

BY-LAWS of the
Centennial Park Figure Skating Club

ARTICLE I

NAME & INCORPORATION

Section 1 NAME: The organization shall be known as the Centennial Park Figure Skating Club (hereinafter referred to as the 'Club').

Section 2 INCORPORATION: The Club was incorporated under the Laws of the State of Utah, March 15, 2000.

Section 3 FISCAL YEAR: The fiscal year of the club shall begin on July first (1st) of each year and end on June thirtieth (30th) of the following year.

Section 4 HEADQUARTERS: The Club shall have its headquarters at the West Valley Acord Ice Center, 5353 West 31 00 South, West Valley City, Utah 84120.

ARTICLE II

PURPOSES

Section 1 PURPOSE: The purposes of the Club are to benefit as many figure skaters of all ages and abilities in as many ways as possible in an entertaining and supportive environment; to hold, sponsor, stage and/or conduct, publicly or privately, amateur figure skating events, exhibitions and competitions or to participate in them; to cooperate with and assist other organizations, associations, clubs or Incorporations, in holding, staging and/or conducting amateur ice events, exhibitions and competitions.

Section 2 PURPOSE: The Club shall additionally support and develop amateur competition in figure skating. Such support and development shall officially be part of and in accordance with the rules, regulations, tests and competitions established and sanctioned by the USFSA.

Section 3 PURPOSE: Whenever possible, the Club shall host USFSA sanctioned amateur ice-skating competitions on local, regional, sectional, national and international levels.

Section 4 PURPOSE: The Club shall assist in improving and developing the capabilities of skaters throughout regularly scheduled ice-skating sessions, training, tests, competitions, and other such related amateur ice-skating events

ARTICLE III

CODE OF ETHICS

Section 1 CODE OF ETHICS: Members are to be thoroughly familiar with the rules of the Club, to comply with those rules in full, and to exemplify high standards of fairness, ethical behavior, and genuine good sportsmanship in any of their relations with others. Those who serve the Club must do so without personal gain, must avoid any institutional loss or embarrassment, and must behave in a way that the Club's trust and public confidence are enhanced. Any person whose acts, statements, or conduct is considered detrimental to the welfare of amateur figure skating, and/or the Club, is subject to the loss if the privilege of membership in the Club and good standing status for themselves or their member children as determined by the Board of Directors.

Section 2 CODE OF ETHICS: The Club and its members will comply with provisions of the USFSA's Code of Ethics and any other requirements of the Rules of the USFSA (see USFSA COE GR 1 .02).

Section 3 CODE OF ETHICS: Club members will review the USFSA Code of Ethics and sign an agreement of compliance before granted membership. Club members under the age of eighteen (18) must have both parents review the USFSA Code of Ethics and sign an agreement of compliance before membership will be granted.

ARTICLE IV

OFFICERS

Section 1 The officers: The officers of the Club shall be President, President-Elect/Vice President, Treasurer and Secretary. their successors are elected, and the new term begins, effective May 1st following the election.

Section 2 Officers Term of office: The term of office shall be held by all officers for one (1) year or until their successors are elected and the new term begins, effective May 1st following the election.

Section 3 Officers Composition of the officers: Officers of the Club must be residents of the State of Utah, USFSA Home Club Member of the Club, and at least eighteen (18) years of age

Section 4 OFFICERS; Method of Election: Elections shall be held at least one month before the Spring General Membership meeting. All Board positions, with the exception of the President, will be filled by a general election at the General Election Meeting. The position of the President shall be assumed by the prior terms President-Elect/Vice President. Election results of the President-Elect/Vice President,

Treasurer, and Secretary will be submitted to the IJSFSA before May first (1 st) of each year, ideally within one (1) week following the General Election Meeting.

Section 5 OFFICERS: Vacancies of Office. Upon resignation, removal from office, or death of an officer, the Board of Directors shall at the next scheduled board meeting elect a replacement to complete the remaining term. An officer may be removed from office for failure to renew membership in the Club or may be removed by a two-thirds vote of the Board of Directors for failure to perform the duties of office.

If the President-Elect/Vice President assumes the office of President through-out vacancy of office, the President-Elect/Vice President assumes the status of President/ President-Elect for the duration of the term and is permitted only one vote at board meetings. A new Vice President will be selected from the board members to serve out the remainder of the term. No successor shall be appointed to the President-Elect position for the remainder of the term. Instead, the President-Elect/Vice President position is filled at the next general election. If a President-Elect/Vice President for any reason should not assume the position of the President at the time of the general election, the Board shall appoint a President for that one-year term.

ARTICLE V DUTIES OE OFFICERS

Section 1 DUTIES-president. It shall be the duty of the President to take charge of the club and to preside at all meetings of the Club. The President shall have the entire supervision and management of the Club and it's property, pending the action of the Board of Directors. The President shall have the power to suspend any member for violating the By-Laws, Code of Ethics or Regulations of the Club, pending the approval of the Board. The President shall have the authority to call special board meetings and club meetings. The President, together with another officer, shall sign all agreements and contracts made by the Club, upon approval of the Board of Directors. The President shall represent the Club at inter-club meetings.

Section 2 DUTIES: President-Elect/Vice President: It shall be the duty of the President-Elect/Vice President to learn the duties and procedure of the President by working closely with the President for the term of office. The President-Elect/Vice President shall assume the position of the President upon the completion of the President-elect/Vice President's term. The President-Elect/Vice President shall fill the vacancy of the President for the remainder of the term of office if such vacancy were to occur and would assume the position of President as scheduled at the next general meeting. The President-Elect/Vice President shall in the President's absence assume the President's duties and officiate in the President's stead. The President-Elect/Vice-President also serves as the Membership Chairperson, with duties as follows: Collect all membership dues, solicit new members, assist in the collection of subscriptions for the Skating magazine, prepare the roster when necessary, and carry out other duties pertaining to the membership of the club. The chairperson shall maintain an up-to-date list of members in good standing available to all club members.

Section 3 DUTIES: Treasurer: The treasurer shall have the charge of the funds of the Club, shall keep a record of all receipts and disbursements, and shall render a written report for each monthly Board Meeting and General Membership meeting and/or when requested by the President or the Board of Directors. Any of the following shall sign all checks and vouchers: President, President-Elect/ Vice President, Treasurer, and Secretary. The Treasurer shall be responsible for filing or having filed any and all appropriate annual income tax returns and other documents required by the tax laws. The Board of Directors shall have the power whenever they deem it necessary to appoint an acting Treasurer for a specified time period when the elected Treasurer is unable to fulfill their duties.

Section 4 DUTIES: Secretary. It shall be the duty of the Secretary to keep the minutes of all meetings of the Club and to supervise all reports, documents and correspondence connected with the Club. The Secretary shall prepare and issue notices of all Special, Board and General Membership Meetings of the Club. The secretary shall post for club members the General Membership Meeting minutes and the Board Meeting Minutes. The Board Meeting minutes will be distributed to Board members within ten (10) days following the meeting.

Section 5 Duties: Officers. The four officers of the club, in addition to the current Test Chair, represent the club in regard to skating competition entry forms and may sign the entry forms where indicated for club members in good standing only. Officers and the test chair will be made aware of the club members not in good standing at each monthly board meeting by the Treasurer and/or Membership Chair.

ARTICLE VI BOARD OF DIRECTORS

Section 1 BOARD: Number of Members. There shall be a Board of Directors (referred to in this document as the Board) composed of at least seven (7) members, and a maximum of nine (9) members of the Club. The Board positions shall include the four (4) officers and at least three (3) of the following Committee Chairs; Test & Sanctions, Fundraising, Club Communications, Member Services and Club Activities. In addition, a non-elected advisory board will include the Hospitality Chairs (two), Show & Recital Chair, Competition Chair, Budget Chair, other Club Chairs as appointed by the Board, Past Presidents, Rink Relations, and Pro Liaisons (for further clarification see Section 7).

Section 2 BOARD: Composition of the Board. Members of the Board of Directors of the Club must be residents of the State of Utah, Home Club Member of the Club, and at least eighteen (18) years of age.

Section 3 BOARD: Term of Office. The Board of Directors shall be elected annually, with the exception of the President who shall assume position at the General Election. Upon resignation, removal from office, or death of a Board member, the Board of Directors shall appoint a new member to serve out the remainder of the vacated term of office. No more than two members of an immediate family may serve on the Board at the same time.

Section 4 BOARD: Election Chairperson. Each year the President/Elect - Vice President will assume the role of Election Chairperson. The Election Chairperson shall take charge of the entire election procedure. This shall include preparing a list of nominees, the notification of the General Election Meeting, conducting of the elections during the General Election Meeting, and any other duties relating to the elections.

Section 5 BOARD: Method of Election. A General Election Meeting will be held during the first week of April of each year for the sole purpose of election and counting the ballots. The Election Chairperson shall contact each member of the Club over the age of eighteen (18) and collect all names of interested persons for nomination not less than sixty (60) days in advance of the General Election Meeting. The list of nominees will be posted on the Club bulletin board and mailed to the voting membership thirty (30)

days in advance of the General Election Meeting. Candidates may also be nominated from the floor at the General Election meeting and the combined list will then be voted on by the eligible, voting members of the Club. The candidates receiving a majority vote shall each assume their one year term of position on May first (1st). Tellers for the counting of the votes shall be three (3) in number and shall be appointed by the Election Chairperson from the membership present at the meeting.

Section 6 BOARD: Ex-officio members. Ex-officio members may be appointed by the Board of Directors as advisors. By invitation of the President or by three (3) Board Members, an ex-officio member may attend Board meetings, participate in discussions, and shall have no binding vote on executive decisions.

Section 7 The Figure Skating Coordinator from the Acord Ice Center is invited to be advisors to the Board in a rink relation's capacity. In addition, the Head Pros of the Acord Ice Center are invited to be advisors to the Board in a Pro Liaison capacity. Past Presidents receive an automatic advisory board position for three years following their tenure as long as they maintain membership in the Club. Non-elected committee chairs including Competition, Show/ Recital, Hospitality (two), Election, Budget and other committee chairs as appointed by the Board are invited to be advisors to the Board. The Advisory Board may attend Board meetings, participate in discussions, and shall have a non-binding advisory vote on issues brought before the Board which the board may consider in its binding executive vote on club matters.

Section 8 BOARD: Board Member Limitation. The office of Board Members shall be ipso facto vacated under one (1) of the following conditions: If by notice in writing to the Club, the Board member resigns his/her office. If the Board member is no longer a member of the Club. If the Board member misses three (3) consecutive monthly meetings of the Board or five (5) nonconsecutive monthly meetings without due cause. Due cause shall be determined by the Club Officers.

ARTICLE VII POWERS and DUTIES of the BOARD of DIRECTORS

Section 1 POWERS: Meetings. The Board of Directors shall meet monthly when possible. The day of the month and time shall be chosen by the Board of Directors. Directors must be present to vote on matters coming before the Board unless a written Proxy is delivered to the President or another Board Member before the meeting. The President or three (3) members of the Board may call a Special Board Meeting upon notice to all the members of the Board, at least seven (7) days prior to the meeting, unless an emergency is declared by the President or three (3) board members which requires a Board decision sooner than seven (7) days. The communication shall state the date, time, and place of the meeting; purpose for which the meeting is called; and the name of the three (3) members requesting the meeting if applicable. The notice shall also be posted on the Club's bulletin board. Emergency Board Meetings may be conducted via electronic means (telephone, conference call, e-mail, chat room, text messaging, etc.) for those Board Members unable to attend the Emergency Board Meeting in person.

Section 2 POWERS: Quorum. A majority of the Board of Directors shall constitute a quorum.

Section 3 POWERS: Authority. The Board shall have entire authority in the management of affairs and finances of the Club, and shall have control of all its property. All rights and powers connected therein

shall be vested in them and their agents. The Board will, when possible, take advisory votes on general club matters from the club membership which they may take into consideration in their binding executive vote on club matters.

Section 4 Powers Appropriations: Appropriations of \$200 or more not included in the annual budget must be approved by the Board. Appropriations up to \$200 not included in the annual budget must be approved by two officers of the club or an officer and a Board Member or Committee Chair when directly affecting the Board Member's or Committee Chairs function. The funds of the Club shall be deposited in the name of the Centennial Park Figure Skating Club in a financial institution insured by an agency of the federal government and approved by the Board.

Section SPOWERS: Standing Rules. The Board shall make standing rules as they deem proper for the government of the Club. Penalties for offenses against the Club rules and procedures for appeals to those penalties shall be consistent with USFSA policies.

Section 6POWERS: Audits. There shall be an audit of the financial statements of the Club, when deemed necessary by the Board, conducted by the Budget Committee who shall be appointed by the Board from Board Members (see section 9). The Budget Committee, upon approval of the Board of Directors, may select a licensed, certified public accountant to perform the audit and prepare annual tax forms.

Section 7 Powers limit the indebtedness. The Board shall have power to limit the indebtedness to the Club of a club member. Members in arrears for dues or other indebtedness in default to the Club shall be ineligible to hold office, to vote, or to participate in any USFSA sanctioned test, competition, show or other club activities.

Section 8 POWERS: Arrears for Dues. Any member in arrears for dues, or other indebtedness, shall be notified by mail by the Secretary and/or Treasurer at his/her last known address. If the amount due is not paid in full within one (1) month thereafter, the name of the delinquent shall be reported by the Treasurer to the Board at their next meeting as a member not in good standing and reported to the USFSA as the same as required by that organization. The Board may drop from the roll the name of such delinquent member. A member dropped from the roll for nonpayment of dues, or other indebtedness may, upon payment, at the discretion of the Board, be re-instated to the previous class of membership in good standing.

Section 9POWERS: Expenditures and Revenues. The Budget Committee shall prepare and submit annually, a program of anticipated expenditures for the coming year, together with proposals of sources of revenue to meet the same. Disbursements of \$200 or more not included in the annual budget must be approved by the Board. Disbursements up to \$200 not included in the annual budget must be approved by two officers of the club or an officer and a Board Member or Committee Chair when directly affecting the Board Member's or Committee Chairs function. The Budget Committee shall consist of three (3) members of the Board of Directors, one being the Treasurer and the two others being appointed by the Board.

Section 10 POWERS: Suspend or Expel . The Board shall have the power to suspend or expel any member deemed not in good standing with the Club for violations of the Standing Rules, Code of Ethics and/or By-Laws or for any conduct which they shall deem improper. Any member so suspended or expelled may appeal such action to the next meeting of the Board or to the next regular meeting of the Club

Membership, but no member shall be expelled or suspended for longer than thirty (30) days without a hearing.

The procedure for suspending or expelling a member after they are deemed by the Board or the President to no longer being in good standing with the club is as follows:

A verbal warning shall be issued by the President or the Board's agent to the member, and recorded (date, time and content) by the President.

A written warning shall be presented to the member mailed via certified mail to member's last known address.

The Board of Directors shall meet with the member for a formal hearing regarding the situation.

The member shall, if deemed necessary, be expelled or suspended. Notification will occur through written notification mailed via certified mail to member's last known address.

Section 11 POWERS: Drop and Reinstatement of Membership. The Board may drop from the roll any delinquent member or any member not in good standing with the club and may reinstate such members as here-in after provided. **Section 12 POWERS:** Readmit to Membership. The Board may at a regular meeting readmit to membership, upon payment of dues, any former member whose resignation has been fully accepted or whose membership has lapsed greater than sixty (60) days. Such readmission must be by majority vote. No rejected candidate shall be again proposed for reinstatement within six (6) months after rejection.

Section 13 POWERS: Delegates. The President shall have the option to be a delegate to the annual USFSA Spring Governing Council meeting. Additional delegates shall be selected from Past Presidents. Delegates shall attend all necessary functions and vote in a manner of benefit to the Club at Governing Council. Delegates shall report back to the Board the proceedings of the Spring Governing Council meeting.

Section 14 POWERS: Majority Vote. Except as otherwise provided, all executive questions shall be determined by a majority vote of the Board. A tie vote shall be so recorded as a failed vote. At times the Board may request an advisory vote by the advisory board and general members and use the advisory vote as an executive vote if no Board Member objects. For privacy reasons, executive decisions, which include personal and financial matters of club members, will only be discussed and voted upon by the Board of Directors.

Section 15 POWERS: Special Board Meeting Limitation. No business shall be transacted at a Special Board Meeting except that of which notice was given.

ARTICLE VIII

STANDING AND SPECIAL COMMITTEES

Section 1 COMMITTEES: Elected Standing Committees. A chairperson for each of the following standing committees shall be elected as a Board Member Committee Chair by the general membership during the

general election meeting; Test, Sanctions, Fundraising, Club Communications, and Club Activities. In addition, the person elected to the position of President-Elect/Vice President will automatically assume the Membership Committee Chair and Election Chair. The Chairperson of each Standing Committee shall present an oral or written report at each Monthly Board meeting if any new activity on that committee has occurred.

Section 2 COMMITTEES: Appointed Standing Committees. The following standing committees shall be appointed by the Board of Directors and act as advisors to the Board until their resignation or removal from office; Show/Recitals, Hospitality, Competition, Election, Budget, Rink Relations, Pro Liaisons and any other committee assembled and appointed by the Board. The Chairperson of each standing committee shall present an oral or written report at each Monthly Board meeting if any new activity on that committee has occurred.

ELECTED STANDING COMMITTEES TEST/SANCTIONS

The Test Sanctions Committee shall prepare the testing schedules and the sheets necessary for the judges, arrange with the arena for the necessary quality of the test ice, post sheets listing times of tests and sheets for the test signup, and perform any other duties pertaining to skating tests. In addition the Test Chair will attend the inter-club calendar planning meeting with the Club President to set the test dates of the Club. The Test/Sanctions Committee Chairperson shall be responsible for USFSA sanctioning of ALL special events hosted by the Club that have been approved by the Board. The Sanctions Chairperson shall make sure all sanctions are submitted on the proper forms to the proper USFSA officials in a timely manner.

FUNDRAISING

The Fundraising Committee shall implement a minimum of six (6) fundraising events annually. Two shall be held in conjunction with the Spring Ice Show and Skatefest, and a third shall be an annual Skate-a-thon. The Fundraising Committee is responsible for soliciting Club sponsors from the business community. The Fundraising Committee is responsible for organizing a "skaters boutique" at Club shows, recitals or other Club activities where such fundraising would be profitable. The Fundraising Chair will be responsible for monitoring fundraising events that benefit specific skaters as approved by the Board.

CLUB COMMUNICATIONS

The Club Communications Committee shall be responsible for posting announcements and general upkeep of the club bulletin board, club literature racks and production of the club newsletter. The Club Communications Committee shall keep a scrapbook, photo log or other records to document the history of the club. The Club Communications

Committee shall also be responsible for keeping the club locker up-to-date. The Club Communications Committee shall arrange with news media to have items about the Club publicized, locally and in Skating Magazine, at the direction of the Board of Directors. The Club Communications Committee shall also be responsible for public relations between the Club and the community as directed by the Board.

CLUB ACTIVITIES

The Club Activities Committee shall oversee a minimum of six (6) off-ice social events per year at the direction of the Board. The Club Activities Committee shall also be responsible for monthly club ice

activities during the Club's monthly private club ice time period. The Club Activities Committee shall be responsible for hosting clinics, critiques and other events that would benefit the skaters of the Club.

CLUB MEMBER SERVICES

The Club Member Services Committee shall be in charge of weekly club ice, including the appointment of ice monitors and the collection of fees to be turned over to the Treasurer. The Club Member services Committee shall work closely with the Vice President to solicit new members to the club, have club information available at designated Skating School sessions and serve as a Liaison between the club, Intro Club and the Skating School.

APPOINTED STANDING COMMITTEES

Appointed Standing Committees are headed by a committee chairperson selected by the Board from applicants. A majority vote may approve the committee chairperson candidate. Committee chairpersons will serve as committee heads until their resignations, dissolution of the committee by the Board if that committee is deemed no longer viable to Club operations, or by 2/3rds vote of the Board for just cause (failure to perform committee duties, negligence in committee duties, or acting detrimental to the Club's best interests.)

SHQW/RECITAL

The Show Committee Chairperson shall be a member of the Club who is not a teaching figure skating professional.

The Show Committee Chairperson will be the Director of any Club Show or Recital or may appoint any member of the club who is not a teaching figure skating professional to be a Director of any Club Show or Recital in their place. The Show Committee shall cooperate with the arena management and the general membership of the Club to help provide successful and fun shows and recitals. The Show Committee shall be responsible for all aspects of any Club show or recital and report on them monthly to the Board.

HOSPITALITY

The Hospitality Committee shall carry on the business of arranging the hospitality for the social affairs of the Club, at the direction of the Board of Directors. The Hospitality Committee Chairperson shall be required to obtain a food handler's permit from the County of Salt Lake at the expense of the club.

ELECTION

The Election Committee shall be responsible for the running of elections in a manner in accordance with USFSA regulations. They shall collect nominees for the annual election, inform Club members of nominees through mailings and postings, and handle the election process at the General Election Meeting. The Election Committee Chair shall be the Vice President/President elect of the Club and shall preside as the Sergeant of Arms at all Club Meetings.

COMPETITION

The Competition Committee shall cooperate with the clubs in the State in providing competitions for skating in the State of Utah. The Competitions committee shall provide rules and regulations for the

competitions as well as provide trophies/medals/ribbons, and personnel to take charge of the ice and events. They shall provide accountants, judges, referees, ice clerks, a timer, and all other persons as needed. They shall provide the necessary forms for the competition. All questions of procedure and rules shall be handled by the Competitions Committee and their decision will be final. The Competition Chairperson handles all outside competition and camp announcements.

BUDGET

A Budget Committee is comprised of a minimum of three (3) appointed members, one of which shall be the Treasurer, to prepare a yearly budget of expenditures and expected revenues for the Board of Directors. Committee Chairs may serve on the budget committee to appropriate funds in the budget towards their committees. The budget committee shall also present a report at year-end on the actual revenues and expenses as compared to that year's budget.

RINK RELATIONS

A Rink Relations Committee and Chairperson shall be appointed by the rink managers of the Acord Ice Center and County Ice Center to serve as a liaison between the club and the rinks and is invited to all Board Meetings to be an advisor to the Board pertaining rink matters.

PRO LIAISON COMMITTEE

A Pro Liaison Committee shall be formed by the Head Pros at the Acord Ice Center to serve as a liaison between the Club and teaching professionals and is invited to all Board Meetings to be an advisor to the Board.

Section 4 Special Committees may be appointed as necessary by the President with the approval of the Board. The President shall appoint a Chairperson for each Special Committee. Any Club member may be considered for a Special Committee Chairperson or Special Committee position.

Section 5 Any Special Committee

Chairperson may be requested by the President to attend meetings of the Board of Directors. The Special Committee Chairperson may attend the portion of the meeting relevant to their agenda and may enter into and take part in all discussions regarding their Special Committee, but may not vote. If requested, the Special Committee Chairperson(s) shall be placed first on the agenda and shall be released when their agenda is completed.

ARTICLE IX

MEMBERSHIP

Section 1 MEMBERSHIP; Conditions for Membership. To be a member of the IJSFSA and of the Centennial Park Figure Skating Club, one shall pay a specified fee per year as set annually by the Board of Directors and agree to abide by the rules and regulations of the USFSA and of the Club.

Section 2 MEMBERSHIP: Classes for Membership. The Club shall have the following classes of membership:

Full Skater- a skating member who has designated the Centennial Park Figure Skating Club as his/her home club.

Second Family Member Full Skater - a skating member with at least one immediate family member registered as a full skater of the Club and who has designated the Centennial Park Figure Skating Club as his/her home club.

Second Club Member - a skating member who has designated another club as his/her home club.

Family Member - a non-skating member over the age of 18.

Sibling/2nd Parent Member - a non-skating sibling or 2nd member parent of a skating member.

Skating Professional - a teaching professional member.

Spring Member a reduced rate membership for skating members joining the club after Jan first (1st).

Any member in good standing over the age of eighteen (18) years who is a club member is eligible to vote at a Special or Stated General Membership meeting and at the Board Member Election. Any member in good standing under the age of eighteen (18) may have one parent or guardian vote their membership. Classes of membership shall be further defined by resolution of the Board of Directors and included in the standing rules of the Membership Committee.

Section 3 MEMBERSHIP: Application for Membership. Applications for membership shall be subscribed to by the candidate and state his/her name and address and other applicable information as required by the USFSA. An agreement to comply with all Standing Rules, By-laws and the Code of Ethics together with a check for the applicant's membership fees due to the Club shall be submitted with the application. All applications shall be sent to the Vice President. The Club may conduct a background check upon any adult member or parent/guardian of a member who works with or supervises the youth members of the club if deemed necessary by the Board.

Section 4 MEMBERSHIP: Prospective Members. A prospective member may be admitted to two (2) Monthly General Club Meetings as an observer.

Section 5 MEMBERSHIP: Membership Fees. All membership fees shall be set by the Board and announced no later than the Spring General Membership Meeting. These fees must be paid in full no later than June thirtieth (30th) each year, unless other arrangements are made with the Board. Memberships received after July thirty-first (31st) will be considered new memberships instead of renewing memberships for club purposes.

Section 6 MEMBERSHIP: Privileges. Those who have been admitted as members in the Club, remain in good standing with the Club and the USFSA, and conduct themselves according to the purpose for which this Club was organized shall be entitled to the privileges of the Club. The rights and interests in the privileges of the Club shall terminate with the period of membership. All those who have been admitted as members of the Club shall be bound by the Standing Rules, Code of Ethics and By-laws of the Club, all restrictions validly made, penalties imposed, any rulings or decisions properly made, and the exercise of any authority vested in the President, the Board of Directors, or any committee.

Section 7 MEMBERSHIP: Resignation. Any member not in arrears for fees or other indebtedness may tender a written resignation of membership to the Vice-President who shall report the same at the next scheduled meeting of the Board for their action.

Section 8 MEMBERSHIP: Honorary Lifetime Members. Honorary and Lifetime members may be elected by majority vote at any General membership meeting of the Club after recommendations by the Board of Directors. An Honorary member shall be free from dues, initiation fees, and or assessments. He/she may represent the Club in exhibitions and attend ice skating sessions under the same rules governing active members. Honorary members have no vote unless otherwise provided. An Honorary member shall have no claim on the assets or property of the Club. To be an Officer of the Club or a Board member, an Honorary member must become a home-club or Lifetime member. A Lifetime member shall in addition have all rights of a full home club member.

Section 9 MEMBERSHIP: Approval for Competitions or Exhibition. No member or members of the Club shall make entry in the name of the Club in any competition or exhibition except with the approval of the proper Club official; the President, President-Elect/Vice-President, Treasurer, Secretary or Test Chair. Only Home Club members of the Club in good standing may compete under the club name in any exhibition or competition.

ARTICLE X

CLUB MEETINGS

Section 1 MEETINGS: General Membership Meetings. There shall be at least two Stated General Membership Meetings each year. The Spring General Membership Meeting shall be held in May and the Fall General Membership Meeting in September of each year. These meetings shall be informational meetings to disseminate timely topics of general interest to all Club members. Parents of members are welcome to attend these meetings but may vote only in an advisory capacity on any club business.

Section 2 MEETINGS: Special Meetings. The Secretary shall call special meetings of the General Membership at the direction of the President or upon the written request of five (5) Club members in good standing.

Section 3 MEETINGS: Quorum. The presence of twenty (20) percent of the eligible, voting membership shall constitute a quorum for transaction of general club business.

Section 4 MEETINGS: Notices. Notices of Stated and Special General Membership Meetings shall be posted by the Secretary at least five (5) days prior to the meeting. Members shall also be notified by mail, email or in person by the Secretary or club newsletter at least five (5) days prior to the meeting.

Section 5 MEETINGS: Special Meeting Limitation. No business shall be transacted at a special meeting except that of which notice was given.

Section 6 MEETINGS: Order of Business. At monthly, annual and special meetings, the order of business may be observed in accordance with Robert's Rules of Order, most recently revised in all cases where they are not inconsistent with these by-laws and any special rules of order the Club may adopt.

Section 7 MEETINGS: Majority. Vote. Except as otherwise provided, all business shall be determined by a majority vote.

ARTICLE XI
AMENDMENTS TO BY-LAWS

Section 1 AMENDMENTS: Procedure for Amendments. A yearly review of the by-laws will be conducted by the Board to determine the by-laws are consistent with any policy changes made by the Board during the previous year. Amendments proposed to the by-laws may be acted upon at any Board Meeting, provided that the notice of the meeting states the general character of the proposed amendments. Amendments to these By-laws shall be made by a majority vote of the eligible Board members present at the meeting and shall not be made in conflict with the Articles of Incorporation of the Centennial Park Figure Skating Club. Three (3) members in good standing of the club may request an appeal of any new Board approved by-law and put it up for vote by the general membership at the next general membership meeting.

ARTICLE XII
INDEMNIFICATION

Section 1 INDEMNIFICATION. The Centennial Park Figure Skating Club hereby declares that any person who serves at its request as an officer, employee, member or agent of the Board of Directors or chairperson of any committee of the Centennial Park Figure Skating Club, in any capacity shall be deemed it's agent for the purposes of this Article and shall be indemnified by or on behalf of the Centennial Park Figure Skating Club against expenses (including attorney's fees). Judgements, fines and amounts paid in settlement actually and reasonably incurred by such person who was or is a party or threatened to be made a party to any threatened, pending, or complete action, suit, or proceeding, whether civil, criminal, administrative, or investigative (other than any action by or in the right of the Centennial Park Figure Skating Club) by reason of such service, provided such person acted in good faith and in a manner he/she reasonably believed to be in and not opposed to the best interests of the Centennial Park Figure Skating Club and with respect to any criminal action or proceeding and had no reasonable cause to believe his/her conduct was unlawful.

ARTICLE XIII
CONFLICT RESOLUTION, DISCIPLINE, SUSPENSION, AND EXPULSION

Section 1 COMPLAINTS. Any member or members having a complaint against another member for the infraction of any law or rule, other than skating rules, such as conduct injurious to the welfare of the Club, shall report the same in writing to the Board. Such complaints shall set forth the facts of the case, together with the names of witnesses, if any. After the receipt of such a complaint, a meeting of the Board shall be held as soon as practical to investigate the same and promote conflict resolution. The complainant, and the member complained of shall receive at least seven (7) days notice of such meeting and may be heard with their witnesses. A Conflict Resolution Manager shall be appointed from the Board as long as no Board member is involved in the conflict. The Board shall appoint an independent Conflict Resolution Manager if all Board members are involved in the conflict. The statements and evidence shall be reduced to writing filed with the Conflict Resolution Manager and the Conflict Resolution Manager shall mail copies thereof to the complainant or complainants, and to the member

complained of. The Board shall implement the steps for conflict resolution as outlined in the US Figure Skating Conflict Management and Conflict Resolution Guide before rendering a decision. An appeal from the decision of the Board may be taken to the Board within seven (7) days thereafter by serving upon the secretary written notice of such appeal for further review by the Board at their next meeting.

Section 2 SUSPENSION/EXPULSION. The grounds for suspension and expulsion shall be as follows:

Failure and/or refusal to obey the rules and regulations of the Club or the USFSA.

Conduct such as would tend to bring the Club and/or it's members into disrepute.

Conduct inconsistent with the best interests of the Club and/or it's members.

A member may be suspended by a resolution of the Board. Notice of suspension must be properly delivered to the member. The member may file an appeal to the Board within 7 days and request a rehearing at the next scheduled Board Meeting

ARTICLE XIV

DISSOLUTION

Section 1 DISSOLUTION: The affairs and activities of the Club shall always be conducted in such a manner that no part of it's net earnings shall accrue to the benefit of any one member, officer or other individual, that no substantial part of its activities shall be the carrying on of propaganda, or otherwise attempting to influence legislation; and that it shall not participate in, or intervene in (including the publishing or distributing of statements) of any political campaign on behalf of any candidate for public office.

Section 2 DISSOLUTION: In the event of dissolution of the Centennial Park Figure Skating Club, any and all funds and other property then owned by it shall be distributed to or for the use of such charitable or education organizations meeting the requirement of Section 501 c(7) of the Internal Revenue Code, or any amendment thereof or successor thereto then in force, as the officers shall then select and determine.

ARTICLE 111

Section 1 CODE OF ETHICS: Members are to be thoroughly familiar with the rules of the Club, to comply with those rules in full, and to exemplify high standards of fairness, ethical behavior, and genuine good sportsmanship in any of their relations with others. Those who serve the Club must do so without personal gain, must avoid any institutional loss or embarrassment, and must behave in a way that the Club's trust and public confidence are enhanced. Any person whose acts, statements, or conduct is considered detrimental to the welfare of amateur figure skating, and/or the Club, is subject to the loss if the privilege of membership in the Club and good standing status for themselves or their member children as determined by the Board of Directors.

