

Pembroke Home Owners Association

Regular Board Meeting Minutes

February 24, 2018 | Lexington Park Library

1. CALL TO ORDER

The meeting was called to order by the President, at 10:01 am. A quorum of directors was established.

Directors present:

Rich Zellner	President
Karen MacRae	Secretary
Chris Steingrube	Treasurer
James Shattles	ARC Chair
Jesika Zellner	Member at large

Absent: Nicole Eskridge Vice President

2. MOTION TO APPROVE THE AGENDA

No Motion to approve the agenda

3. SECRETARY'S REPORT

Secretary, Karen MacRae presented the minutes from the February Board of Directors meeting.

Treasurer, Chris Steingrube , made a motion to accept the Secretary's Report as Amended. ARC Chairman, James Shattles the motion. Motion passed unanimously Secretary's report approved.

4. TREASURER'S REPORT

The financial report was presented by Treasurer, Chris Steingrube.

The chair will entertain a motion to approve the Treasurer's Report. Motion made by Member at large, Jesika Zellner to approve the Treasurers' Report, seconded by James Shattles, ARC Chairman

A discussion was held.

A motion was made by Chris Steingrube, Treasurer that the board will not be waiving any late fees/interest charges for late payment unless there is extenuating circumstances. Motion seconded by James Shattles, ARC Chairman.

Motion unanimously.

Jesika Zeller, member at large made a motion to accept the treasurer's report. James Shattles, Arc Chairman 2nd.

All those in favor of accepting the treasurer's report say Aye. Motion passed unanimously.

5. COMMITTEE REPORTS

ARC - A discussion was held.

Easter Egg Hunt – will be held March 31st at 11 am in the common area. A discussion was held

A motion was made by Karen MacRae, Secretary to hold the Easter Egg hunt on March 31, 2018. Motion was seconded by James Shattles, Arc Chairman.

Motion Carries.

6. UNRESOLVED BUSINESS

7. NEW BUSINESS

8. Discussions

A motion was made by Chris Steingrube to award the Snow Removal Contract to 2 Brothers as an add on to the current project. 2nd by James Shattles, ARC Chairman. Motion carries.

Ponds: a discussion was held.

No Soliciting sign missing. A motion was made by Chris Steingrube, Treasurer to order 2 additional signs. 2nd by James Shattles, ARC Chairman. Motion carries.

9. President's Remarks

10. Open Forum

11. Items of interest to the board.

Moving Mailboxes on Colby to across the street. A discussion was held.

Trash can in tot lot. A discussion was held.

NEXT MEETING

The next regular board meeting of The Pembroke Home Owners' Association will be on March 17, 2018 at 12:00 p.m.

12. ADJOURN

Motion to adjourn by Chris Steingrube, Treasurer. Motion seconded by James Shattles, ARC Chairman. Meeting adjourned at 11:09 a.m.

Karen MacRae

Approved: Karen MacRae, Secretary
Pembroke Homeowners Association

Final