

Pembroke Home Owners Association
Board of Directors Meeting Agenda
March 21, 2020 | 10:00 a.m. | Lexington Park Library

- Attendees:

Present	Name	Title
	Rich Zellner	HOA BOD - President
	Nicole Smith	HOA BOD – Vice President
	Lewis Collier	HOA BOD – Treasurer
	Liz Kessel	HOA BOD – Secretary
	Tyler Duncan	HOA BOD – ARC Chairman
	Jesika Zellner	HOA BOD- Member at Large
	Sarah Peddicord	HOA BOD- Member at Large
		Homeowner

- **Call to Order**

- **Motion to Approve / Deny the Agenda**

- **Secretary's Report**

- The Secretary attached a copy of the February 8, 2020, Board of Directors meeting minutes for the Board's review and acceptance. The Minutes, once approved, will be posted on the website for homeowners' viewing and placed in the corporate record book.
- Motion to Approve / Deny the previous Minutes

- **Treasurer Report**

- It is board policy to review the reconciled financial statements for the prior month. Because of the Treasurer turnover, there was a lapse in the reports. We will review November and December 2019, along with those for January and February 2020. Financial statements have been attached for review and acceptance by the Board of Directors.
- Motion to Approve / Deny the Treasurer's Report

- **Action Items**

- **Gates at Tot Lot:** Repairs were approved and a vendor was selected. Update on repairs (Tyler)

- **Committee Reports**

- **ARC:** Update regarding any outstanding items and any necessary fines (Tyler and Board discussion)
- **Social:** Requested a volunteer via the newsletter. None as of yet. (Board discussion)
- **Ponds:** Updates concerning ponds and any research, contacts, etc. (Sarah)

- **Additional Items for Discussion**
- **Open Forum** (3 minutes allowed per attendee; you may not give your minutes to others)
- **Next Meeting Date & Location:** April 18, 2020; Lexington Park Library Longfellow Room
- **Adjourn**

Approved