>
<td>Wednesday, 12th December</td>
<td>16:00 – 18:00</td>
<td>Plenary</td>
<td>Open meeting, Webcast and translation planned.</td>
</tr>
</tbody>
</table>

2. Preparatory phase

In accordance with the approach agreed at COP 23, the preparatory phase will end at COP 24 and will include a space to consider the implications of the IPCC report on warming of 1.5°C.

The wrap-up of the preparatory phase will consist of a single meeting in a plenary setting to take place on Thursday, 6th December 2018, from 10.00 to 12.00. The meeting will consist of the following elements:

- Opening and welcome;
- Introductory remarks by the Presidencies;
- Key note by the IPCC on its special report on warming of 1.5°C;
- Open discussion: general reflections of the preparatory phase including implications of the IPCC report;
- Closing.

In advance of this meeting, the Presidencies of COP 23 and COP 24 will issue a document which synthesizes the information and insights gained during the preparatory phase to provide a foundation for the political phase. Parties are invited to share their views on this document at the wrap-up of the preparatory phase.

3. Political phase

The objective of the political phase will be to take stock of the collective efforts of Parties in relation to progress towards the long-term goal of the Paris Agreement and inform the preparation of NDCs.

The political phase will consist of an opening meeting, a set of high-level round tables and a closing meeting, as illustrated in the figure below.

3.1. Opening meeting

The opening meeting of the political phase will take place on Tuesday, 11th December 2018, from 9:00 to 10:30. It will be organized as a plenary and will consist of the following elements:

- Opening;
- Welcoming remarks by Patricia Espinosa, UNFCCC Executive Secretary;
- Key notes:
  - Main messages from the preparatory phase of the Talanoa Dialogue
  - Main messages from Global Climate Action
  - Main messages from the finance high-level event
  - Main messages from the pre-2020 ambition stock take
- Illustration of Talanoa (Panel)
- Closing remarks by the Presidencies.

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2 The Presidencies intend to upload this document to the Talanoa Dialogue platform at least two weeks before the starting date of COP 24.
Note: in view of time constraints and the need to initiate the round-table discussions, the floor will not be open for statements at the opening plenary. Furthermore, the Presidencies are aware of the fact that the opening of the political phase, scheduled to start at 9:00, may clash with group coordination meetings; they would like to apologize for any inconvenience and ask for Parties’ indulgence in making any necessary adjustments in their planning.

3.2. Ministerial round tables

Overview

The high-level round tables will take place on Tuesday, 11 December 2018, from 10:45 to 15:00, right after the opening meeting of the political phase. In an effort to enhance opportunities for dialogue, small round tables of about 12-13 participants will be organized. Due to logistical limitations, a total of 21 round tables will be distributed over three timeslots, each composed of seven parallel round tables as illustrated in the figure below.

Organization of the round tables

The round tables will be facilitated, to the extent possible, by Ministers from the Pacific region and Poland. Each will run for 1 hour and 15 minutes as follows:

- Short introduction by the facilitator;
- Storytelling and discussion based on the guiding questions;
- Key messages by the facilitator.

As agreed at COP 23, the round tables will address the main question of “How do we get there?”. In advance of the round tables, the Presidencies will identify targeted questions as a means to focus the discussion. These will be uploaded to the Talanoa dialogue platform and communicated by email to all focal points.

Ministers and other participants will be kindly requested to limit their stories to 3–4 minutes each.

At the end of each round-table discussion, key messages from the discussions will be collated and compiled into a general report to be presented at the closing meeting of the Talanoa Dialogue.
Logistical arrangements

The round tables will be composed of up to 13 participants, including 2 non-Party stakeholders.

One representative per Party, ideally at Minister level, will participate in the round tables, with the possibility of Ministers being accompanied by one advisor. Ministers requiring interpretation may bring their own interpreter as no interpretation will be provided.

Representatives from non-Party stakeholders will be selected following a process similar to that applied during the UNFCCC sessions in May 2018, which included selection by the high-level climate champions and self-nomination by UNFCCC NGO constituencies.

Parties are kindly requested to inform the secretariat, at their earliest convenience, but no later than 15th November 2018, their intention to participate in the round tables and to identify the name of the Minister or high-level official who will take part in these round tables. This information can be communicated by email to: Talanoadialogue@unfccc.int.

The distribution of the 21 round tables will be made publicly available on the Talanoa dialogue platform before the meeting.

3.3. Closing meeting

The closing meeting of the political phase will take place on Wednesday, 12th December 2018, from 16:00 to 18:00. It will be organized as a plenary setting and will consist of the following elements:

• Opening and welcoming remarks;
• Summary of key messages from the ministerial round tables;
• Closing Statements from Parties and NGO constituencies;
• Closing remarks by the Presidencies.

The COP 23 Presidency and the incoming COP 24 Presidency would like to express their gratitude to representatives from Parties and non-Party stakeholders for their active participation and determination to make the Talanoa Dialogue a success.

3 Delegations requiring assistance in these regards are kindly requested to contact the secretariat at Talanoadialogue@unfccc.int.