



The 3 Biggest Bookkeeping Fixes Every Small Business Owner Needs to Make

Fix #1: Separate Personal & Business Money

- Open a dedicated business bank account.
- Use a separate business credit card.
- Never pay personal bills from your business account.

Result: Instant clarity! No more confusion, cleaner records for taxes, and stronger cash flow tracking.

Fix #2: Track Every Expense & Receipt

- Use an app (QuickBooks, Hubdoc, or even your phone's camera).
- Snap receipts immediately. Don't save them for "later."
- Categorize expenses weekly.

Result: Maximized deductions, audit-ready records, and no more shoebox full of receipts.

Fix #3: Check Reports Weekly

- Open your Profit & Loss and Balance Sheet every week.
- Look for red flags (negative balances, missing transactions).
- Compare income vs. expenses to spot trends.


Result: You'll actually see where your money's going and make smarter decisions before problems grow.



BALD EAGLE BOOKKEEPING
SOLUTIONS

Want help putting these fixes into action?

I offer a ***Free Financial Clarity Session*** where we'll review YOUR books, identify problem areas, and create a roadmap for stress-free finances.

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