



**MONTHLY MEETING AGENDA**  
**July 16, 2024**  
**Board Meeting Starting Time: 7:30 p.m.**

**I. Call to Order and Introduction of Guests:**

**II. Public Comment Period:**

**III. Action of Previous Minutes:** May 2024

**IV. Treasurer’s Report:** Review attached financial report for May/June 2024 for the IMF and NOW accounts. The following are account balances as of July 7, 2024:

Dirt & Gravel Roads	\$144,328.82
Low Volume Roads	\$80,554.98
Clean Water Fund	\$7,495.54
Hatch Run Charitable Trust	\$37,206.65
HR Property Development	\$31,210.64
ALP Easement Purchase	\$29,537.20
ALP Revolving Account	\$10,265.75
Building Fund	\$12,644.33
T. Rowe Price Fund	\$86,970.56
Scholarship Fund	\$11,377.51
Heather Wilcox Memorial Fund	\$4,969.91
ACAP	\$243,102.94

**I. Correspondence:**

**II. Committee Reports:**

- a. Building Committee: Larry Upton and district staff to provide an update during the meeting.

**III. Old Business:**

- a. ACAP: Update to be given at the meeting.
- b. QAB: Update to be given at the meeting.
- c. HRCDA: DGS Forbearance Agreement
  - Tractor
  - Lawn Conversion
  - Aquatics Grant
  - Wildflower seeding

**IV. New Business:**

- a. FY 24/25 CDFAP Application:



- b. FY 24/25 ACT Application:
- c. Watershed Specialist Agreement Renewal FY 24/25:
- d. New Job Descriptions:
  - i. Ag Tech
  - ii. Watershed Specialist
  - iii. District Manager
- e. PACD Voting Delegation Form:
- f. Sheffield Knotweed:
- g. Dental Insurance:

**V. Staff Reports:** District Manager, Conservation Program Assistant, District Technician and Watershed Specialist monthly reports are attached or will be distributed at the meeting.

**VI. Agency Reports:**

- a. DEP Field Representative, Susannah Harris
- b. USDA-NRCS District Conservationist, Laura Ayers
- c. DCNR- Service Forester Taylor Chamberlin
- d. PACD Monthly Rewind: See attached.
- e. Any other Agency Reports

**VII. Date & Time of Next Meeting:** August 20,2024 7:30 p.m.

**VIII. Adjourn**

**Upcoming Dates and Activities to Note:**

**2024**

- August 2 ..... Hatch Run Conservation Demonstration Area Committee Meeting, 8:30 a.m.
- August 9..... Dirt & Gravel Road Quality Assurance Board Meeting, 8:30 a.m.
- August 20 ..... Warren County Conservation District Board Meeting, 7:30 p.m.
  
- September 2.....HOLIDAY, OFFICE CLOSED
- September 6..... Hatch Run Conservation Demonstration Area Committee Meeting, 8:30 a.m.
- September 13..... Dirt & Gravel Road Quality Assurance Board Meeting, 8:30 a.m.
- September 17..... Warren County Conservation District Board Meeting, 7:30 p.m.

