

**MONTHLY MEETING AGENDA**

**October 19, 2021**

**Board Meeting Starting Time: 7:30 p.m.**

**The October meeting will be held in-person and virtually via Zoom.**

**I. Call to Order and Introduction of Guests**

**II. Public Comment Period**

**III. Action of Previous Minutes:** September 2021

**IV. Treasurer's Report:** Review attached financial report for September 2021 for the IMF and NOW accounts. The following are account balances as of October 5, 2021:

Dirt & Gravel Roads	\$942,636.45
Low Volume Roads	\$62,599.37
Clean Water Fund	\$5,157.53
Hatch Run Charitable Trust	\$28,110.90
HR Property Development	\$18,747.62
ALP Easement Purchase	\$25,082.72
ALP Revolving Account	\$10,113.27
Building Fund	\$42,651.87
T. Rowe Price Fund	\$91,859.27

**V. Correspondence:**

**VI. Committee Reports:**

- a. HRCDA Committee: No October meeting was held.
- b. Building Committee: Larry Upton and district staff to provide an update during the meeting.

**VII. Old Business:**

- a. Act 13 UGWF PUC Block Grant: This was tabled from the last meeting. In past years the Block Grant has been split in half between the Building Fund and the general operating account. This amount received was \$61,921.62.
- b. Walk in Penn's Woods: Program was held on October 3. Update to be provided at the meeting.
- c. 2021 Photo Contest: Photos have been judged and placed. Update provided at the meeting.

**VIII. New Business:**

- a. QAB Contract Recommendation: The QAB recommends funding the remaining application received November of 2020 from Freehold Township for Sears Hill Road in the amount of \$197,512. The QAB also recommends funding a second contract for Dobson Road in Sugar Grove Township in the amount of \$49,500. Dobson Road is a Low Volume Road and the first contract was only about half of the total estimated cost. The QA/QC fourth round visit is scheduled for November 22-23, 2021. The QAB will not be taking additional applications this fall, additional information provided at the meeting.



- b. 2022 District Budget: Review the draft Budget.

**IX. Staff Reports:** District Manager, District Technician, and Watershed Specialist monthly reports are attached or will be distributed at the meeting.

**X. Agency Reports:**

- a. DEP Field Representative, John Green: See attached
- b. USDA-NRCS District Conservationist, Laura Ayers
- c. DCNR- Service Forester Taylor Chamberlin
- d. PACD Monthly Rewind: See attached.
- e. Any other Agency Reports

**XI. Date & Time of Next Meeting:** November 16, 2021, 7:30 p.m.

**XII. Adjourn**

**Upcoming Dates and Activities to Note:**

- October 1 ..... Hatch Run Conservation Demonstration Area Committee Meeting, 8:30 a.m.
- October 4 ..... Agriculture Land Preservation Board Meeting, 7:00 p.m.
- October 8 ..... Dirt & Gravel Road Quality Assurance Board Meeting, 8:30 a.m.
- October 11 ..... HOLIDAY, OFFICE CLOSED
- October 19 ..... Warren County Conservation District Board Meeting, 7:30 p.m.
  
- November 5 ..... Hatch Run Conservation Demonstration Area Committee Meeting, 8:30 a.m.
- November 12 ..... Dirt & Gravel Road Quality Assurance Board Meeting, 8:30 a.m.
- November 16 ..... Warren County Conservation District Board Meeting, 7:30 p.m.
- November 25 ..... HOLIDAY, OFFICE CLOSED
- November 26..... HOLIDAY, OFFICE CLOSED
  
- December 3 ..... Hatch Run Conservation Demonstration Area Committee Meeting, 8:30 a.m.
- December 10 ..... Dirt & Gravel Road Quality Assurance Board Meeting, 8:30 a.m.
- December 21 ..... Warren County Conservation District Board Meeting, 7:30 p.m.
- December 24 ..... HOLIDAY, OFFICE CLOSED

