

# **BY-LAWS OF THE SPRINGFIELD FIBER ARTISTS**

## **Article 1: Name**

Section 1: The name of this organization shall be Springfield Fiber Artists.

## **Article 2: Mission Statement**

The mission of Springfield Fiber Artists is to foster cooperation, promote interest, educate, and encourage originality in the fiber arts.

## **Article 3: Objectives**

Section 1: To foster cooperation between any individual and any organization engaged in the fiber arts.

Section 2: To promote interest in the fiber arts by making information and knowledge available through as many means as possible, e.g., workshops, lectures, demonstrations, and shows.

Section 3: To encourage originality in the fiber arts and to stimulate public appreciation of its value.

## **Article 4: Membership**

Section 1: Any person, 16 years old or older, interested in the fiber arts shall be eligible for membership.

Section 2: Members shall be willing to assume responsibility of voting and working toward the objectives of the Springfield Fiber Artists.

Section 3: Non-members may visit monthly meetings for up to three months but then will need to join the organization. Non-members may not vote, are not eligible for any drawings at meetings, participate in any Springfield Fiber Artist exhibits, and will not receive a directory.

## **Article 5: Annual Dues**

Section 1: Membership dues will be set by a vote of the general membership and reviewed as needed.

Section 2: Dues are payable at the April meeting. Members whose dues are unpaid will receive a reminder notification electronically one month past their expiration date. Members whose dues are unpaid by the September meeting will not be listed in the annual directory.

Section 3: Individuals may join at any time during the year but will still need to renew their membership in April.

Section 4: Membership directories will list the current year's programs and paid members. The directory will be available at the October meeting.

#### Article 6: Officers and Duties

Section 1: The elective officers shall be President, Vice-President, Secretary, and Treasurer. They shall comprise the Executive Committee.

Section 2: The President shall preside at all meetings of the organization and Executive Committee; shall call special meetings whenever the needs of the organization shall demand; shall be a member (ex-officio) of all committees, except the Nomination Committee; and shall appoint chairman of committees.

Section 3: The Vice-President shall assume the duties of the President in event of his/her absence or incapacitation; shall chair the Program Committee and select members of the Program Committee.

Section 4: The Secretary shall keep an accurate account of the proceedings of all meetings; keep records on file and carry out correspondence as directed.

Section 5: The Treasurer shall be the custodian of all funds of the organization and shall keep an accurate record of the same, furnishing a year-end report to the membership. All financial records shall be available for review at any time. She shall keep an accurate membership file and send a correct roster to the President, Secretary, and historian. Another member of the Executive Committee shall be designated as an alternate person to withdraw funds from the guild account.

#### Article 7: Executive Committee

Section 1: The Executive Committee shall consist of the elected officers and may include the outgoing President.

Section 2: The Executive Committee shall transact necessary business in the interim between regular meetings and shall meet at the call of the President.

Section 3: The President shall authorize all disbursements of funds over \$100 with the approval of the Executive Committee.

Section 4: There shall be an Executive Committee meeting of the outgoing and incoming officers following the election.

## Article 8: Nominations and Elections

Section 1: A Nominating Committee consisting of a Chairman and two more members shall be appointed by the President by February 1 preceding the elections. The Nominating Committee shall report to the Executive Committee by March 1.

Section 2: There shall be one nomination for each office. Other nominations may be made from the floor provided permission of the candidate has been given. All nominees shall be participating members.

Section 3: If the slate is unopposed, a motion to cast a unanimous ballot may be made and voice vote be taken.

Section 4: Officers shall be elected for a two-year term and may not serve more than two consecutive terms in the same office.

Section 5: Vacancies in an office caused by illness, resignation, termination of membership, or other legitimate reasons, may be filled by the Executive Committee for the unexpired portion of the term.

Section 6: Newly elected officers shall be installed at the May meeting and take office in June.

## Article 9 -- Meetings

Section 1. A regular meeting shall be held monthly, with no formal programs January, February, and August.

Section 2. Meetings of the Executive Committee shall be called by the President.

Section 3. When occasion demands, a meeting may be canceled or changed by notice of the President.

## Article 10: Standing Committees

Section 1: The Standing Committees shall be the Jury, Exhibit, Workshop, and any other committee to be appointed as the President deems necessary.

Section 2: The Jury Committee shall jury pieces prior to organizational exhibits and craft shows.

## Article 11: Amendments

Section 1: These By-laws may be amended at any regular meeting by a majority vote of members present. Notice of such proposed amendments shall be provided in the monthly newsletter or emailed to the current membership prior to vote.

## Article 12: Dissolution of Organization

Article 1: In the event of the dissolution of the Springfield Fiber Artists, assets remaining after obligations are met shall be donated as follows: • 50% to scholarship fund of the Handweavers' Guild of America or its successor • 50% to scholarship fund of Midwest Weavers' Guild or its successor.

### **Standing Rules**

1. Dues shall be \$25.00 per year or \$40.00 for a family (living at the same address).
2. The Program Committee shall plan the programs beginning with the September meeting through December, and March through July. The Library Center meeting room will be available for members to meet in January, February, and August, but no program will be scheduled for those months.
3. In case of inclement weather on the meeting day, the closing of the Springfield Public Schools shall be considered notice of cancellation of the meeting for that evening.
4. In the event of a Springfield Fiber Artists group sale, only active paid members shall be able to exhibit and sell. Members shall be responsible for props and should provide a salesperson in the event they cannot be present during a sale.
5. A Historian shall be appointed to keep a written account of the activities of the guild during the year.
6. SFA members presenting an evening program will not receive a fee or honorarium, however, any handout costs or materials cost will be reimbursed up to \$40 by the guild.
7. Guest speakers for the regular evening program will receive a \$50.00 honorarium paid by Springfield Fiber Artists. If there is a materials fee for the program, members will pay for the cost of materials they use at the program.
8. Workshops sponsored by Springfield Fiber Artists will be offered to current SFA members first. If there are additional openings for the workshop, non-members may participate for an additional \$25.00 which will provide them with SFA membership.

9. Members leading an SFA sponsored workshop will receive a \$75 per day honorarium from the guild. Outside artists leading an SFA sponsored workshop, one-day or more, will be paid according to their regular fee.

10. SFA will donate to an annual Christmas charity voted on by the members each year. A voluntary donation from members will be collected at the October meeting. The membership can vote to supplement the donation with money from the treasury.

11. SFA will donate \$25.00 for a SFA Award in the weaving category of the Arts and Crafts Division of the Ozark Empire Fair.

12. A Technology Committee will be appointed by the President to manage the Facebook and Instagram accounts.

13. SFA has an Affiliate Guild Membership with the following organizations. They are as follows:

**Missouri Fiber Artists (MOFA)**

[MOFA ~ Missouri Fiber Artists](#)

**Handweavers Guild of America (HGA)**

[Home - Handweavers Guild of America \(weavespindye.org\)](#)

Pat Walden is contact for emails and notifications.

**Springfield Regional Arts Council (SRAC)**

[Home Page - Springfield Regional Arts Council \(springfieldarts.org\)](#)

**Midwest Weavers Association (MWA)**

[Home - Midwest Weavers Association](#)

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