

# Pembroke HOA



## Winter Newsletter

### Neighborhood Events

Winter has arrived in Southern Maryland, and with it, many updates from the Board of Directors to our Pembroke Community.

Please see the list of Neighborhood events and activities below:

- Annual HOA Meeting—October
- Lawn Maintenance, Snow Removal & Pond Maintenance RFP posted—October
  - Bids currently being reviewed
- Christmas Decorating (Not a BOD sponsored event; Pride not Prize) —December

All Neighbors and members of the Pembroke community are welcome at BOD events.

*Happy Holidays and we will see you in 2021!*



### Announcements

Friendly reminders from the ARC Chairman:

1. When submitting ARC Requests, note that the BOD has 30 days to respond to requests. Please do NOT begin any builds / changes before receiving written approval from the ARC Chairman / HOA Board. The ARC request is located at: <https://pembrokehoa.org/arc-information>
2. Neighbors, 'tis the season for snow. Just a friendly reminder if snow is in the forecast please make every effort to move your vehicles parked on the street so that the snow plows can remove snow.
3. There is absolutely no dumping in the drains / ponds. These are EPA infractions and create costly repairs.
4. The BOD continues to work with engineers to determine repairs and maintenance that are needed for the ponds. Updates will be provided as they become available.

**3 Quick Home Winterization Reminders:** clean gutters & downspouts, replace furnace filter, disconnect hoses & turn off outside faucets.

### Yearly HOA Dues

A Note From the Treasurer's Desk:

Yearly invoice mailings are being prepared for the HOA dues. Note that the dues are \$290 for this year's assessment. This balance is due by February 1, 2021. Please note:

1. For credit card payments, an additional 3% fee to cover bank charges is required.
2. PayPal adds an additional charge (non-HOA related fee) that is not included in the cost of the HOA dues. If you chose to pay via PayPal, please ensure you pay the HOA dues plus the additional PayPal charge.

**Please mail HOA Dues payments to the address below:**

**Pembroke HOA Dues  
c/o Book Keeping by Blanche  
PO Box 249  
Hollywood, MD 20636**

*Please do not mail payments directly to the HOA, as this may cause delays in processing your payment.*

Contact [treasurer@pembrokehoa.org](mailto:treasurer@pembrokehoa.org) if you have any questions.



*'The light of Winter is the poetry of patience.'*