

COVID-19 Risk Assessment

Management of Inside as of 17th May 2021.

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COVID-19 MAIN RISK ASSESSMENT

The following assessment looks at how we will manage the risk of COVID-19 from 17th May 2021. All government guidelines will be followed.

PEOPLE EXPOSED

Colleagues / Visitors and guests / Contractors / Members of the public

HAZARDS

Spreading COVID-19 amongst staff and to the wider public community

By having no additional controls in place then the risks of someone bringing in the disease and spreading it further is possible.

Increased violence and aggression

With more people in the garden area and being told where to sit and how to order the risk to staff of violence and aggression does increase, if no controls are in place

Control measures...

Rule of 6 or two households

When the inside area is open, the rule of 6 or two household rule applies. The rule of 6 means up to six people from different households can meet. The two-household rule means two households can meet and these can be of any size. The rule of 6 is the main control and groups over six should only be two households. Children are included in the count and for large groups a bubble declaration form will be required.

Payment methods

Where possible a payment app should be encouraged, however if this is technically not possible then a mobile PDQ machine should be used to encourage the customer to stay seated. However if this is not possible as the PDQ is fixed then one person from the group can go up to pay. Wearing a face mask and perspex at the till there is limited risk

Test and Trace

NHS Test and Trace is still in place and it is MANDATORY and a requirement by LAW. The one significant change is that ALL customers over the age of 16 years old MUST enter their details. There are three ways to do this - NHS app - this is the easiest way and should be encouraged, and all reasonable effort must be made to ensure all customers have done this. If they do not have the NHS app paper records can be taken. We will ensure we delete all information after 21 days and keep it secure so there is no breach of data protection. We will ensure plenty of NHS posters and QR codes are displayed so there is no excuse. It is law and if someone refuses you are expected to refuse them entry. Any risk of conflict then the Police are called on 101 or 999.

Dealing with positive cases

COVID will still potentially be within the community, so we may be notified of positive cases either for staff or the members of the public. We will follow all government & local authority guidelines if we are notified of any positive cases.

Cash Handling

Although online ordering and contactless payment should be the preferred choice, there will still be some people who wish to use cash. Due to all customers having to stay seated, the customer should place the money on a plate and the server brings the change and receipt out on a plate as well. Remember to sanitise hands afterwards

Table service

COVID restrictions are very clear, all members of the public must be seated while being served and consuming the food and drink. Therefore, the public must order while seated and the food and drink brought to their table. This is done to minimise movement and potential mixing of groups.

Management of numbers

Due to the fact table service is in place our capacity will be dictated by the number of tables/ seats we have available. We will be operating a first come basis.

Face Masks & Hand sanitiser

Customers will be expected to wear face masks while entering the building and being shown to the tables. They can be removed when consuming food and drink and while being sat at their table. The mask must go back on when moving around, such as going to the toilets. Staff will be expected to wear a face mask at all times while inside. Hand sanitiser stations are around the site and these should be filled up and accessible at all times

Toilet Management

Signs and staff monitoring will prevent more than 2 customers using the toilets at once. We will also have signs to prevent customers loitering. Where possible all toilet windows will be open to allow ventilation

Excellent Hygiene Standards

We will have a visible hygiene presence. Ensuring we clean in between every group and follow the extensive cleaning schedule as normal.

Ventilation

We will keep windows & doors open, when possible, to allow good air flow throughout the site this will include back areas and toilets.

Zoning of staff/ bubbles

It is still important to socially distance between staff members and the public, but also staff members between themselves. We will utilise zoning areas and staffing bubbles to enhance social distancing in the workplace.

Background music / Television

Any music or words from speakers or Televisions must be background only and not so loud that you have to raise your voice to be heard or encourage you to dance. Any Television noise from Football games or sport in general, must not be so loud that it encourages chanting or singing, it must only be background noise. All customers watching the Televisions must always remain seated other than going to use the facilities or to leave the site. No one will be aloud to stand to watch any sport.