



The Chelsfield Park Lawn Tennis Club (CPLTC) General Data Protection Regulation

Privacy Notice

CPLTC is a not-for-profit members' club which is not linked with any other business organisation nor does it conduct any business or commercial activities. This privacy notice states the legal basis for CPLTC to hold and use information about you and explains how we use any personal information we collect about you when you agree to become a member of the club.

We collect and use information about you on the legal basis that doing so is within the purposes of our legitimate interests which do not infringe your interests and rights and we comply with data protection laws.

What information do we collect about you?

When you agree to become a member of CPLTC we ask for your first names, surname, postal address, email address, land line and mobile phone numbers.

How do we use the information about you?

The types of things we will tell you about are: social events; coaching programmes and group playing sessions.

We will not share your information with anyone for marketing or any other purpose except as required by law or for fraud prevention.

We will keep your personal information until we learn that you no longer wish to be a member of the club.

Access to your information and correction.

You have the right to request a copy of the information we hold about you. If you would like a copy of some or all your information please email or write to us c/o the Treasurer at the address given at the end of this notice.

We want to make sure that your personal information is accurate and up to date. Please ask us to correct or remove any information you think is inaccurate.

The right to request erasure (also known as the right to be forgotten)

You have the right to ask for the deletion or removal of personal information where there is no compelling reason for it to be kept, but, if the purposes for which the information was collected still exist, CPLTC will be entitled to keep the information. Any request for erasure should be sent to the Treasurer as below.

The right to complain.

If you are concerned about the way CPLTC deals with your personal information you have the right to complain to the Information Commissioners Office. You can contact them by calling 0303 123 1113 or go online to www.ico.org.uk/concerns.



Changes to this notice.

We review this notice from time to time and updates will be put on our website
<http://chelsfieldparktennis.co.uk/>

How to contact CPLTC

If you have any questions about this notice or the information we hold about you, please contact:

Peter Morris (Chairman) peter.mf.morris@gmail.com or write to him at –
144 Worlds End Lane, Chelsfield, Kent BR6 6AS

Alan Jepson (Treasurer) alan.jepson@sky.com or write to him at –
6 Homestead Road, Chelsfield Park, Orpington, Kent BR6 6HW

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