



PHARMERS PROFESSIONAL RA SERVICES

PHARMACEUTICAL QUALITY MANAGEMENT SYSTEM & DOCUMENTATION

Hey there, welcome to Pharmers' professional RA services information sheet!

Each company has a quality standard that it should set for itself. Various industries including food and pharmaceuticals, implement an ISO system to benchmark their quality process and to obtain various certifications & accreditations. We provide the documentation required to support the quality standards you've opted for and assist you in achieving these results in your premises.

We have several curated service options depending on your need. Please find their summaries below. This list is not exhaustive. The first step to effectively resolving your query is for us to adequately define and understand it. We would therefore ask that you kindly complete the attached Pre-Service questionnaire fully.

Service Descriptions:

1. PHARMACY DOCUMENTATION REVIEWING AND UPDATING R3 000 / \$200; (CODE: **PDRU**):

Comprises of the following (SOPS and manuals):

- pre service questionnaire (establish parameter of project plus any add-ons)
- 1h online / telephonic consultation (to clarify project details / identify gaps)
- Project plan checklist (specifications and timeline confirmation)
- documentation assessment (manual, SOPs) and updating process (according to latest guidelines)

2. CREATION OF SITE MASTER FILE - R5 000 / \$350; (CODE: **CSMF**)

Comprises of the following SIT MASTER FILE elements for larger companies:

- Appendices
- Third party agreements
- Other specific SMF requirements

3. CREATION OF COMPANY SOPS - R10 000 / \$670 (CODE: **CCSOP**)

Comprises of the following for larger companies:

- pre service questionnaire (establish parameter of project plus any add-ons)
- 1h online / telephonic consultation (to clarify project details / identify gaps)
- Project plan checklist (specifications and timeline confirmation)
- 20+ SOP list and individual procedures writing (according to latest guidelines)

4. CREATION OF QUALITY MANUAL (MEDIUM COMPANY) - R10 000 / \$670; (CODE: **FQMS**)

Comprises of the following for a larger company:

- Site visit to determine / observe processes in real-time
- pre service questionnaire (establish parameter of project plus any add-ons)
- additional ad hoc telephonic consultations (to clarify project details / identify gaps)
- Project plan checklist (specifications and timeline confirmation)

5. FULL QMS (INCLUDING QUALITY MANUAL/SMF/ RECORDS/ SOPS) - R30 000 / \$2000; (CODE: FQMS)

Comprises of the following for a larger company:

- Site visit to determine / observe processes in real-time
- pre service questionnaire (establish parameter of project plus any add-ons)
- additional ad hoc telephonic consultations (to clarify project details / identify gaps)
- Project plan checklist (specifications and timeline confirmation)
- documentation assessment and updating process (according to latest guidelines)

6. OTHER (INTERNAL AUDIT PREPARATION/ ADDITIONAL PROCESSES) - R (CODE: OTHER)

we are able to customize a project to your request, please specify all additional needs in questionnaire adjacent

Estimate of costs per department/ size of company and extent of QMS requirements:

Company Size according to departments	Costs involved with each segment					Approximate Total Cost
	Quality Manual	SOPs	Record Sheets	Site Master File	Policies	
Small company (3 or less departments)	R6 000 (A)	R6 000 (B)	R3 000 (C)	R3 000 (D)	Complimentary	R18 000
Medium Company (4 - 9 departments)	R8 000 (AA)	R8 000 (BB)	R4 000 (CC)	R4 000 (DD)	Complimentary	R24 000
Large Company (10 or more departments)	R10 000 (AAA)	R10 000 (BBB)	R5 000 (CCC)	R5 000 (DDD)	Complimentary	R30 000

If you require any service details or customized other than as estimated in table above, please send an email to confirm costs before making payments.

Once service code selected is confirmed by email, choose a day and time for appointment or book online at www.pharmers.co.za/bookings **USE: REFERENCE CODE / QUERY AS SUBJECT LINE HEADING.**

FIRST NATIONAL BANK
ACCOUNT NAME: PHARMERS (PTY)
ACCOUNT NUMBER: 62835950280
ACCOUNT TYPE: CHEQUE
SWIFT CODE: FIRZAJJ

Thanks again for your interest in Pharmers. We trust that you have found excellent value in your experience with us thus far.

Please note that site visits as described only apply to the Gauteng and surrounding areas as deemed accessible by PHARMERS. Additional fees may apply for further site requiring a visit. products/ services are non-refundable once sold. If you are not satisfied, we can only correct or exchange your purchase.