

BEFORE YOUR TEAM USES AI

A six-gate readiness check for owners who want the efficiency without the avoidable exposure.

1 APPROVED TOOL

Has this specific tool, plan and feature been reviewed - not just the vendor name?

2 APPROVED DATA

Do employees know exactly what is allowed, restricted and prohibited?

3 NAMED REVIEWER

Who owns accuracy, tone, fairness and final approval for this use?

4 SECURE ACCESS

Are accounts protected with MFA, least privilege and company-controlled credentials?

5 VENDOR TERMS

Do you understand retention, training use, deletion, admin logs and breach notice?

6 FAILURE PLAN

Can staff report a bad output, data leak, scam or unauthorized tool quickly?

IF ANY ANSWER IS "NO" OR "NOT SURE"

Pause the use case. Get a targeted review - not a company-wide AI ban.

AI & CYBER RISK REVIEW

Safe adoption is a design problem. Build the rules before the exception becomes the policy.

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