

Pembroke Home Owners Association
Regular Board Meeting Minutes
March 23, 2016 | Lexington Park Library

1. Call to Order

The meeting was called to order by Vice President John Carmonne at 6:09 p.m. A quorum of directors was established.

Directors present:

Ron O'Malley	President	Late Arrival
John Carmonne	Vice President	
Karen MacRae	Secretary	
Chris Steingrube	Treasurer	
Sonal Stachowski	Member at Large	
Nicholas Kessel	Member at Large	
Patrick MacRae	ARC Chairman	

2. Secretary's Report

Karen MacRae presented the minutes from the February 22, 2016 Board of Directors meeting. A motion was made by John Carmonne to approve the minutes. Seconded, carried unanimously.

3. Treasurer's Report

The financial report for February 2016 was presented by Treasurer, Chris Steingrube. The report was accepted by President, Ron O'Malley.

4. Committee Reports

None

5. Old Business

School Buses (move stops further into the neighborhood) No action taken at this time

Conservation Area No action taken at this time

Insurance for Ponds Insurance Agent Attended. Ponds are covered under the insurance policy. Insurance agent will be upping the number of houses to 300. A motion was made by Nicholas Kessel to continue Insurance Discussion to a working meeting in order to move the meeting along. Seconded, carried unanimously.

Wire Fence behind model home, the Board is still unsure to who put the fence up. Continuation to another meeting

Common Area behind Jon Thompson's house and Pembroke Entrance – Moved to a later date.

6. **New Business**

Schedule for Late Dues. Letters will be going out April 15, 2016. Homeowners to pay by May 16th. Second to collections June 1, 2016. Motion made by VP to accept the dates, Seconded, carried unanimously.

Cell phone for HOA. After much discussion a motion was made by Chris Steingrube for the HOA to purchase a cell phone for the HOA instead of using personal phones. Motion seconded, a vote was taken, Nicholas voted no, the rest of the board voted yes. Motion Carried. Chris Steingrube to purchase cell phone from Verizon.

Playground Equipment (Rock Wall and Faded Sign) John will get in contact with vendors and will report back to the board at the next board meeting.

New Printer for Secretary. It was requested that a new printer be purchased for both the secretary and for the treasurer. A motion was made by John Carmonne, Motion Seconded, Motion carried unanimously

7. **Next Meeting**

The next regular board meeting The Pembroke Home Owners Association will be on April 18, 2016 at 6:00 p.m. at the Library.

8. **Adjourn**

A motion was made by Nicholas Kessel to adjourn the meeting at 7:30 p.m. Seconded, carried unanimously.

Karen MacRae

Approved: Karen MacRae, Secretary
Pembroke Homeowners Association