



## Prescott City Council Meeting Minutes

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Regular Meeting, open to the public - February 4, 2020

The Common Council of the City of Prescott met in a regular session with the following present:

Frank Oliver, Council President (presiding over the meeting in the absence of Mayor Rivas, who was out due to personal reasons)

Karlynn Gedrose, Secretary/Recorder, Councilor

Mike Blair, Councilor

Keli Von Pinnon, Treasurer

Councilor Oliver called the meeting to order at 6:00 PM.

### **Minutes and Treasurer's Report:**

Councilor Gedrose read the council minutes from the January 7, 202 meeting. A motion was made by Councilor Gedrose and seconded by Councilor Blair to accept the minutes as read.

Keli Von Pinnon read the Treasurer's Report and bills presented for January 2020. A motion was made by Councilor Gedrose and seconded by Councilor Blair to accept.

### **Old Business:**

- City Hall, city property keys and the computer
- City water bills, late charges, final notices and water shut off
- Government Reports / City Reports due
- Prescott Banking, transition from B of A to Fiber Federal (did not address this item at the Jan. 7 meeting)
- Proposed amendment allowing city officers to have the option of completing their service term even if they move out of Prescott (discussion tabled)
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### **New Business:**

- Keli Von Pinnon proposed having specific job descriptions for all city positions so it's understood by all who is doing what. Specifically she asked for a designated person to be in charge of turning on and shutting off water to residents when required. Frank Oliver said he would talk to Jim Oswald about having this responsibility added to his current water duties.
- Keli also requested that a form be made available to residents who wish to turn their water off if they are going to be gone for 3 months or more and plan on not paying their water bill while absent. Residents must contact the city and declare their intent prior to their departure. If water is shut off, there will be a \$50 RE-CONNECTION fee upon their return. Residents may use the contact form on the website to notify the city of their absence or fill out a paper form obtained from City Hall. Residents must indicate specifically what date they would like their water shut off and what day they would like it reconnected. Dates and times must comply with normal business water service hours, Monday through Friday, 9:30 AM to 3:30 PM.
- Council was notified there is a leak in the pump house. It was noted that the city electric bill was higher than normal and city water use was noticeably increased.

**Issues from the Public:**

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**Adjourn:**

A motion was made to adjourn the meeting by Councilor Blair and seconded by Councilor Gedrose. The meeting was adjourned at 6:55 PM.

Attest:

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Mayor

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City Recorder